



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/16/2020 **VisitType:** Licensing Study

Arrival: 9:55 AM

Departure: 10:55 AM

CCLC-30341

Primrose School of Lawrenceville North

625 Russell Road Lawrenceville, GA 30043 Gwinnett County
(770) 962-9595 hinesteam@comcast.net

Regional Consultant

Ashley Shirah

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ashley.shirah@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/16/2020	Licensing Study	Good Standing	
11/20/2019	Licensing Study	Good Standing	
05/14/2019	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	2R- Two's	Two Year Olds	1	7	C	18	C	NA	NA	Centers
Main	1L Infant/Toddler	Infants and One Year Olds	2	4	C	10	C	NA	NA	Floor Play,Nap
Main	1R-Toddlers	One Year Olds	1	6	C	12	C	NA	NA	Floor Play,Diapering
Main	2L Infants		0	0	C	11	C	NA	NA	Not In Use
Main	3L Pre-k	Four Year Olds	1	5	C	21	C	NA	NA	Outside
Main	3R- Three's	Three Year Olds	2	8	C	21	C	NA	NA	Centers
Main	4L PRV Pre-K	PreK	2	10	C	20	C	NA	NA	Centers
Main	4R- Three's		0	0	C	20	C	NA	NA	Not In Use
Main	5L A/S		0	0	C	18	C	25	C	Not In Use
Main	5R Kinder/1st grade	Five Year Olds and Six Year Olds and Over	1	5	C	14	C	20	C	Homework

Total Capacity @35 sq. ft.: 165

Total Capacity @25 sq. ft.: 178

Total # Children this Date: 45

Total Capacity @35 sq. ft.: 165

Total Capacity @25 sq. ft.: 178

Building	Playground	Playground Occupancy	Playground Compliance
Main	2nd Left PG	39	C
Main	Left Front	21	C
Main	Right Front	29	C
Main	Right Rear	49	C

Comments

An Administrative Review was conducted on October 16, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on October 19, 2020 with the director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>

Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Felicia Hines, Program Official

Date

Ashley Shirah, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through there was no pool observed on the property. Per the provider no swimming activities were provided.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through storage of cleaning supplies and possible hazards were discussed. There were no hazards observed to be accessible to the children this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute as needed.

Correction Deadline: 12/4/2019

Corrected on 10/19/2020

.26(6) - Correction of previous citation in that all areas of peeling rubber have been corrected. The center has replaced all stairs on the play set on the back playground where the rubber on the stairs was peeling.

Food Service

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Director on this date. During the virtual walk through the diapering was observed and the provider displayed proper knowledge of the rules and regulations.

591-1-1-.17 Hygiene(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Director on this date. Liquid soap and paper towels were observed accessible in the restroom area.

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.36 Transportation(CR)

Not Met

Correction Deadline: 12/4/2019

Corrected on 10/16/2020

.36(4)(b) - Correction of previous citation in that the bus seats were observed to be repaired and free of tears and holes on this date.

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on a review of records that the driver signed for the first and second checks following AM transportation on October 5, 2020 and October 7, 2020 to Woodward Mill Elementary School as well as on October 7, 2020, following PM transportation to Rocksprings Elementary School. Staff statements indicated that additional staff were present at the center who could have conducted the second check of the vehicle and document the check with a signature. It was also determined that on October 13, 2020, and October 14, 2020, a second check was not documented following AM and PM transportation to Woodward Mill Elementary School, as well as on October 14, 2020, following PM transportation to Rocksprings Elementary School.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 10/19/2020

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through SIDS and infant sleeping position was discussed.

Staff Records

Records Reviewed: 19

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 04/29/2019	
Staff # 2	Met
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Date of Hire: 05/21/2019	
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Date of Hire: 01/03/2019	
Staff # 9	Met
Date of Hire: 12/04/2018	
Staff # 10	Met
Staff # 11	Met
Date of Hire: 08/08/2011	
Staff # 12	Met
Staff # 13	Met
Staff # 14	Met

Records Reviewed: 19

Records with Missing/Incomplete Components: 0

Staff # 15	Met
Staff # 16	Met
Staff # 17	Met
Date of Hire: 07/29/2019	
Staff # 18	Met
Date of Hire: 04/08/2019	
Staff # 19	Met

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete for 19 of 19 staff on this date.

Comment

Director provided seven file(s) for employees hired since last visit November 20, 2019.

Correction Deadline: 11/20/2019

Corrected on 10/19/2020

.09(1)(c) - Correction of previous citation in that 19 of 19 staff were observed to have a complete and satisfactory Comprehensive Records Check Determination letter on file.

Correction Deadline: 11/20/2019

Corrected on 10/19/2020

.09(1)(j) -Correction of previous citation in that 19 of 19 staff were observed to have a complete and satisfactory Comprehensive Records Check Determination letter on file.

591-1-1-.14 First Aid & CPR **Met**

Correction Deadline: 12/20/2019

Corrected on 10/16/2020

.14(2) - Correction of previous citation in that all staff hired for more than 90 days were observed to have evidence of completing CPR and First Aid training.

591-1-1-.31 Staff(CR) **Met**

Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through appropriate ratio were observed.

591-1-1-.32 Supervision(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through adequate supervision was observed.