



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/20/2017    **VisitType:** Licensing Study    **Arrival:** 9:00 AM    **Departure:** 11:30 AM

**CCLC-304**

**Kids Haven**

5480 Bells Ferry Rd. Acworth, GA 30102 Cherokee County  
(770) 926-4937 kidhaven54@aol.com

**Regional Consultant**

Karyn Presley

Phone: (770) 342-7904

Fax: (678) 891-5958

karyn.presley@dec.al.ga.gov

**Mailing Address**

Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/20/2017	Licensing Study	Good Standing	
03/09/2017	Monitoring Visit	Good Standing	
08/02/2016	Complaint Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Three Year Olds and Four Year Olds	1	7	C	20	C	NA	NA	Outside
Main	1R		0	0	C	21	C	NA	NA	Not In Use
Main	2L	Two Year Olds	1	6	C	15	C	NA	NA	Transitioning
Main	2R	Four Year Olds and Five Year Olds and Six Year Olds and Over	1	17	C	26	C	NA	NA	TV,Art
Main	3L	One Year Olds	1	5	C	12	C	NA	NA	Free Play
Main	Middle Back	Infants and One Year Olds	2	5	C	12	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 106						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 40			Total Capacity @35 sq. ft.: 106			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Middle PG	35	C
Main	B- Left PG	12	C
Main	C-Right PG	90	C

**Comments**

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.ga.gov](mailto:CCSRefutations@dec.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Phyllis Scott, Program Official

Date

Karyn Presley, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

Observed-Variety Throughout Center

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

No Swimming Activities Provided

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

#### 591-1-1-.08 Children's Records

Met

#### Comment

Observed-Records Complete/Well Organized  
Discussed sign in and out requirement for parent or authorized persons signature on these documents.

### Facility

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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed Capacity Routinely Met

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Observation-No Hazards Accessible

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**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Observation-Clean/Good Repair

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

Menu Meets USDA Guidelines.

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**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen Appears Clean/Well Organized

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff Stated Proper Knowledge

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Staff stated Proper Hand Washing Throughout

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

No medications given at this time per the directors statement

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures** **Met**

**Comment**

Consultant observed complete emergency drills, updated emergency plans

**Correction Deadline: 9/25/2017**

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**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Observed-Discussion/Redirection

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**591-1-1-.13 Field Trips(CR)** **Met**

**Correction Deadline: 7/20/2016**

**Corrected on 9/20/2017**

**.13(2) - Previous citation was observed to be corrected in that all field trip documentation was observed complete on this date.**

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**591-1-1-.36 Transportation(CR)**

**Met**

**Comment**

Observed-Complete Documentation

**Comment**

Vehicle had fire extinguisher and first aid kit

Consultant discussed maintenance of fire extinguisher with the provider

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Met**

**Comment**

Observed-Pleasant Naptime Environment

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**Staff Records**

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**Records Reviewed: 14**

**Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Date of Hire: 10/07/2015	
Staff # 2	Met
Date of Hire: 04/26/2017	
Staff # 3	Met
Date of Hire: 08/21/2017	
Staff # 4	Met
Date of Hire: 09/13/2017	
Staff # 5	Met
Date of Hire: 07/28/2014	
Staff # 6	Met
Date of Hire: 10/10/2016	
Staff # 7	Met
Date of Hire: 06/22/2015	
Staff # 8	Met
Date of Hire: 06/23/2014	
Staff # 9	Met
Date of Hire: 09/01/2011	

**Records Reviewed: 14**

**Records with Missing/Incomplete Components: 0**

Staff # 10 Date of Hire: 08/08/2017	Met
Staff # 11 Date of Hire: 03/21/2017	Met
Staff # 12 Date of Hire: 07/20/2015	Met
Staff # 13 Date of Hire: 05/02/2017	Met
Staff # 14 Date of Hire: 09/04/2015	Met

**Staff Credentials Reviewed: 14**

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**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Comment**

Criminal Records Check complete for all 14 employees

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**591-1-1-.33 Staff Training** **Met**

**Comment**

Health/Safety training reminder of the 90 day requirement.  
Consultant observed complete health and safety training for 12 employees  
Consultant observed complete 2016 training for required staff

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Center staff were observed to comply with all applicable laws and regulations

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Observed-Direct Supervision/Attentive Staff