



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/30/2019    **VisitType:** Licensing Study    **Arrival:** 10:00 AM    **Departure:** 1:00 PM

**CCLC-30351**

**Washington County Head Start Davisboro Center**

216 Steel Creek Road Davisboro, GA 31018 Washington County  
 (478) 348-6985 e.hines@nbpw.org

**Mailing Address**

P. O. Box 896  
 Sandersville, GA 31082

**Regional Consultant**

Laura Johnson

Phone: (470) 891-3520

Fax: (678) 913-0577

laura.johnson@dec.al.ga.gov

Joint with: Chrissy Miller

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/30/2019	Licensing Study	Good Standing	
04/10/2019	POI Follow Up	Good Standing	
03/06/2019	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1-3 yr olds	Three Year Olds	2	16	C	18	C	NA	NA	Centers
Main	2-3 yr olds	Three Year Olds	2	16	C	18	C	NA	NA	Centers, Transitioning, Clean Up
Main	3-3-4-yr olds	Four Year Olds	2	18	C	19	C	NA	NA	Art
Main	4-3-4Yr olds	Four Year Olds	2	18	C	19	C	NA	NA	Centers
Main	5-3-4 Yr. olds	Three Year Olds	2	15	C	18	C	NA	NA	Centers
Main	6-3 Yr olds	Three Year Olds	2	15	C	18	C	NA	NA	Centers
Main	7-3-4 Yr olds	Three Year Olds	2	14	C	18	C	NA	NA	Centers
Main	8-3 Yr olds	Three Year Olds	2	15	C	18	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 146						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 127			Total Capacity @35 sq. ft.: 146			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	191	C

**Comments**

The purpose of today's visit is to conduct a licensing study. This is the first visit of the fiscal year.

The director stated that they do not provide medications or swimming activities.

All criminal record checks were observed complete.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Erica Hines, Program Official

Date

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Laura Johnson, Consultant

Date

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Chrissy Miller, Consultant

Date



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### Findings Report

**Date:** 8/30/2019    **VisitType:** Licensing Study    **Arrival:** 10:00 AM    **Departure:** 1:00 PM

#### CCLC-30351

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Not Met

#### Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that one blue and tan couch had a tear across the seat, exposing the cushion underneath.

#### POI (Plan of Improvement)

The Center will ensure that equipment and furniture are used by the age-appropriate group of children. The center manger stated that another couch has been ordered and has not arrived yet.

**Correction Deadline: 9/6/2019**

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

#### Comment

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

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**591-1-1-.08 Children's Records****Met****Comment**

Records were observed to be complete and well organized.

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**Facility**

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Technical Assistance****Technical Assistance**

591-1-1-.25(13) - The consultant spoke with the director about ensuring that the electrical cords in classrooms six and eight are kept inaccessible to the children in care.

**Correction Deadline: 8/30/2019**

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**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Technical Assistance**

591-1-1-.26(4) - Please ensure that the perimeter of the fence at the bottom is checked regularly for any gaps and to ensure that it is secure at the bottom.

**Correction Deadline: 8/30/2019**

**Technical Assistance**

591-1-1-.26(6) - The consultant spoke with the director about repairing, replacing, or removing the blue iron car with the missing steering wheel and the gas station with the broken gas handle.

**Correction Deadline: 9/9/2019**

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**Food Service**

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**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

There were no children enrolled in the program that require diapering on this date.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Please ensure lids remain on trash containing organic waste.

**Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****N/A****Comment**

The Provider currently does not dispense/administer medication.

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**Safety**

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**591-1-1-.05 Animals** **N/A**

**Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.13 Field Trips(CR)** **Not Evaluated**

**Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Complete documentation of transportation observed.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

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**Staff Records**

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**Records Reviewed: 18**

**Records with Missing/Incomplete Components: 0**

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Staff # 1 Met

Date of Hire: 08/04/1999

Staff # 2 Met

Date of Hire: 07/25/2016

Staff # 3 Met

Date of Hire: 08/11/2015

Staff # 4 Met

Date of Hire: 03/11/2015

Staff # 5 Met

Date of Hire: 09/12/2016

Staff # 6 Met

Date of Hire: 04/24/2019

Staff # 7 Met

Date of Hire: 07/31/2004

Staff # 8 Met

Date of Hire: 09/15/2015

Staff # 9 Met

Date of Hire: 08/24/1998

Staff # 10 Met

Date of Hire: 08/19/1997

Staff # 11 Met

Date of Hire: 08/16/2000

Staff # 12 Met

Date of Hire: 07/25/2016

Staff # 13 Met

Date of Hire: 10/26/2006

Staff # 14 Met

Date of Hire: 11/01/2017

Staff # 15 Met

Date of Hire: 08/28/1996

Staff # 16 Met

Date of Hire: 08/28/2017

Staff # 17 Met

Date of Hire: 01/26/2018

Staff # 18 Met

Date of Hire: 08/16/1978

**Staff Credentials Reviewed: 11****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided three files for employees hired since last visit.

**591-1-1-.14 First Aid & CPR Met****Comment**

Complete first aid kits observed in center and on vehicles.

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training Met**

**Comment**

Documentation observed of required staff training.

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.