



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/27/2018 **VisitType:** Monitoring Visit **Arrival:** 10:35 AM **Departure:** 1:00 PM

CCLC-3092

Ninth District Douglas Head Start

3833 Longview Drive Douglasville, GA 30135 Douglas County
 (770) 949-3717 mattie.mcclurkin@ndohs.org

Regional Consultant

Maranda Powell

Phone: (770) 357-9953
 Fax: (678) 302-2432
 laura.davis@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★ ★

Compliance Zone Designation		
03/27/2018	Monitoring Visit	Good Standing
08/11/2017	Licensing Study	Good Standing
02/27/2017	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	#1	Four Year Olds	2	18	C	28	C	NA	NA	Centers
Main	#2	Three Year Olds and Four Year Olds	2	18	C	27	C	NA	NA	Centers
Main	#3	Four Year Olds	2	17	C	27	C	NA	NA	Centers
Main	#4	Four Year Olds	2	17	C	27	C	NA	NA	Centers
Main	#5	Four Year Olds	2	19	C	27	C	NA	NA	Centers
Main	#6	Three Year Olds	2	15	C	27	C	NA	NA	Centers
Main	#7	Three Year Olds	2	17	C	27	C	NA	NA	Centers
Main	#8	Three Year Olds	2	17	C	27	C	NA	NA	Centers
Main	#9-Library		0	0	C	28	C	NA	NA	
Total Capacity @35 sq. ft.: 245						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 138			Total Capacity @35 sq. ft.: 245			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Head Start	129	C

Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Mattie McClurkin, Program Official

Date

Maranda Powell, Consultant

Date



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Findings Report

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Same

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Center not caring for infants

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment observed.

Staff Records**Records Reviewed: 22****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 07/09/2007	
Staff # 2	Met
Date of Hire: 06/25/2007	
Staff # 3	Met
Date of Hire: 10/11/1999	
Staff # 4	Met
Date of Hire: 07/23/2015	
Staff # 5	Met
Date of Hire: 08/10/2015	
Staff # 6	Met
Date of Hire: 01/10/2005	
Staff # 7	Met
Date of Hire: 07/25/2016	

Staff # 8	Met
Staff # 9	Met
Date of Hire: 08/11/2007	
Staff # 10	Met
Date of Hire: 09/17/2007	
Staff # 11	Met
Date of Hire: 02/26/2001	
Staff # 12	Met
Staff # 13	Met
Date of Hire: 07/18/2011	
Staff # 14	Met
Date of Hire: 07/15/2017	
Staff # 15	Met
Date of Hire: 07/25/2011	
Staff # 16	Met
Date of Hire: 07/18/2005	
Staff # 17	Met
Date of Hire: 11/30/1992	
Staff # 18	Met
Date of Hire: 07/25/2016	
Staff # 19	Met
Date of Hire: 08/19/1996	
Staff # 20	Met
Date of Hire: 07/29/2014	
Staff # 21	Met
Date of Hire: 05/22/2019	
Staff # 22	Met
Date of Hire: 07/21/2008	

Staff Credentials Reviewed: 22

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

Comment

Criminal records checks were observed to be complete.

591-1-1-.31 Staff(CR)**Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.