



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/16/2018 **VisitType:** Licensing Study

**Arrival:** 9:50 AM

**Departure:** 2:50 PM

**CCLC-248**

**Whitfield-Dalton Day Care Center**

515 S. Pentz St. Dalton, GA 30720 Whitfield County  
 (706) 278-8991 dmrector@optilink.us

**Mailing Address**

P.O. Box 1985  
 Dalton, GA 30722

**Regional Consultant**

Colleen Covey

Phone: (706) 256-7245

Fax: (706) 256-7244

colleen.covey@dec.al.ga.gov

Joint with: Tiffany Carter

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
08/16/2018	Licensing Study	Good Standing	
03/14/2018	Licensing Study	Good Standing	
09/07/2017	Monitoring Visit	Good Standing	
			<b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.
			<b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.
			<b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-109		0	0	C	17	C	NA	NA	
Main	B-112	One Year Olds and Two Year Olds	3	16	C	19	C	NA	NA	Story
Main	C-117	One Year Olds and Two Year Olds	2	7	C	12	C	NA	NA	Circle Time
Main	D-116	One Year Olds and Two Year Olds	3	8	C	17	C	NA	NA	Free Play
Main	E-118	Two Year Olds	2	7	C	15	C	NA	NA	Free Play
Main	F-130	Two Year Olds	2	8	C	16	C	NA	NA	Story
Main	G-Multipurpose/Cafeteria		0	0	C	75	C	NA	NA	
Main	H-Off multipurpose room beside dishwashing room		0	0	C	7	C	NA	NA	
Main	I-222	Three Year Olds	2	12	C	19	C	NA	NA	Lunch
Main	J-218	Three Year Olds and Four Year Olds	2	15	C	19	C	NA	NA	Lunch
Main	K-217		0	0	C	18	C	NA	NA	
Main	L-219	PreK	2	21	C	20	NC	NA	NA	Circle Time
Main	M-216	PreK	2	17	C	19	C	NA	NA	Circle Time
Main	N-212	Three Year Olds	2	10	C	20	C	NA	NA	Story
Main	O-210		0	0	C	18	C	NA	NA	
Main	P-205		0	0	C	19	C	NA	NA	

Main	Q-203	0	0	C	15	C	NA	NA
Total Capacity @35 sq. ft.: 345				Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 121		Total Capacity @35 sq. ft.: 345		Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant and Ones (Small one at front)	12	C
Main	Large Back Playground (3 Years and Over)	196	C
Main	Middle-(2 Year Olds)	66	C

#### Comments

Follow up to the previous Licensing Study that was conducted on March 14, 2018, was completed on this date.

Discussed Required Reporting.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Debbie Rector, Program Official

Date

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Colleen Covey, Consultant

Date

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Tiffany Carter, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 4**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

### Facility

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<b>591-1-1-.06 Bathrooms</b>	<b>Met</b>
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**Comment**

Bathrooms observed to be clean and well maintained.

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<b>591-1-1-.19 License Capacity(CR)</b>	<b>Met</b>
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**Comment**

Licensed capacity observed to be routinely met by center.

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<b>591-1-1-.25 Physical Plant - Safe Environment(CR)</b>	<b>Met</b>
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**Comment**

No hazards observed accessible to children on this date.

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<b>591-1-1-.26 Playgrounds(CR)</b>	<b>Met</b>
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**Comment**

Playground observed to be clean and in good repair.

<b>Food Service</b>
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<b>591-1-1-.15 Food Service &amp; Nutrition</b>	<b>Met</b>
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**Comment**

Center menu meets USDA guidelines.

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<b>591-1-1-.18 Kitchen Operations</b>	<b>Met</b>
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**Comment**

Kitchen appears clean and well organized.

<b>Health and Hygiene</b>
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<b>591-1-1-.10 Diapering Areas &amp; Practices(CR)</b>	<b>Met</b>
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**Comment**

Proper diapering procedures observed.

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<b>591-1-1-.17 Hygiene(CR)</b>	<b>Met</b>
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**Comment**

Proper hand washing observed throughout the center.

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<b>591-1-1-.20 Medications(CR)</b>	<b>Met</b>
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**Comment**

Documentation for medication dispensing observed complete.

<b>Safety</b>
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<b>591-1-1-.05 Animals</b>	<b>N/A</b>
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**Comment**

Center does not keep animals on premises.

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<b>591-1-1-.11 Discipline(CR)</b>	<b>Met</b>
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**Comment**

Staff were observed to maintain a positive learning environment on this date.

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<b>591-1-1-.13 Field Trips(CR)</b>	<b>N/A</b>
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**Comment**

Center does not participate in field trips at this time.

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment****Comment**

Pleasant naptime environment observed.

**Staff Records****Records Reviewed: 29****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 06/08/2015	
Staff # 2	Met
Date of Hire: 03/22/2017	
Staff # 3	Met
Date of Hire: 03/08/2018	
Staff # 4	Met
Date of Hire: 02/16/1976	
Staff # 5	Met
Date of Hire: 02/23/2017	
Staff # 6	Met
Date of Hire: 08/01/2005	
Staff # 7	Met
Date of Hire: 06/14/2017	
Staff # 8	Met
Date of Hire: 04/20/2016	
Staff # 9	Met
Date of Hire: 08/08/2011	
Staff # 10	Met
Date of Hire: 07/23/2012	
Staff # 11	Met
Date of Hire: 08/08/2005	
Staff # 12	Met

Date of Hire: 11/30/2007

Staff # 13 Met

Date of Hire: 09/22/2017

Staff # 14 Met

Date of Hire: 07/17/2018

Staff # 15 Met

Date of Hire: 07/30/2015

Staff # 16 Met

Date of Hire: 08/25/2010

Staff # 17 Met

Date of Hire: 07/30/2015

Staff # 18 Met

Date of Hire: 01/31/2014

Staff # 19 Met

Date of Hire: 11/04/2014

Staff # 20 Met

Date of Hire: 09/27/2016

Staff # 21 Met

Date of Hire: 09/21/2015

Staff # 22 Met

Date of Hire: 03/05/2018

Staff # 23 Met

Date of Hire: 09/26/2016

Staff # 24 Met

Date of Hire: 09/12/2005

Staff # 25 Met

Date of Hire: 10/25/2005

Staff # 26 Met

Date of Hire: 07/10/2006

Staff # 27 Met

Date of Hire: 02/01/2018

**Records Reviewed: 29**

**Records with Missing/Incomplete Components: 0**

Staff # 28

Met

Date of Hire: 08/13/2018

Staff # 29

Met

Date of Hire: 01/22/2001

**Staff Credentials Reviewed: 29**

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**591-1-1-.09 Criminal Records Check(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.09 - Discussed Comprehensive Background Check deadline of October 1, 2018.

**Comment**

Criminal records checks were observed to be complete for all twenty nine staff members employed on this date. One new staff member was hired since the previous visit was conducted on March 14, 2018.

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**591-1-1-.33 Staff Training**

**Met**

**Comment**

Documentation observed of required staff training.

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

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**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.