



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 6/24/2019    **VisitType:** Licensing Study    **Arrival:** 8:55 AM    **Departure:** 12:40 PM

**CCLC-30381**

**The Goddard School**

5055 Peachtree Pkwy Norcross, GA 30092 Gwinnett County  
 (770) 446-7939 dpeachtreecornersga@goddardschools.com

**Regional Consultant**

Bridget Johnson

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**Mailing Address**

5055 Peachtree Pkwy  
 Peachtree Corners, GA 30092

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/24/2019	Licensing Study	Good Standing	
09/28/2018	Monitoring Visit	Good Standing	
04/19/2018	POI Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Back Left	Two Year Olds and Three Year Olds	2	12	C	24	C	NA	NA	Snack
Main	Back Right	Five Year Olds and Six Year Olds and Over	1	15	C	21	C	30	C	Transitioning
Main	First Right	Three Year Olds and Four Year Olds	2	14	C	25	C	NA	NA	Transitioning
Main	Fourth Left	Two Year Olds	2	7	C	18	C	NA	NA	Music,Centers
Main	Front Left	Infants	2	4	C	21	C	NA	NA	Diapering,Floor Play
Main	Second Left	One Year Olds	2	6	C	11	C	NA	NA	Snack
Main	Second Right	PreK	1	14	C	21	C	NA	NA	Music
Main	Third Left	One Year Olds	2	11	C	17	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 158						Total Capacity @25 sq. ft.: 167				
Total # Children this Date: 83			Total Capacity @35 sq. ft.: 158			Total Capacity @25 sq. ft.: 167				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Play A	40	C
Main	Play B-Infant	58	C

**Comments**

06/24/2019: The purpose of this visit was to conduct a licensing study.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Sharon Washington, Program Official

Date

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Bridget Johnson, Consultant

Date



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### Findings Report

**Date:** 6/24/2019 **VisitType:** Licensing Study **Arrival:** 8:55 AM **Departure:** 12:40 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Parent agreements observed obtained/completed.

**Comment**

Parent authorizations obtained/completed.

**Comment**

Records were observed to be complete and well organized.

<b>Facility</b>
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**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

Center appears clean and well maintained.

**Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

<b>Food Service</b>
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**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines. Meals are catered by an outside catering company, and snacks are provided by the facility. On this date lunch was cheeseburger macaroni, breadstick, green beans, peaches and pears, and milk.

**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

**591-1-1-.20 Medications(CR)****N/A****Comment**

No medication is being dispensed at this time. Discussed proper medication documentation and procedures.

<b>Safety</b>
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**591-1-1-.05 Animals****N/A****Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

Field trip documentation observed to be complete.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

Complete documentation of transportation observed.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position. Facility met all safe sleep rules and regulations on this date.

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**Staff Records**

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**Records Reviewed: 29****Records with Missing/Incomplete Components: 2**

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Staff # 1	Met
Date of Hire: 09/24/2018	
Staff # 2	Met
Date of Hire: 08/04/2017	
Staff # 3	Met
Date of Hire: 06/18/2018	
Staff # 4	Met
Date of Hire: 09/10/2018	
Staff # 5	Met
Date of Hire: 08/05/2018	
Staff # 6	Met
Date of Hire: 09/17/2018	
Staff # 7	Met

Date of Hire: 04/27/2016

Staff # 8 Met

Date of Hire: 01/08/2018

Staff # 9 Met

Date of Hire: 04/08/2019

Staff # 10 Met

Date of Hire: 05/01/2010

Staff # 11 Met

Date of Hire: 01/08/2019

Staff # 12 Met

Date of Hire: 08/04/2017

Staff # 13 Met

Date of Hire: 06/03/2019

Staff # 14 Met

Date of Hire: 01/20/2014

Staff # 15 Met

Date of Hire: 09/25/2008

Staff # 16 Met

Date of Hire: 08/06/2018

Staff # 17 Met

Date of Hire: 04/01/2019

Staff # 18 Not Met

Date of Hire: 04/16/2017

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 19 Met

Date of Hire: 05/28/2019

Staff # 20 Met

Date of Hire: 06/22/2015

Staff # 21 Met

Date of Hire: 01/02/2018

**Records Reviewed: 29****Records with Missing/Incomplete Components: 2**

Staff # 22 Date of Hire: 09/21/2014	Met
Staff # 23 Date of Hire: 08/02/2010	Met
Staff # 24 Date of Hire: 02/02/2018	Met
Staff # 25 Date of Hire: 08/23/2018	Met
Staff # 26 Date of Hire: 01/03/2011	Met
Staff # 27 Date of Hire: 08/28/2018	Met
Staff # 28 Date of Hire: 12/21/2017 <u>"Missing/Incomplete Components"</u> .33(5)-10 Hrs. Annual Training	Not Met
Staff # 29 Date of Hire: 03/30/2015	Met

**Staff Credentials Reviewed: 29****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete and satisfactory for 29 of 29 staff members on this date.

**591-1-1-.14 First Aid & CPR Met****Comment**

Complete first aid kits observed in center and on vehicles.

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training Not Met****Finding**

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of records that two of 29 staff members had not completed all of the required annual training for 2018.



**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 7/24/2019**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.