



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/27/2017 **VisitType:** Monitoring Visit

Arrival: 11:30 AM

Departure: 1:35 PM

CCLC-30351

Washington County Head Start Davisboro Center

216 Steel Creek Road Davisboro, GA 31018 Washington County
(478) 348-6985 e.hines@nbpw.org

Regional Consultant

LaKeyshia Tucker

Phone: (770) 357-7048

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lakeyshia.tucker@decal.ga.gov

Mailing Address

P. O. Box 896
Sandersville, GA 31082

Quality Rated: ★ ★ ★

Compliance Zone Designation		
11/27/2017	Monitoring Visit	Good Standing
05/24/2017	Monitoring Visit	Good Standing
09/30/2016	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1-3 yr olds	Three Year Olds and Four Year Olds	2	14	C	18	C	NA	NA	Transitioning
Main	2-3 yr olds	Three Year Olds and Four Year Olds	2	15	C	18	C	NA	NA	Transitioning
Main	3-3-4-yr olds	PreK	2	15	C	19	C	NA	NA	Centers
Main	4-3-4Yr olds	PreK	2	17	C	19	C	NA	NA	Circle Time,Centers
Main	5-3-4 Yr. olds	Three Year Olds and Four Year Olds	2	14	C	18	C	NA	NA	Centers
Main	6-3 Yr olds	Three Year Olds and Four Year Olds	2	12	C	18	C	NA	NA	Lunch
Main	7-3-4 Yr olds	Three Year Olds and Four Year Olds	2	16	C	18	C	NA	NA	Centers
Main	8-3 Yr olds	Three Year Olds	2	16	C	18	C	NA	NA	Lunch
Total Capacity @35 sq. ft.: 146						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 119						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	191	C

Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Erica Hines, Program Official

Date

LaKeyshia Tucker, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Reminder-Keep Hazards Inaccessible

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed-Fluff/Redistribute Surface

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

No children enrolled

591-1-1-.17 Hygiene(CR)**Met****Comment**

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR)**Met****Comment**

Per the director no medication is being dispensed at this time.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Technical Assistance****Technical Assistance**

591-1-1-.21(3) - Discussed emergency drills and requirements with the center.

Correction Deadline: 12/2/2017

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)**Met****Comment**

Observed-Complete Documentation

591-1-1-.36 Transportation(CR)**Met****Comment**

Paperwork discussed

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Correct number of mats; disinfecting discussed

Staff Records

Records Reviewed: 22**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 09/01/1998

Staff # 2

Met

Date of Hire: 09/12/2016

Staff # 3

Met

Staff # 4

Met

Date of Hire: 08/11/2015

Staff # 5 Date of Hire: 08/04/1999	Met
Staff # 6 Date of Hire: 08/19/1997	Met
Staff # 7 Date of Hire: 04/16/2010	Met
Staff # 8 Date of Hire: 08/28/2008	Met
Staff # 9 Date of Hire: 11/11/2003	Met
Staff # 10 Date of Hire: 09/12/2016	Met
Staff # 11 Date of Hire: 08/01/2005	Met
Staff # 12 Date of Hire: 08/28/2017	Met
Staff # 13 Date of Hire: 08/10/2017	Met
Staff # 14 Date of Hire: 10/11/2006	Met
Staff # 15 Date of Hire: 08/16/1978	Met
Staff # 16 Date of Hire: 08/24/1998	Met
Staff # 17 Date of Hire: 08/16/2000	Met
Staff # 18 Date of Hire: 09/15/2015	Met
Staff # 19 Date of Hire: 08/28/1996	Met

Records Reviewed: 22

Records with Missing/Incomplete Components: 0

Staff # 20	Met
Date of Hire: 11/01/2017	
Staff # 21	Met
Date of Hire: 03/11/2015	
Staff # 22	Met
Date of Hire: 07/01/2004	

Staff Credentials Reviewed: 22

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

3 Hired since last visit

Comment

Criminal Records Check complete

591-1-1-.31 Staff(CR) **Met**

Comment

Lead staff education requirements

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR) **Met**

Comment

Observed-Direct Supervision/Attentive Staff