



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/20/2019 **VisitType:** Monitoring Visit

**Arrival:** 11:30 AM

**Departure:** 2:20 PM

**CCLC-26097**

**Loftin Learning Center**

101 Sherrill Avenue Jackson, GA 30233 Butts County  
 (770) 504-0925 tinaloftin@bellsouth.net

**Regional Consultant**

Laura Johnson

Phone: (470) 891-3520

Fax: (678) 913-0577

laura.johnson@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/20/2019	Monitoring Visit	Good Standing	
04/11/2019	Licensing Study	Good Standing	
10/02/2018	POI Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A (1R) infants	Infants and One Year Olds	2	7	C	12	C	NA	NA	Feeding,Free Play
Main	B (2R) ones	One Year Olds	2	14	C	16	C	NA	NA	Transitioning,Dia pering,Story
Main	C (3R) ones		0	0	C	17	C	NA	NA	
Main	D (4R) 4-12yrs		0	0	C	19	C	NA	NA	
Main	E (1L) twos	Two Year Olds	2	15	C	18	C	NA	NA	Nap
Main	F (2L) twos	Three Year Olds	1	7	C	11	C	NA	NA	Nap
Main	G (3L) threes	Three Year Olds and Four Year Olds	2	13	C	16	C	NA	NA	Nap
Main	H (4L) school-age	Four Year Olds and Five Year Olds	1	12	C	19	C	NA	NA	Circle Time

Total Capacity @35 sq. ft.: 128

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 68

Total Capacity @35 sq. ft.: 128

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Play A (2-12yrs)	54	C
Main	Play B (infant-one)	14	C

### Comments

The purpose of today's visit is to complete a monitoring visit.

Documentation for medications and transportation was reviewed on this date.

All criminal record checks were observed complete. The director provided eight files for employees hired since the last visit.

Plan of Improvement: Developed This Date 11/20/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Tina Loftin, Program Official

Date

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Laura Johnson, Consultant

Date



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### Findings Report

**Date:** 11/20/2019 **VisitType:** Monitoring Visit

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Technical Assistance**

**Comment**

Discussed adding equipment and toys to enhance variety in classroom B.

**Technical Assistance**

591-1-1-.12(2) - The consultant spoke with the director about repairing, replacing, or removing the vinyl soft climbing equipment in classroom B that was worn with tears and exposed foam presenting a potential hazard to the children in care. The consultant also spoke with the director about the red vinyl sofa in Classroom H that had tears and exposed foam presenting a potential hazard to the children in care.

**Correction Deadline: 11/20/2019**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Correction Deadline: 4/11/2019**

**Corrected on 11/20/2019**

.19(1) - This citation was corrected on this date. All classrooms had an appropriate number of children present.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Correction Deadline: 4/11/2019**

**Corrected on 11/20/2019**

.25(13) - This citation was corrected on this date. The diaper changing station safety locks in classrooms A and E were observed replaced.

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**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Technical Assistance**

591-1-1-.26(8) - The consultant spoke with the director about redistributing the compacted mulch under the fall zones on the older children's playground.

**Correction Deadline: 11/30/2019**

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**Food Service**

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**591-1-1-.18 Kitchen Operations****Not Met****Finding**

591-1-1-.18(6) requires that non-disposable dishes, glasses and silverware are properly cleaned by pre-rinsing, or scraping, washing, sanitizing and air drying. A three (3) compartment sink or a dishwasher with a sani-cycle or capability of maintaining a rinse water temperature of a minimum of one hundred fifty (150) degrees Fahrenheit and a two (2) compartment sink shall be available. Dishes, glasses and silverware shall be rinsed in the approved dishwasher or rinsed in a chemical sanitizer and air dried. It was determined based on an observation and staff statements that sippy cups are reused for breakfast, lunch, and snack without properly washing and sanitizing the cups between meal times.

**POI (Plan of Improvement)**

The Center will train Staff in the required dishwashing methods, will repair or replace any equipment that cannot meet the standards, and will routinely check equipment and monitor dishwashing.

**Correction Deadline: 11/20/2019****Recited on 11/20/2019**

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures****Met****Correction Deadline: 4/30/2019****Corrected on 11/20/2019**

.21(3) - This citation was corrected on this date. Documentation for emergency drills was observed complete.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Complete documentation of transportation observed.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Met****Finding**

591-1-1-.30(1)(a)2 requires that a crib mattress is firm, tight-fitting without gaps, at least 2 inches thick and covered with a waterproof, washable material. Before a change of occupant, each mattress shall be cleaned with a disinfectant. It was determined based on observation that six out of eight cribs had mattresses that were torn with exposed foam causing them to not be waterproof as required.

**POI (Plan of Improvement)**

The center will ensure that a crib mattress is firm, tight-fitting without gaps, at least two inches thick and covered with a waterproof, washable material as required. The center staff stated they would cover the holes with clear tape to ensure that the mattress is waterproof until new mattresses can be purchased.

**Correction Deadline: 11/20/2019**

**Technical Assistance**

591-1-1-.30(1)(a)3 - The consultant spoke with the director about ensuring that crib sheets remain tight-fitting as required. The consultant observed two unoccupied cribs with sheets that were loose. Center staff were able to change the sheets and replaced them with sheets that were tight-fitting during the visit.

**Correction Deadline: 11/20/2019**

**Correction Deadline: 4/11/2019**

**Corrected on 11/20/2019**

**.30(2) - This citation was corrected on this date. No blankets were observed in the classroom and staff stated that children are not placed in the crib with a blanket.**

**Correction Deadline: 4/11/2019**

**Corrected on 11/20/2019**

**.30(2)(c) - This citation was corrected on this date. No children were observed sleeping in any equipment other than a safety-approved crib.**

<b>Staff Records</b>
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**Records Reviewed: 9****Records with Missing/Incomplete Components: 0**

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Staff # 1

Met

Date of Hire: 10/26/2011

Staff # 2

Met

Date of Hire: 07/05/2016

Staff # 3

Met

Date of Hire: 02/22/2016

**Records Reviewed: 9**

**Records with Missing/Incomplete Components: 0**

Staff # 4 Date of Hire: 06/11/2019	Met
Staff # 5 Date of Hire: 05/29/2019	Met
Staff # 6 Date of Hire: 06/03/2010	Met
Staff # 7 Date of Hire: 08/26/2019	Met
Staff # 8 Date of Hire: 08/04/2008	Met
Staff # 9 Date of Hire: 06/17/2019	Met

**Staff Credentials Reviewed: 10**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided eight files for employees hired since last visit.

**591-1-1-.14 First Aid & CPR Met**

**Correction Deadline: 5/31/2019**

**Corrected on 11/20/2019**

**.14(2) - This citation was corrected on this date. Certification in CPR and First Aid was observed on this date.**

**591-1-1-.33 Staff Training Met**

**Correction Deadline: 4/30/2019**

**Corrected on 11/20/2019**

**.33(3) - This citation was corrected on this date. Documentation for Health & safety Orientation training was observed on this date.**

**591-1-1-.31 Staff(CR) Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.