



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/3/2020 **VisitType:** Licensing Study **Arrival:** 1:35 PM **Departure:** 2:35 PM

CCLC-289

The Gingerbread House

96 W. Felton Road Cartersville, GA 30120 Bartow County
 (770) 386-4568 director.cobb@gmail.com

Regional Consultant

Lajuana Williams

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Mailing Address

129 Gant Qtrs. Ct.
 Marietta, GA 30068

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/03/2020	Licensing Study	Good Standing	
11/26/2019	Licensing Study	Good Standing	
04/12/2019	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes			
Main	Downstairs Front Right		0	0	C	13	C	NA	NA	Not In Use			
Main	Downstairs Rear Left		0	0	C	9	C	NA	NA	Not In Use			
Main	Upstairs 1st Left		0	0	C	4	C	NA	NA	Not In Use			
Main	Upstairs Left		0	0	C	5	C	NA	NA	Not In Use			
Main	Upstairs Rear Right	Three Year Olds	1	4	C	11	C	NA	NA	Centers			
Total Capacity @35 sq. ft.:			42			Total Capacity @25 sq. ft.:			0				
Two	Downstairs Room-PreK	PreK	2	11	C	21	C	NA	NA	Outside,Centers			
Two	Upstairs Room-PreK	PreK	2	9	C	31	C	NA	NA	Centers			
Total Capacity @35 sq. ft.:			52			Total Capacity @25 sq. ft.:			0				
Total # Children this Date: 24		Total Capacity @35 sq. ft.:			94			Total Capacity @25 sq. ft.:			0		

Building	Playground	Playground Occupancy	Playground Compliance

Comments

An Administrative Review was conducted on December 3, 2020. Staff files, children's files, training, and background checks were all reviewed

Plan of Improvement: Developed This Date 12/03/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Michael Wall, Program Official

Date

Lajuana Williams, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Correction Deadline: 12/3/2019

Corrected on 12/3/2020

.08(1) - Previous cite corrected. During an administrative review records were reviewed and observed to be complete.

Facility

591-1-1-.06 Bathrooms

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

591-1-1-.19 License Capacity(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the center was observed to be in compliance with the licensed capacity.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through storage of cleaning supplies and possible hazards were discussed. There were no hazards observed to be accessible to the children this date. No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Defer

Defer

591-1-1-.26(6)-A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be fully evaluated in that there were technical issues. This ruled will be reviewed during the next regulatory visit.

POI (Plan of Improvement)

The Director stated that paint has been purchased so the equipment can be sanded and repainted.

Correction Deadline: 12/10/2019

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

During an administrative review of records a complete menu was observed. Center menu met USDA guidelines.

591-1-1-.18 Kitchen Operations

Not Evaluated

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

Health and Hygiene

591-1-1-.07 Children's Health

Met

Comment

591-1-1-.07 - A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

Correction Deadline: 12/3/2020

591-1-1-.10 Diapering Areas & Practices(CR)**Not Evaluated****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated as there were no children in diapers present.

591-1-1-.17 Hygiene(CR)**Technical Assistance****Technical Assistance**

591-1-1-.17 - A Virtual Visit was conducted due to the COVID-19 pandemic. Handwashing was not directly observed during the virtual walk through. Regulations regarding proper handwashing were discussed on this date.

591-1-1-.20 Medications(CR)**N/A****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.27 Posted Notices**Not Evaluated****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

591-1-1-.29 Required Reporting**Not Evaluated****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit. Discussed reporting requirements were provided via email.

Safety

591-1-1-.05 Animals**N/A****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Technical Assistance****Technical Assistance**

591-1-1-.11 - A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed on this date.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Not Evaluated****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated as there were no infant children in care, and will be reviewed during the next regulatory visit

Records Reviewed: 7

Records with Missing/Incomplete Components: 2

Staff # 1	Not Met
Date of Hire: 10/30/2017	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 2	Met
Date of Hire: 10/02/2012	
Staff # 3	Met
Staff # 4	Met
Date of Hire: 09/01/2019	
Staff # 5	Met
Date of Hire: 07/29/2019	
Staff # 6	Not Met
Date of Hire: 03/24/2005	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 7	Met

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Correction Deadline: 11/26/2019

Corrected on 12/3/2020

.09(1)(a) - Previous cite corrected. During an administrative review the Director supplied a completed staff profile for review prior to the virtual walk through. Staff criminal records check information was verified in Koala Outback.

Correction Deadline: 11/26/2019

Corrected on 12/3/2020

.09(1)(b) -Previous cite corrected. During an administrative review staff criminal background checks were observed to be complete. The Director supplied a completed staff profile for review prior to the virtual walk through. Staff criminal records check information was verified in Koala Outback.

Correction Deadline: 11/26/2019

Corrected on 12/3/2020

.09(1)(j) - Previous cite corrected. During an administrative review of records staff criminal background checks were observed to be complete. The Director supplied a completed staff profile for review prior to the virtual walk through. Staff criminal records check information was verified in Koala Outback.

Correction Deadline: 12/26/2019

Corrected on 12/3/2020

.33(3) - During an administrative review Health and Safety Orientation was reviewed and was observed on file for all staff. Previous cite corrected.

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on review of records during an administrative review that ten hours of annual training was not on file for the Director and one eligible employee who were employed in 2019.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/17/2020

Recited on 12/3/2020

591-1-1-.31 Staff(CR)

Met

Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program will ensure compliance with the Executive Order issued on August 15,

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the center was observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through staff were observed to provide direct supervision and be attentive to children's needs. Please ensure staff rotate while on the outside play area to ensure every area is covered.