



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/8/2019 **VisitType:** Licensing Study **Arrival:** 9:30 AM **Departure:** 2:00 PM

CCLC-30889

Easter Seals Child Development Center in Jackson

215 Stan Evans Drive Jefferson, GA 30549 Jackson County
 (706) 367-7257 tprarks@esng.org

Regional Consultant

Stacy Whitten

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 stacy.whitten@dec.al.gov

Mailing Address
 Same

Quality Rated: ★ ★ ★

Compliance Zone Designation		
04/08/2019	Licensing Study	Good Standing
09/20/2018	Complaint Closure	Good Standing
09/20/2018	Complaint Investigation Follow Up	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Classroom A	Three Year Olds and Four Year Olds	2	16	C	20	C	NA	NA	Transitioning
Main	Classroom B	Three Year Olds and Four Year Olds	2	13	C	20	C	NA	NA	Outside
Main	Classroom C	Three Year Olds and Four Year Olds	2	14	C	19	C	NA	NA	Transitioning
Main	Classroom D	PreK	2	20	C	20	C	NA	NA	Outside
Main	Classroom E	Two Year Olds and Three Year Olds	2	7	C	14	C	NA	NA	Outside
Main	Classroom F	Three Year Olds	2	7	C	20	C	NA	NA	Transitioning
Main	Classroom G		0	0	C	20	C	NA	NA	
Total Capacity @35 sq. ft.: 133						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 77			Total Capacity @35 sq. ft.: 133			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG Back	116	C
Main	PG Right	17	C

Comments

The purpose of this visit was to conduct a Licensing Study.

Plan of Improvement: Developed This Date 04/08/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Tara Parks, Program Official

Date

Stacy Whitten, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

Technical Assistance

591-1-1-.12(8) - Consultant discussed with provider to monitor the step stools used in the classrooms and bathrooms throughout the center to ensure they are cleaned and disinfected regularly.

Correction Deadline: 4/8/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25(13) - Consultant discussed with provider to ensure the computer cabinets in the classrooms remain locked when not in use, to ensure hazards are not accessible to children.

Correction Deadline: 4/8/2019

Technical Assistance

591-1-1-.25(3) - Consultant discussed with provider to monitor and repair or replace the floor tile in the bathroom in classroom E that is becoming cracked to ensure sharp edges do not become accessible to children.

Correction Deadline: 4/8/2019

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that the center did not have evidence of completing the required monthly fire drills for April, May, June and July of 2018.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 4/13/2019

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center.

It was determined based on a review of records that there was not evidence of load/unload checks on the following routine transportations trips:

On March 19, 2019 on a routine morning transportation trip from Quality Foods, with five children, there was not evidence of load/unload checks for five children.

On March 21, 2019, on a routine morning transportation trip from Quality foods with 26 children, there was not evidence of load/unload checks for one child.

On March 22, 2019, on a routine afternoon transportation trip to Bright Beginnings with 22 children, there was not evidence of load/unload checks for one child.

On March 25, 2019, on a routine morning transportation trip from Quality foods with five children, there was not evidence of load/unload checks for one child.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 4/9/2019

Sleeping & Resting Equipment

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director and staff on this date. Staff stated appropriate hygiene and laundry procedures.

Comment

There are no infants enrolled in the program.

Staff Records

Records Reviewed: 15

Records with Missing/Incomplete Components: 1

Staff # 1 Met

Date of Hire: 09/21/2016

Staff # 2 Met

Date of Hire: 11/01/2007

Staff # 3 Met

Date of Hire: 07/17/2013

Staff # 4 Met

Date of Hire: 07/16/2018

Staff # 5 Met

Date of Hire: 03/15/2018

Records Reviewed: 15**Records with Missing/Incomplete Components: 1**

Staff # 6 Date of Hire: 11/01/2007	Met
Staff # 7 Date of Hire: 02/12/2019	Met
Staff # 8 Date of Hire: 02/23/2017	Met
Staff # 9 Date of Hire: 02/28/2018	Met
Staff # 10 Date of Hire: 07/06/2017	Met
Staff # 11 Date of Hire: 07/28/2014	Met
Staff # 12 Date of Hire: 12/13/2018	Met
Staff # 13 Date of Hire: 11/01/2007	Met
Staff # 14 Date of Hire: 02/11/2019	Met
Staff # 15 Date of Hire: 08/01/2017	Not Met

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff Credentials Reviewed: 15**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided three files for employees hired since last visit.

591-1-1-.33 Staff Training Not Met

Finding

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of records that one staff member hired more than a year ago did not have evidence of completing the required ten hours of annual training.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 5/8/2019

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.