



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/8/2021    **VisitType:** Licensing Study    **Arrival:** 2:00 PM    **Departure:** 3:45 PM

**CCLC-30351**

**Washington County Head Start Davisboro Center**

216 Steel Creek Road Davisboro, GA 31018 Washington County  
 (478) 348-6985 e.hines@nbpw.org

**Regional Consultant**

Laura Johnson

Phone: (470) 891-3520

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laura.johnson@dec.al.gov

**Mailing Address**

P. O. Box 896  
 Sandersville, GA 31082

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>		
09/08/2021	Licensing Study	Good Standing
02/09/2021	Monitoring Visit	Good Standing
09/23/2020	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1-3 yr olds	Three Year Olds	2	9	C	18	C	NA	NA	Centers
Main	2-3 yr olds	Three Year Olds and Four Year Olds	2	10	C	18	C	NA	NA	Outside
Main	3-3-4-yr olds	PreK	2	10	C	19	C	NA	NA	Centers, Transitioning
Main	4-3-4Yr olds	PreK	2	6	C	19	C	NA	NA	Centers
Main	5-3-4 Yr. olds	Three Year Olds and Four Year Olds	2	7	C	18	C	NA	NA	Centers
Main	6-3 Yr olds	Three Year Olds	2	9	C	18	C	NA	NA	Story
Main	7-3-4 Yr olds	Three Year Olds	2	7	C	18	C	NA	NA	Centers
Main	8-3 Yr olds		0	0	C	18	C	NA	NA	

Total Capacity @35 sq. ft.: 146

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 58

Total Capacity @35 sq. ft.: 146

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	191	C

**Comments**

An Administrative Review was conducted on September 8, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on September 9, 2021 with the Director, Erica Hines. An in-person visit was not conducted due to the COVID-19 pandemic.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Erica Hines, Program Official

Date

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Laura Johnson, Consultant

Date



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### Findings Report

**Date:** 9/8/2021      **VisitType:** Licensing Study      **Arrival:** 2:00 PM      **Departure:** 3:45 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center during a virtual walk through on September 9, 2021.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

**Facility**

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**591-1-1-.06 Bathrooms** **Met**

**Comment**

Bathrooms observed to be clean and well maintained during a virtual walk through on September 9, 2021.

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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be met by center during a virtual walk through on September 9, 2021.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

The center appeared clean and well maintained during a virtual walk through on September 9, 2021.

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**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. The grass and equipment on the playground appeared to be well maintained. The consultant discussed daily monitoring of the playground and playground equipment to ensure that hazards are not present while children are present for care.

**Food Service**

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**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

The kitchen appeared clean and well organized during a virtual walk through on September 9, 2021.

**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Not Evaluated**

**Comment**

The center is a Head Start Program and no diapered children were enrolled in the program on during a virtual walk through on September 9, 2021. This rule was not evaluated.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing was observed during the virtual walk through. Hand washing supplies were observed, and hand washing practices were observed and discussed with the Director on September 9, 2021.

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**591-1-1-.20 Medications(CR)** **N/A**

**Comment**

The Provider currently does not dispense/administer medication.

**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures** **Met**

**Comment**

591-1-1-.21(1)(p) - A complete Emergency Preparedness Plan was observed during a review of records on this date.

**Correction Deadline: 9/13/2021**

**Comment**

Program observed complete emergency drills

## Safety

### 591-1-1-.05 Animals

N/A

#### Comment

Center does not keep animals on premises.

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on September 9, 2021.

### 591-1-1-.13 Field Trips(CR)

N/A

#### Comment

Center does not participate in field trips at this time.

### 591-1-1-.36 Transportation(CR)

Met

#### Comment

A current/completed inspection was observed for all vehicles used in transporting children this date. Annual Inspections were submitted for buses with the following tag numbers:

Tag #: C0152106

Tag #: C0152113 (Bus number 21-2 )

Tag #: PB5605

Tag # PB5606

Tag # PB5607

#### Comment

Complete documentation of transportation observed.

#### Comment

The vehicles had an approved fire extinguisher and first aid kits.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

#### Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

#### Comment

The program is a Head Start Program and does not serve infants. Infant Safe Sleep was not evaluated.

## Staff Records

Records Reviewed: 27

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 08/04/1999

Staff # 2

Met

Date of Hire: 04/24/2019

Staff # 3

Met

Date of Hire: 08/28/2020

Staff # 4 Met

Date of Hire: 07/25/2016

Staff # 5 Met

Date of Hire: 08/28/2020

Staff # 6 Met

Date of Hire: 10/11/2006

Staff # 7 Met

Date of Hire: 08/28/2017

Staff # 8 Met

Date of Hire: 03/11/2015

Staff # 9 Met

Date of Hire: 11/11/2003

Staff # 10 Met

Date of Hire: 09/12/2016

Staff # 11 Met

Date of Hire: 03/11/2019

Staff # 12 Met

Date of Hire: 07/31/2004

Staff # 13 Met

Date of Hire: 09/15/2015

Staff # 14 Met

Date of Hire: 08/24/1998

Staff # 15 Met

Date of Hire: 08/19/1997

Staff # 16 Met

Date of Hire: 08/16/2000

Staff # 17 Met

Date of Hire: 07/25/2016

Staff # 18 Met

Date of Hire: 08/28/2020

Staff # 19 Date of Hire: 10/26/2006	Met
Staff # 20 Date of Hire: 10/16/2019	Met
Staff # 21 Date of Hire: 08/28/1996	Met
Staff # 22 Date of Hire: 01/26/2018	Met
Staff # 23 Date of Hire: 04/16/2010	Met
Staff # 24 Date of Hire: 09/18/2019	Met
Staff # 25 Date of Hire: 08/16/1978	Met
Staff # 26 Date of Hire: 09/01/1998	Met
Staff # 27 Date of Hire: 08/28/2020	Met

**Staff Credentials Reviewed: 11****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.14 First Aid & CPR Met****Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training Met****Comment**

Documentation observed of required staff training.

**591-1-1-.31 Staff(CR) Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**



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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Appropriate staff:child ratios were observed in all classrooms during a virtual visit on September 9, 2021.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs during a virtual visit on September 9, 2021.