



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/23/2020    **VisitType:** Licensing Study    **Arrival:** 1:30 PM    **Departure:** 3:35 PM

**CCLC-30351**

**Washington County Head Start Davisboro Center**

216 Steel Creek Road Davisboro, GA 31018 Washington County  
 (478) 348-6985 e.hines@nbpw.org

**Regional Consultant**

Laura Johnson

Phone: (470) 891-3520

Fax: (678) 913-0577

laura.johnson@dec.al.ga.gov

**Mailing Address**

P. O. Box 896  
 Sandersville, GA 31082

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>		
09/23/2020	Licensing Study	Good Standing
03/10/2020	Monitoring Visit	Good Standing
08/30/2019	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1-3 yr olds	Three Year Olds	3	2	C	18	C	NA	NA	Nap
Main	2-3 yr olds		0	0	C	18	C	NA	NA	
Main	3-3-4-yr olds	PreK	3	7	C	19	C	NA	NA	Music, Transitioning
Main	4-3-4Yr olds	PreK	2	7	C	19	C	NA	NA	Music
Main	5-3-4 Yr. olds	Three Year Olds	2	2	C	18	C	NA	NA	Nap
Main	6-3 Yr olds	Three Year Olds	2	3	C	18	C	NA	NA	Nap
Main	7-3-4 Yr olds		0	0	C	18	C	NA	NA	
Main	8-3 Yr olds		0	0	C	18	C	NA	NA	

Total Capacity @35 sq. ft.: 146

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 21

Total Capacity @35 sq. ft.: 146

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	191	C

**Comments**

An Administrative Review was conducted on September 23, 2020. Staff files, children's files, training, and background checks were all reviewed.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Erica Hines, Program Official

Date

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Laura Johnson, Consultant

Date



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### Findings Report

**Date:** 9/23/2020 **VisitType:** Licensing Study **Arrival:** 1:30 PM **Departure:** 3:35 PM

#### CCLC-30351

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on September 25, 2020.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

#### Comment

Center does not provide swimming activities.

### Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

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**591-1-1-.08 Children's Records** **Met**

**Comment**

Records were observed to be complete and well organized.

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**Facility**

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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **N/A**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

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**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Playground observed to be clean and in good repair.

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

Center menu meets USDA guidelines.

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**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen appears clean and well organized.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

There were no diapered children enrolled in the program on this date.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)** **N/A**

**Comment**

The Provider currently does not dispense/administer medication.

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**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on September 25, 2020.

**Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

Complete documentation of transportation observed.

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**Sleeping & Resting Equipment**

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**Comment**

Pleasant naptime environment observed.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

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**Staff Records**

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**Records Reviewed: 34****Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Staff # 2	Met
Date of Hire: 08/04/1999	
Staff # 3	Met
Date of Hire: 08/28/2020	
Staff # 4	Met
Date of Hire: 07/25/2016	
Staff # 5	Met
Date of Hire: 08/28/2020	
Staff # 6	Met
Date of Hire: 10/11/2006	
Staff # 7	Met
Date of Hire: 11/05/2019	
Staff # 8	Met
Date of Hire: 08/28/2017	
Staff # 9	Met
Date of Hire: 08/11/2015	
Staff # 10	Met
Date of Hire: 03/11/2015	

Staff # 11	Met
Staff # 12	Met
Date of Hire: 11/11/2003	
Staff # 13	Met
Date of Hire: 09/12/2016	
Staff # 14	Met
Date of Hire: 03/11/2019	
Staff # 15	Met
Date of Hire: 07/31/2004	
Staff # 16	Met
Date of Hire: 09/15/2015	
Staff # 17	Met
Date of Hire: 08/24/1998	
Staff # 18	Met
Date of Hire: 08/19/1997	
Staff # 19	Met
Date of Hire: 08/16/2000	
Staff # 20	Met
Date of Hire: 07/25/2016	
Staff # 21	Met
Date of Hire: 04/24/2019	
Staff # 22	Met
Date of Hire: 08/05/2001	
Staff # 23	Met
Date of Hire: 08/28/2020	
Staff # 24	Met
Date of Hire: 10/26/2006	
Staff # 25	Met
Date of Hire: 10/16/2019	
Staff # 26	Met

Date of Hire: 11/01/2017

Staff # 27 Met

Date of Hire: 08/28/1996

Staff # 28 Met

Date of Hire: 08/28/2017

Staff # 29 Met

Date of Hire: 01/26/2018

Staff # 30 Met

Date of Hire: 04/16/2010

Staff # 31 Met

Date of Hire: 09/18/2019

Staff # 32 Met

Date of Hire: 08/16/1978

Staff # 33 Met

Date of Hire: 08/28/2020

Staff # 34 Met

**Staff Credentials Reviewed: 11****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided four files for employees hired since the last visit.

**591-1-1-.14 First Aid & CPR Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training Met****Comment**

Documentation observed of required staff training.

**591-1-1-.31 Staff(CR) Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020.

**Staffing and Supervision**



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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.