



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/27/2018    **VisitType:** Licensing Study    **Arrival:** 10:00 AM    **Departure:** 1:30 PM

**CCLC-289**

**The Gingerbread House**

96 W. Felton Road Cartersville, GA 30120 Bartow County  
(770) 386-4568 director.cobb@gmail.com

**Regional Consultant**

Patty Malone

Phone: (912) 544-9991

Fax: (912) 544-9975

coty.cummings@dec.al.ga.gov

**Mailing Address**

129 Gant Qtrs. Ct.  
Marietta, GA 30068

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/27/2018	Licensing Study	Good Standing	
03/26/2018	Monitoring Visit	Good Standing	
08/04/2017	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Downstairs Front Right		0	0	C	13	C	NA	NA	Not In Use
Main	Downstairs Rear Left		0	0	C	9	C	NA	NA	Not In Use
Main	Upstairs 1st Left		0	0	C	4	C	NA	NA	
Main	Upstairs Left		0	0	C	5	C	NA	NA	
Main	Upstairs Rear Right	Three Year Olds and Six Year Olds and Over	1	10	C	11	C	NA	NA	Story,Circle Time
Total Capacity @35 sq. ft.: 42			Total Capacity @25 sq. ft.: 0							
Two	Downstairs Room-PreK	PreK	2	17	C	21	C	NA	NA	Circle Time,Centers,Story
Two	Upstairs Room-PreK	PreK	2	12	C	31	C	NA	NA	Circle Time,Music,Story
Total Capacity @35 sq. ft.: 52			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 39		Total Capacity @35 sq. ft.: 94				Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance

**Comments**

The purpose of the visit was to conduct a licensing study and follow up from the previous visit on March 26, 2018.

Plan of Improvement: Developed This Date 09/27/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Michael Wall, Program Official

Date

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Patty Malone, Consultant

Date



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### Findings Report

**Date:** 9/27/2018 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 1:30 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Not Met

#### Finding

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based on observation that there was an unsecured television stored on a small cabinet in Building Two, Downstairs Room.

#### POI (Plan of Improvement)

The Center will ensure that the identified equipment or furniture and any other such existing or future items are secured adequately and will have a system for checking these for stability.

**Correction Deadline: 10/1/2018**

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

#### Comment

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

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**591-1-1-.08 Children's Records****Met****Comment**

Records were observed to be complete and well organized.

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**Facility**

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Technical Assistance****Technical Assistance**

591-1-1-.25(3) - The consultant discussed the maintenance of the lighting fixtures in the Pre-K bathrooms and ensuring that all potentially hazardous items are stored out of reach of children in care.

**Correction Deadline: 9/27/2018**

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**591-1-1-.26 Playgrounds(CR)****Not Met****Technical Assistance**

591-1-1-.26 - The consultant discussed fluffing and redistributing the resilient surfaces beneath the swings.

**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that there was chipping paint on the metal pole at the wooden slide structure, the blue metal train, the blue metal truck, the red merry-go-round, the red metal truck, and the swing posts.

**POI (Plan of Improvement)**

The Director stated that paint has been purchased so the equipment can be sanded and repainted.

**Correction Deadline: 10/11/2018**

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

The center does not currently enroll children that require diapering.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff stated proper hand washing practices.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

## Policies and Procedures

### 591-1-1-.21 Operational Policies & Procedures

Met

#### Comment

The consultant observed documentation of the required emergency drills and the emergency preparedness plan for the center.

Correction Deadline: 10/2/2018

## Safety

### 591-1-1-.05 Animals

N/A

#### Comment

Center does not keep animals on premises.

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Age-appropriate discussion and/or redirection observed.

### 591-1-1-.13 Field Trips(CR)

N/A

#### Comment

Center does not participate in field trips at this time.

### 591-1-1-.36 Transportation(CR)

N/A

#### Comment

Center does not provide routine transportation.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

#### Comment

The center does not currently care for infants or children that require an infant crib for sleeping.

## Staff Records

Records Reviewed: 7

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 07/26/2018	
Staff # 2	Met
Date of Hire: 10/02/2012	
Staff # 3	Met
Date of Hire: 07/20/2015	
Staff # 4	Met
Date of Hire: 12/01/1999	
Staff # 5	Met

**Records Reviewed: 7**

**Records with Missing/Incomplete Components: 0**

Date of Hire: 10/06/2017

Staff # 6

Met

Date of Hire: 08/06/2018

Staff # 7

Met

Date of Hire: 06/28/2015

**Staff Credentials Reviewed: 7**

**591-1-1-.09 Criminal Records Check(CR)**

**Met**

**Comment**

The director provided two files for staff hired since the last visit. Criminal record checks were observed to be complete on this date.

**591-1-1-.14 First Aid & CPR**

**Met**

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training**

**Met**

**Comment**

The consultant observed documentation of the annual training for 2017 and the required health and safety training.

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.32 - The consultant discussed proper supervision.