



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/4/2017    **VisitType:** Monitoring Visit    **Arrival:** 9:50 AM    **Departure:** 12:15 PM

**CCLC-2648**

**Brookhaven United Methodist Church Child Daycare**

1366 N. Druid Hills Road Atlanta, GA 30319 DeKalb County  
 (404) 233-4811 bumccdc@bellsouth.net

**Regional Consultant**

Mechelle Bethea

Phone: (404) 989-8310

Fax: (470) 237-0648

mechelle.bethea@decal.ga.gov

**Mailing Address**

Same

<b>Compliance Zone Designation</b>		
10/04/2017	Monitoring Visit	Good Standing
04/20/2017	Licensing Study	Good Standing
12/13/2016	Complaint Closure	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room 1 6 R	Infants	2	6	C	7	C	NA	NA	Outside
Main	Room 2 5R	One Year Olds	2	4	C	8	C	NA	NA	Outside
Main	Room 3 3 R	One Year Olds	1	4	C	4	C	NA	NA	Outside
Main	Room 4 4R	One Year Olds	2	11	C	19	C	NA	NA	Outside
Main	Room 5 3 L	Two Year Olds	2	5	C	14	C	NA	NA	Outside
Main	Room 6 1L	Two Year Olds and Three Year Olds	2	10	C	11	C	NA	NA	Outside
Main	Room 7 1 R	Three Year Olds	2	10	C	20	C	NA	NA	Outside
Main	Room 8 2 R	Three Year Olds and Four Year Olds	2	11	C	16	C	NA	NA	Outside
Main	Room 9 2 L	PreK	2	14	C	14	C	NA	NA	Centers
			Total Capacity @35 sq. ft.: 100			Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Fire Marshall Limitations		
Total # Children this Date: 75			Total Capacity @35 sq. ft.: 100			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	back large	43	C
Main	front	64	C
Main	small front	22	C

**Comments**

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decga.gov](mailto:CCSRefutations@decga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Carmen Knox, Program Official

Date

Mechelle Bethea, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

**Activities and Equipment****591-1-1-.12 Equipment & Toys(CR)****Met****Comment**

Observed-Variety Throughout Center

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****Met****Comment**

No Swimming Activities Provided

**Facility****591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed Capacity Routinely Met

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

Observation-No Hazards Accessible

**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Discussed-Fluff/Redistribute Surface

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Diapering requirements discussed

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Observed-Proper Hand Washing Throughout

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**591-1-1-.20 Medications(CR)****Met****Comment**

Observed-Complete Documentation

**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Observed-Discussion/Redirection

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**591-1-1-.36 Transportation(CR)****Met****Comment**

No Routine Transportation Provided

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Correct number of mats; disinfecting discussed

**Staff Records**

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**Records Reviewed: 27****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 10/18/1999	
Staff # 2	Met
Date of Hire: 11/14/2013	
Staff # 3	Met
Date of Hire: 03/29/2000	
Staff # 4	Met
Staff # 5	Met
Date of Hire: 03/09/2002	
Staff # 6	Met
Date of Hire: 01/15/2015	
Staff # 7	Met
Date of Hire: 06/24/2013	
Staff # 8	Met

Date of Hire: 02/08/2017

Staff # 9 Met

Date of Hire: 12/05/2011

Staff # 10 Met

Date of Hire: 02/10/2010

Staff # 11 Met

Date of Hire: 01/18/1984

Staff # 12 Met

Date of Hire: 06/01/1998

Staff # 13 Met

Date of Hire: 05/29/2012

Staff # 14 Met

Date of Hire: 10/18/2000

Staff # 15 Met

Date of Hire: 05/23/2016

Staff # 16 Met

Date of Hire: 03/28/2005

Staff # 17 Met

Date of Hire: 09/27/1973

Staff # 18 Met

Date of Hire: 11/11/2013

Staff # 19 Met

Date of Hire: 09/27/2010

Staff # 20 Met

Date of Hire: 06/11/2009

Staff # 21 Met

Date of Hire: 06/05/2006

Staff # 22 Met

Date of Hire: 06/19/1998

Staff # 23 Met

Date of Hire: 04/08/2014

**Records Reviewed: 27**

**Records with Missing/Incomplete Components: 0**

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Staff # 24	Met
Date of Hire: 03/23/2005	
Staff # 25	Met
Date of Hire: 11/14/2000	
Staff # 26	Met
Date of Hire: 08/02/2010	
Staff # 27	Met
Date of Hire: 05/07/2012	

**Staff Credentials Reviewed: 27**

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<b>591-1-1-.09 Criminal Records Check(CR)</b>	<b>Met</b>
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**Comment**

Criminal Records Check complete

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<b>591-1-1-.31 Staff(CR)</b>	<b>Met</b>
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**Comment**

Lead staff education requirements

<b>Staffing and Supervision</b>
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<b>591-1-1-.32 Staff:Child Ratios and Group Size(CR)</b>	<b>Met</b>
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**Comment**

Observed-Appropriate Staff:Child Ratios

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<b>591-1-1-.32 Supervision(CR)</b>	<b>Met</b>
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**Comment**

Observed-Direct Supervision/Attentive Staff