



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/19/2018 **VisitType:** Monitoring Visit

Arrival: 10:30 AM

Departure: 1:30 PM

CCLC-2648

Brookhaven United Methodist Church Child Daycare

1366 N. Druid Hills Road Atlanta, GA 30319 DeKalb County
(404) 233-4811 bumccdc@bellsouth.net

Regional Consultant

Chrische Walker

Phone: (770) 359-5166

Fax: (678) 891-5618

chrische.walker@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation		
11/19/2018	Monitoring Visit	Good Standing
06/12/2018	Licensing Study	Good Standing
10/04/2017	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room 1 6 R	One Year Olds	2	7	C	7	C	NA	NA	Free Play
Main	Room 2 5R	Infants	2	6	C	8	C	NA	NA	Feeding,Diapering
Main	Room 3 3 R		0	0	C	4	C	NA	NA	
Main	Room 4 4R	One Year Olds and Two Year Olds	3	11	C	19	C	NA	NA	Free Play
Main	Room 5 3 L	Two Year Olds	3	8	C	14	C	NA	NA	Free Play
Main	Room 6 1L	Two Year Olds and Three Year Olds	2	11	C	11	C	NA	NA	Outside
Main	Room 7 1 R	Three Year Olds	2	11	C	20	C	NA	NA	Outside
Main	Room 8 2 R	Three Year Olds and Four Year Olds	2	10	C	16	C	NA	NA	Transitioning
Main	Room 9 2 L	PreK	2	11	C	14	C	NA	NA	Outside

Total Capacity @35 sq. ft.: 100

Total Capacity @25 sq. ft.: 0

Building @35 capacity limited by Fire Marshall Limitations

Total # Children this Date: 75

Total Capacity @35 sq. ft.: 100

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	back large	43	C
Main	front	64	C
Main	small front	22	C

Comments

The purpose of today's visit was conduct a Monitoring Visit and follow up from previous visit on June 12, 2018.

Plan of Improvement: Developed This Date 11/19/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Carmen Knox, Program Official

Date

Chrische Walker, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Correction Deadline: 6/29/2018

Corrected on 11/19/2018

.26(4) - The previous citation was corrected on this date. The consultant measured the right of the fence on the right playground near the road to be more than four feet. The consultant discussed with the director to continue to monitor the left side fence on the front playground.

Technical Assistance

591-1-1-.26(6) - Please monitor the brown rubber material surrounding the tree house on the front playground. Also, please monitor the red and blue car for red chipping paint on the left side of the back large playground.

Correction Deadline: 11/29/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Technical Assistance

Comment

Proper diapering procedures observed.

Technical Assistance

591-1-1-.10(4) - Please monitor the wear and tear on the diaper changing pad in the right side restroom near the office.

Correction Deadline: 11/19/2018

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff stated proper hand washing procedures.

591-1-1-.20 Medications(CR)

Not Met

Finding

591-1-1-.20(5) requires that medicines no which are no longer to be dispensed shall be returned to the child's Parent(s) immediately. It was determined based on the consultant's observation that two children's unused medications was not returned to the parent's which included, a container of children's Advil, a bottle of children's ibuprofen, and a bottle of ondansetron.

POI (Plan of Improvement)

The Center will train Staff on a system for tracking the use of medications and returning them to Parent(s).

Correction Deadline: 11/19/2018

Recited on 11/19/2018

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)

N/A

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Observed that cribs/cots were labeled for individual use.

Staff Records

Records Reviewed: 25

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 10/18/1999

Staff # 2

Met

Date of Hire: 11/14/2013

Staff # 3 Date of Hire: 10/29/2018	Met
Staff # 4 Date of Hire: 03/09/2002	Met
Staff # 5 Date of Hire: 10/02/2017	Met
Staff # 6 Date of Hire: 01/15/2015	Met
Staff # 7 Date of Hire: 06/24/2013	Met
Staff # 8 Date of Hire: 02/08/2017	Met
Staff # 9 Date of Hire: 12/05/2011	Met
Staff # 10 Date of Hire: 02/10/2010	Met
Staff # 11 Date of Hire: 01/18/1984	Met
Staff # 12 Date of Hire: 06/01/1998	Met
Staff # 13 Date of Hire: 05/29/2012	Met
Staff # 14 Date of Hire: 10/18/2000	Met
Staff # 15 Date of Hire: 05/23/2016	Met
Staff # 16 Date of Hire: 03/28/2005	Met
Staff # 17 Date of Hire: 09/27/1973	Met

Records Reviewed: 25

Records with Missing/Incomplete Components: 0

Staff # 18 Date of Hire: 11/11/2013	Met
Staff # 19 Date of Hire: 09/27/2010	Met
Staff # 20 Date of Hire: 06/11/2009	Met
Staff # 21 Date of Hire: 06/05/2006	Met
Staff # 22 Date of Hire: 06/19/1998	Met
Staff # 23 Date of Hire: 03/23/2005	Met
Staff # 24 Date of Hire: 11/14/2000	Met
Staff # 25 Date of Hire: 08/02/2010	Met

Staff Credentials Reviewed: 25

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Director provided one file for employees hired since last visit.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.