



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/3/2018 **VisitType:** Licensing Study **Arrival:** 9:00 AM **Departure:** 12:45 PM

CCLC-26097

Loftin Learning Center

101 Sherrill Avenue Jackson, GA 30233 Butts County
(770) 504-0925 tinaloftin@bellsouth.net

Regional Consultant

Sondra Paster

Phone: (478) 314-5803

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sondra.paster@decal.ga.gov

Mailing Address

Same

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/03/2018	Licensing Study	Good Standing	
07/31/2017	Complaint Investigation & Monitoring Visit	Good Standing	
07/31/2017	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A (1R) infants	Infants	2	9	C	12	C	NA	NA	Floor Play, Diapering
Main	B (2R) ones	One Year Olds	2	9	C	16	C	NA	NA	Floor Play, Free Play
Main	C (3R) ones		0	0	C	17	C	NA	NA	
Main	D (4R) 4-12yrs		0	0	C	19	C	NA	NA	
Main	E (1L) twos	Two Year Olds	2	12	C	18	C	NA	NA	Lunch, Outside, Transitioning
Main	F (2L) twos	Three Year Olds	1	10	C	11	C	NA	NA	Free Play
Main	G (3L) threes	Three Year Olds and Four Year Olds	1	11	C	16	C	NA	NA	Centers, Music
Main	H (4L) school-age	Four Year Olds and Five Year Olds	1	14	C	19	C	NA	NA	Lunch, Centers

Total Capacity @35 sq. ft.: 128

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 65


Total Capacity @35 sq. ft.: 128

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Play A (2-12yrs)	54	C
Main	Play B (infant-one)	14	C

Comments

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	Reminder: All employees of child care programs must be fingerprinted before January 1, 2017 . For instructions and to submit records check applications online, please visit www.decalkoala.com . You are encouraged not to wait and to complete the process as soon as possible.
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

	
Important New Deadlines:	
Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.	
Get started today! Sign up by completing a short online application: https://qualityrated.dec.al.ga.gov/ Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov	

Tina Loftin, Program Official

Date

Sondra Paster, Consultant

Date



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Findings Report

Date: 4/3/2018 **VisitType:** Licensing Study **Arrival:** 9:00 AM **Departure:** 12:45 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities**Met****Comment**

The consultant observed updated lesson plans throughout the center on this date. The consultant observed floor play, music, center and outside activities on this date.

Correction Deadline: 4/3/2018

591-1-1-.12 Equipment & Toys(CR)**Met****Comment**

A variety of equipment and toys were observed throughout the center.

Comment

The consultant observed no hazardous or unsecured equipment on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

Swimming activities provided off site.

Comment

Swimming rules discussed. The center has not participated in any swimming activities since the consultant's last visit on July 31, 2017.

Children's Records

Records Reviewed: 5**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met

Child # 4 Met

Child # 5 Met

591-1-1-.08 Children's Records

Met

Comment

Parent agreements observed obtained/completed.

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Comment

Center appears clean and well maintained.

Correction Deadline: 7/31/2017

Corrected on 4/3/2018

The consultant observed no hazards to be accessible to children on this date.

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the second left girls bathroom was observed to be without operable lights.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 4/3/2018

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that two inches of resilient surface was observed for the fall zones of the green arched climber and the swings when six inches of resilient surface was required.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 4/13/2018

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines as the consultant observed BBQ riblets, corn, pickles, garlic chees bread and milk being served for lunch on this date.

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen observed clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Not Met

Finding

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation that the diaper changing pad in the second right (one-year-olds) and first left (two-year-olds) classrooms were observed to have torn diaper pads on this date.

POI (Plan of Improvement)

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

Correction Deadline: 4/3/2018

591-1-1-.17 Hygiene(CR)

Technical Assistance

Technical Assistance

Please ensure that staff are reminding and practicing hand washing guidelines at all times. Please ensure that staff remind children to complete hand washing after cleaning their noses.

Correction Deadline: 4/3/2018

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.05 Animals **N/A**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

Correction Deadline: 7/31/2017

Corrected on 4/3/2018

The consultant observed redirection and discussion as the methods of discipline used at the center on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

The director stated that the center had not participated in field trips since the consultant's last visit on July 31, 2017. The center will participate in field trips during the summer breaks.

591-1-1-.36 Transportation(CR) **Met**

Comment

Bus inspections observed to be completed as follows:

BNR6685-August 4, 2017

PB6494-July 15, 2017

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 17

Records with Missing/Incomplete Components: 1

Staff # 1 Met

Date of Hire: 07/05/2016

Staff # 2 Not Met

Date of Hire: 02/22/2016

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 3 Met

Staff # 4 Met

Records Reviewed: 17**Records with Missing/Incomplete Components: 1**

Date of Hire: 08/14/2017

Staff # 5

Met

Date of Hire: 02/27/2018

Staff # 6

Met

Date of Hire: 06/03/2010

Staff # 7

Met

Date of Hire: 07/05/2016

Staff # 8

Met

Date of Hire: 08/04/2008

Staff # 9

Met

Date of Hire: 04/18/2016

Staff # 10

Met

Date of Hire: 08/01/2017

Staff # 11

Met

Date of Hire: 07/29/2016

Staff # 12

Met

Date of Hire: 07/05/2017

Staff # 13

Met

Date of Hire: 10/26/2011

Staff # 14

Met

Date of Hire: 10/22/2012

Staff # 15

Met

Date of Hire: 03/12/2018

Staff # 16

Met

Date of Hire: 07/27/2015

Staff # 17

Met

Date of Hire: 08/04/2008

Staff Credentials Reviewed: 17

591-1-1-.09 Criminal Records Check(CR)**Met**

Comment

Criminal records checks were observed to be complete.

Comment

Director provided seven files for employees hired since last visit on July 31, 2017.

591-1-1-.14 First Aid & CPR

Met

Comment

Complete kits observed in center and on vehicles.

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training

Not Met

Comment

Documentation observed of required staff training for 2017.

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on observation that a staff hired on December 5, 2017 was observed to be with health and safety training as required.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 5/3/2018

591-1-1-.31 Staff(CR)

Met

Correction Deadline: 8/11/2017

Corrected on 4/3/2018

The consultant observed the lead Pre-K teacher to meet educational requirements by completed semester hours. The staff is currently enrolled in school completing an Associates Degree in Early Childhood education.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.