

# Bright from the Start Georgia Department of Early Care and Learning 2 Martin Luther King Jr. Drive SE, 670 East Tower Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/13/2019 Arrival: 9:00 AM VisitType: Licensing Study Departure: 12:30 PM

**Regional Consultant CCLC-3011** 

**G-P for Kids** 

133 Peachtree Street Atlanta, GA 30303 Fulton County (404) 652-2600 tmbouche@gapac.com

**Mailing Address** 

Same

**Quality Rated: No** 

Junya Herron

Phone: (770) 357-3323 Fax: (770) 357-3329

junya.herron@decal.ga.gov

Joint with: Michelle Smith

Com	<u>ipliance Zone Desi</u>	<u>gnation</u>		one Designation - A summary measure of a program's 12 month monitoring rtains to child care health and safety rules. The three compliance zones are good					
03/13/2019	Licensing Study	Good Standing	standing, support, and deficient.						
08/09/2018	Monitoring Visit	Good Standing	Good Standing	g - Program is demonstrating an acceptable level of performance in meeting the rules.					
03/21/2018	Monitoring Visit	Good Standing	Support - Program performance is demonstrating a need for improvement in rules.						
			Deficient	<ul> <li>Program is not demonstrating an acceptable level of performance in meeting the rules.</li> </ul>					

#### Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 1	Rooom A-1		0	0	С	20	С	NA	NA	Not In Use
		Total Capacity @35 sq. ft.: 20	)		Total C ft.: 0	apacity @	25 sq.			
Building 2	3R: C2		0	0	С	12	С	NA	NA	Not In Use
		Total Capacity @35 sq. ft.: 12	2		Total C ft.: 0	apacity @	25 sq.			
GP 1- Lobby	1R: A1		0	0	С	9	С	NA	NA	Not In Use
GP 1- Lobby	2R:B1		0	0	С	18	С	NA	NA	Not In Use
		Total Capacity @35 sq. ft.: 27	7		Total C ft.: 0	apacity @	25 sq.	•		
Main	1L: H2 Afterschool		0	0	С	17	С	NA	NA	Not In Use
Main	1R: F2	PreK	2	8	С	23	С	NA	NA	Centers
Main	1R:C2	Infants	2	8	С	12	С	NA	NA	Floor Play,Feeding
Main	2L:B2	One Year Olds	3	9	С	12	С	NA	NA	Story,Floor Play
Main	2R:D2	Infants	2	7	С	11	С	NA	NA	Nap,Floor Play
Main	2R:G2	Two Year Olds	2	10	С	15	С	NA	NA	Story
Main	3R:C1	Infants	2	4	С	20	С	NA	NA	Floor Play,Feeding,Fre e Play
Main	4R:Art Room		0	0	С	20	С	NA	NA	Not In Use
Main	5R:E1 Gross Motor	Two Year Olds	2	6	С	22	С	NA	NA	Free Play

Main	Atrium E2	Two Year Olds	0	0	С	9	С	NA	NA	Not In Use
Main	Room A-1	Three Year Olds	1	8	С	9	С	NA	NA	Snack
		Total Capacity @35 sq. ft.: 1	70		Total C ft.: 0	apacity @	25 sq.			
Star Gallery	Atrium: E2		0	0	С	9	С	NA	NA	Not In Use
		Total Capacity @35 sq. ft.: 9	)		Total C ft.: 0	apacity @	25 sq.	•		
Street Level	1L: A2		0	0	С	9	С	NA	NA	Not In Use
		Total Capacity @35 sq. ft.: 9			Total C ft.: 0	apacity @	25 sq.			
Total # Children this Date: 60		Total Capacity @35 sq. ft.: 2	247		Total C ft.: 0	apacity @	25 sq.			

Building	Playground	Playground Occupancy	Playground Compliance
Main	Main Playground	179	С
Main	Playground I	15	С
Main	Playground II	6	С
Main	Playground III	13	С
Main	Playground IV	8	С

#### **Comments**

The purpose of this visit today was to complete a Licesning Study.

Consultant provided her contact information.

Consultant discussed new Comprehensive background check rules.

Consultant provided a POI 45 day letter for Criminal Records Check.

Consultant discussed with the Director the staff person with a national background check must be supervise at all time by a staff with a satisfactory Comprehensive Records Check.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <a href="http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx">http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx</a>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- · All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <a href="http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx">http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx</a>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)





#### **Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <a href="https://qualityrated.decal.ga.gov/">https://qualityrated.decal.ga.gov/</a> Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or <a href="mailto:qualityrated@decal.ga.gov">qualityrated@decal.ga.gov</a>

Therese Thomas, Program Official Date		Junya Herron, Consultant	Date
Michelle Smith, Consultant	Date		



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### **Findings Report**

VisitType: Licensing Study Arrival: 9:00 AM **Date:** 3/13/2019 **Departure:** 12:30 PM

**CCLC-3011** 

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### The following information is associated with a Licensing Study:

	Activities and Equipment
504.4.4.12 Equipment 9 Toyo(CD)	Met
591-1-112 Equipment & Toys(CR)	Wiet
Comment	
A variety of equipment and toys were observed throughout the center.	
591-1-135 Swimming Pools & Water-related Activities(CR)	N/A
Comment	
Center does not provide swimming activities.	
	Facility
591-1-106 Bathrooms	Met
Comment	
Bathrooms observed to be clean and well maintained.	
591-1-119 License Capacity(CR)	Met
Comment	
Licensed capacity observed to be routinely met by center.	
591-1-125 Physical Plant - Safe Environment(CR)	Met
Comment	
Center appears clean and well maintained.	
Comment	
No hazards observed accessible to children on this date.	
591-1-126 Playgrounds(CR)	Met
Comment	
Playground observed to be clean and in good repair.	
	Food Service

591-1-115 Food Service & Nutrition	Met
Comment Center menu meets USDA guidelines.	
Contor Mena Medie Cebit gandomice.	Health and Hygiene
591-1-110 Diapering Areas & Practices(CR)	Met
Comment Proper diapering procedures observed.	
Comment Staff state proper knowledge of diapering procedures.	
591-1-117 Hygiene(CR)	Met
Comment Staff were observed to remind children to wash hands.	
591-1-120 Medications(CR)	N/A
Comment The Provider currently does not dispense/administer medication.	
The Freviole currently accessed disperses autimisted medication.	Policies and Procedures
591-1-127 Posted Notices	Met
Comment Observed all required posted notices.	
	Safety
591-1-105 Animals	N/A
Comment Center does not keep animals on premises.	
591-1-111 Discipline(CR)	Met
<b>Comment</b> Staff were observed to maintain a positive learning environment on this date.	
591-1-113 Field Trips(CR)	N/A
Comment Center does not participate in field trips at this time.	
591-1-136 Transportation(CR)	N/A
Comment Center does not provide routine transportation.	
Sleep	ing & Resting Equipment
591-1-130 Safe Sleeping and Resting Requirements(CR)	Met
Comment	
Discussed SIDS and infant sleeping position.	04-415
	Staff Records
Georgia Department of Early Care and Learning	Page 2 of 5

Records Reviewed: 22	Records with Missing/Incomplete Components: 0
Staff # 1 Date of Hire: 10/24/2016	Met
Staff # 2 Date of Hire: 08/30/2017	Met
Staff # 3 Date of Hire: 03/16/2017	Met
Staff # 4 Date of Hire: 10/20/2016	Met
Staff # 5 Date of Hire: 03/19/2018	Met
Staff # 6 Date of Hire: 10/22/2007	Met
Staff # 7 Date of Hire: 01/09/2019	Met
Staff # 8 Date of Hire: 11/05/2014	Met
Staff # 9 Date of Hire: 02/18/2019	Met
Staff # 10 Date of Hire: 02/05/2018	Met
Staff # 11 Date of Hire: 04/12/2017	Met
Staff # 12 Date of Hire: 11/14/2017	Met
Staff # 13 Date of Hire: 02/18/2019	Met
Staff # 14 Date of Hire: 02/22/2017	Met
Staff # 15 Date of Hire: 10/02/2017	Met

**Records Reviewed: 22** 

Records with Missing/Incomplete Components: 0

Met

Met

Met

Met

Met

Met

Met

Staff # 16

Date of Hire: 01/29/2018

Staff # 17

Date of Hire: 10/07/2013

Staff # 18

Date of Hire: 11/14/2016

Staff # 19

Date of Hire: 08/16/2004

Staff # 20

Date of Hire: 02/22/2016

Staff # 21

Date of Hire: 10/22/2001

Staff # 22

Date of Hire: 10/17/2016

Staff Credentials Reviewed: 22

### 591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

#### Comment

Criminal record checks were observed to be complete.

#### Comment

Director provided 4 file(s) for employees hired since last visit.

### **Technical Assistance**

The Center will ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined during consultant review of Comprehensive Records Check two staff had National background checks with pending out of state results.

Consultant discussed with the Director the staff person with a national background check must be supervise at all time by a staff with a satisfactory Comprehensive Records Check.

### Correction Deadline: 3/13/2019

#### 591-1-1-.14 First Aid & CPR

Met

#### Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

#### 591-1-1-.33 Staff Training

Met

### Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Met

#### Comment

Staff observed to be compliant with applicable laws and regulations.

## **Staffing and Supervision**

### 591-1-1-.32 Staff: Child Ratios and Group Size(CR)

Met

#### Comment

Center observed to maintain appropriate staff:child ratios.

### 591-1-1-.32 **Supervision(CR)**

Met

#### Comment

Adequate supervision observed on this date.