



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/19/2021    **VisitType:** Licensing Study    **Arrival:** 11:15 AM    **Departure:** 12:30 PM

**CCLC-2459**

**The Southland Academy, Inc. Extended Day Program**  
 123 Southland Road Americus, GA 31709 Sumter County  
 (229) 924-4406 lkinslow@southlandacademy.org

**Regional Consultant**

Charlene Story  
 Phone: (770) 405-7942  
 Fax: (770) 408-0759  
 charlene.story@dec.al.gov

**Mailing Address**

P.O. Box 1127  
 Americus, GA 31709

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/19/2021	Licensing Study	Good Standing	
09/16/2020	Monitoring Visit	Good Standing	
10/17/2019	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	4 K Bldg.-Green	Three Year Olds and Four Year Olds	2	8	C	18	C	25	C	Homework
Main	4 K Bldg-Blue	Three Year Olds and Four Year Olds	2	10	C	18	C	25	C	Homework
Main	4 K Red	Four Year Olds and Five Year Olds	2	8	C	18	C	25	C	Homework
Main	4 K Yellow	Four Year Olds and Five Year Olds	1	10	C	18	C	25	C	Homework
Main	5 K Bldg-Green		0	0	C	18	C	25	C	
Main	5 K Blue		0	0	C	18	C	25	C	
Main	5 K Red Room		0	0	C	18	C	25	C	
Main	5-K Bldg-Yellow		0	0	C	18	C	25	C	
Main	Elementary Music Room		0	0	C	21	C	30	C	
Total Capacity @35 sq. ft.: 165			Total Capacity @25 sq. ft.: 230							
Total # Children this Date: 36			Total Capacity @25 sq. ft.: 230							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Main Back	155	C

### Comments

An Administrative Review was conducted on February 19, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on February 19, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 12, 2020 was reviewed during the virtual inspection.

Consultant instructed Director where to find the Four Hour Food Preparation and Nutrition Training.

Staff are scheduled to complete First Aid and CPR Training during the month of March 2021.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Laura Kinslow, Program Official

Date

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Charlene Story, Consultant

Date



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### Findings Report

**Date:** 2/19/2021 **VisitType:** Licensing Study

**Arrival:** 11:15 AM

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#### CCLC-2459

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

Equipment and furniture observed to be properly secured on this date.  
A virtual visit was conducted on this date due to COVID-19 Pandemic.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

Center does not provide swimming activities.

### Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

#### 591-1-1-.08 Children's Records

Met

#### Comment

Records were observed to be complete and well organized.  
An Administrative Review was completed on this date due to COVID-19 Pandemic.

<b>Facility</b>
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<b>591-1-1-.06 Bathrooms</b>
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<b>Met</b>
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**Comment**

Bathrooms observed to be clean and well maintained.  
A virtual visit was conducted on this date due to COVID-19 Pandemic.

<b>591-1-1-.19 License Capacity(CR)</b>
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<b>Met</b>
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**Comment**

Licensed capacity observed to be met by center on this date.  
A virtual visit was conducted on this date due to COVID-19 Pandemic.

<b>591-1-1-.25 Physical Plant - Safe Environment(CR)</b>
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<b>Met</b>
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**Comment**

No hazards observed accessible to children on this date.  
A virtual visit was conducted on this date due to COVID-19 Pandemic.

<b>591-1-1-.26 Playgrounds(CR)</b>
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<b>Met</b>
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**Comment**

Playground observed to be clean and in good repair.  
A virtual visit was conducted on this date due to COVID-19 Pandemic.

<b>Food Service</b>
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<b>591-1-1-.15 Food Service &amp; Nutrition</b>
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<b>Met</b>
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**Comment**

Center menu meets USDA guidelines.  
An Administrative Review was conducted on this date due to COVID-19 Pandemic.

<b>591-1-1-.18 Kitchen Operations</b>
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<b>Met</b>
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**Comment**

Kitchen appears clean and well organized.  
A virtual visit was conducted on this date due to COVID-19 Pandemic.

<b>Health and Hygiene</b>
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<b>591-1-1-.10 Diapering Areas &amp; Practices(CR)</b>
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<b>Met</b>
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**Comment**

No children enrolled who require diapering. Program serves children ages three, four and five years of age.

<b>591-1-1-.17 Hygiene(CR)</b>
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<b>Met</b>
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**Comment**

A virtual visit was conducted on this date due to COVID-19 Pandemic. Proper hand washing of children and staff was discussed with the director on this date.

<b>591-1-1-.20 Medications(CR)</b>
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<b>Met</b>
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**Comment**

Consultant discussed proper medication documentation and procedures with the Director during a virtual visit.

<b>Policies and Procedures</b>
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**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Consultant discussed with the Director to ensure emergency drill form is completed entirely.  
A virtual visit was conducted on this date due to COVID-19 Pandemic.

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**591-1-1-.27 Posted Notices****Met****Comment**

Please make sure that all required signs are posted and up to date.  
A virtual visit was conducted on this date due to COVID-19 Pandemic.

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**591-1-1-.29 Required Reporting****Met****Comment**

Consultant discussed required reporting with the director during a virtual visit.

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**Safety**

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**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director/Provider on this date.

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

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**Staff Records**

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**Records Reviewed: 9****Records with Missing/Incomplete Components: 0**

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Staff # 1

Met

Date of Hire: 08/01/2017

Staff # 2

Met

Date of Hire: 08/01/2017

Staff # 3

Met

**Records Reviewed: 9****Records with Missing/Incomplete Components: 0**

Date of Hire: 08/01/2014

Staff # 4

Met

Date of Hire: 08/01/2013

Staff # 5

Met

Date of Hire: 07/18/2016

Staff # 6

Met

Date of Hire: 08/01/2012

Staff # 7

Met

Date of Hire: 08/16/2016

Staff # 8

Met

Date of Hire: 08/01/2020

Staff # 9

Met

Date of Hire: 08/01/2020

**Staff Credentials Reviewed: 5****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

During an Administrative Review, the consultant observed that Criminal record checks were complete.

**591-1-1-.14 First Aid & CPR****Met****Comment**

Consultant and Director discussed ensuring that all staff obtain CPR and First Aid training within 90 days of hire. Due to COVID-19 Pandemic, two employees unable to obtain CPR and First Aid Training, Both are scheduled to attend training in March 2021 for CPR and First Aid.

**591-1-1-.33 Staff Training****Met****Comment**

During an Administrative Review, the consultant observed required annual staff training for the year 2020.

**Comment**

591-1-1-.33(4) - Consultant and Director discussed that the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage within the first year of hire. Consultant gave Director information on where to find the training.

**Correction Deadline: 3/21/2021****591-1-1-.31 Staff(CR)****Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on May 12, 2020.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

A virtual visit was conducted on this date due to COVID-19 Pandemic.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.

A virtual visit was conducted on this date due to COVID-19 Pandemic.