



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/13/2018 **VisitType:** Licensing Study **Arrival:** 12:30 PM **Departure:** 4:20 PM

CCLC-23917

North Thompson Christian Learning Center

256 North Thompson Church Road Vidalia, GA 30474 Toombs County
 (912) 537-2373 NTCLC@Bellsouth.net

Regional Consultant

Connie Boatright

Phone: (912) 544-9701

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connie.boatright@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/13/2018	Licensing Study	Good Standing	
03/19/2018	Licensing Study	Good Standing	
07/20/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1st Left	Infants	1	5	C	6	C	NA	NA	Feeding,Nap,Floor Play
Main	B - 2nd Left	One Year Olds	1	8	C	15	C	NA	NA	Nap,Transitioning,Snack
Main	C - 3rd Left	Two Year Olds	1	6	C	11	C	NA	NA	Transitioning,Nap,Snack
Main	D - 4th Left	Three Year Olds	1	8	C	9	C	NA	NA	Nap,Snack,Transitioning
Main	E - 3rd Right		0	0	C	12	C	NA	NA	Not In Use
Main	F - 2nd Right		0	0	C	12	C	NA	NA	Not In Use
Main	H- 1st Right		0	0	C	12	C	NA	NA	Not In Use

Total Capacity @35 sq. ft.: 77

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 27

Total Capacity @35 sq. ft.: 77

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground - A	48	C
Main	Playground - B	40	C

Comments

This Licensing Study is the first regulatory visit for North Thompson Christian Learning Center this 2018 - 2019 fiscal year.

The center currently is not Quality Rated.

The consultant reviewed all staff files and finds that each staff member has a satisfactory fingerprint criminal records clearance determination letter on file. The consultant discussed effective October 1, 2018 all staff members will be required to have a COMPREHENSIVE fingerprint criminal records clearance determination letter on file prior to beginning work.

The center director stated no medication is administered. No field trips are taken and routine transportation is provided.

The center director stated no liability insurance is provided.

Plan of Improvement: To Be Submitted 09/24/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Susan Mosley, Program Official

Date

Connie Boatright, Consultant

Date



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Findings Report

Date: 9/13/2018 **VisitType:** Licensing Study **Arrival:** 12:30 PM **Departure:** 4:20 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

The consultant observed a variety of age appropriate activities throughout the center.

Correction Deadline: 9/13/2018

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 7

Records with Missing/Incomplete Components: 3

Child # 1	Met
Child # 2	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(2)-Immunization	
Child # 3	Met
Child # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(2)-Immunization	

Child # 5 Met

Child # 6 Not Met

"Missing/Incomplete Components"

.08(2)-Immunization

Child # 7 Met

591-1-1-.08 Children's Records

Not Met

Comment

Parent agreements observed obtained/completed.

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Comment

Parent authorizations obtained/completed.

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Correction Deadline: 3/19/2018

Corrected on 9/13/2018

.08(1) - The previous citation is observed to be corrected on this date.

Finding

591-1-1-.08(2) requires Center Staff to maintain a file for each child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations for each child enrolled in the center on a form approved by the Department, and to allow no child to continue enrollment in the Center for more than thirty (30) days without such evidence. It was determined based on the consultant's review of child files that one child was enrolled October 4, 2016 and did not have an immunization form on file. Additionally, a second child was enrolled on April 23, 2018 and the immunization form expired on June 19, 2018. Additionally, a third child was enrolled on June 26, 2017 and the immunization form expired on August 28, 2017.

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Correction Deadline: 9/24/2018

Recited on 9/13/2018

	Facility
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591-1-1-.06 Bathrooms **Met**

Comment
Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment
Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Comment
Please be mindful to keep items that pose a hazard inaccessible to children.

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Finding
591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on the consultant's observation that the trash can located in the three-year-old classroom contained lasagna and green beans, was not covered with a lid and was accessible to the children. Additionally, two of two classroom tables had lasagna stains and food particles, had not been wiped or sanitized and was accessible to the three-year-old children.

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Correction Deadline: 9/13/2018

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Correction Deadline: 3/19/2018

Corrected on 9/13/2018

.25(7) - The previous citation is observed to be corrected on this date.

591-1-1-.26 Playgrounds(CR)

Not Met

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Correction Deadline: 3/19/2018

Corrected on 9/13/2018

.26(4) - The previous citation is observed to be corrected on this date.

Technical Assistance

The center director will ensure that all playground equipment is checked on a regular basic and any piece of equipment that is chipping paint is repaired, replaced or removed.

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Correction Deadline: 9/23/2018

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on the consultant's observation that the after school playground had four active ant beds accessible to the children.

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Correction Deadline: 9/13/2018

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Correction Deadline: 3/19/2018

Corrected on 9/13/2018

.17(8) - The previous citation is observed to be corrected on this date. Staff stated appropriate hand washing techniques.

591-1-1-.20 Medications(CR) **Met**

Comment

The center director stated no medication is administered.

Correction Deadline: 9/13/2018

Organization

591-1-1-.16 Governing Body & License **Met**

Comment

The consultant observed a valid 2018 license posted from BFTS.

Correction Deadline: 9/13/2018

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Correction Deadline: 3/24/2018

Corrected on 9/13/2018

.21(1)(p) - The previous citation is observed to be corrected on this date. The center has added new criteria and directions to their emergency plan.

Correction Deadline: 3/24/2018

Corrected on 9/13/2018

.21(3) - The previous citation is observed to be corrected on this date. The consultant observed a thoroughly documented fire and tornado drill log to be on file.

Comment

The consultant observed fire extinguishers throughout the center.

Correction Deadline: 9/18/2018

591-1-1-.22 Parental Access**Met****Comment**

The consultant observed the parental access notice to be posted on the parent bulletin board.

Correction Deadline: 9/13/2018

591-1-1-.27 Posted Notices**Met****Comment**

Observed all required posted notices.

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Not Met****Finding**

591-1-1-.30(2) requires the Center to provide a safe sleep environment in accordance with American Academy of Pediatrics (AAP), Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) recommendations as listed in these rules for all infants. Center Staff shall place an infant to sleep on the infant's back in a crib unless the Center has been provided a physician's written statement authorizing another sleep position for that particular infant that includes how the infant shall be placed to sleep and a time frame that the instructions are to be followed. When an infant can easily turn over from back to front and back again, Staff shall continue to put the infant to sleep initially on the infant's back but allow the infant to roll over into his or her preferred position and not re-position the infant. Sleepers, sleep sacks and wearable blankets that fit according to the commercial manufacturer's guidelines and will not slide up around the infant's face may be used when necessary for the comfort of the sleeping infant. Swaddling shall not be used unless the Center has been provided a physician's written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Center Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant, such as, but not limited to, crib gyms, toys, mirrors and mobiles. It was determined based on the consultant's observation that a nine-month-old infant was sleeping in a safety approved crib with a pacifier which was attached to a stuffed turtle. Additionally, a eight-month-old infant was sleeping in a safety approved crib with a baby bottle. Additionally, a seven-month-old infant was sleeping in a safety approved crib with a pacifier which was attached to a stuffed fox.

Correction Deadline: 9/13/2018

Finding

591-1-1-.30(4). requires that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. When storage is available and used for the storage of cots and mats that allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding, the bedding may be left on the cot or mat. When such storage is not available for the cots and mats, each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags. It was determined based on the consultant's observation and a staff member's statement that cots are stored in the multipurpose area, accessible to the children and are not covered.

Correction Deadline: 9/13/2018

Staff Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 5

Staff # 1 Not Met

Date of Hire: 08/01/2015

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 2 Met

Date of Hire: 06/04/2007

Staff # 3 Not Met

Date of Hire: 09/04/2018

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.09-Criminal Records Check Missing

Staff # 4 Not Met

Date of Hire: 07/09/2018

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Records Reviewed: 8

Records with Missing/Incomplete Components: 5

Staff # 5

Not Met

Date of Hire: 09/04/2018

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.09-Criminal Records Check Missing

Staff # 6

Not Met

Date of Hire: 08/30/2018

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 7

Met

Date of Hire: 02/11/2010

Staff # 8

Met

Date of Hire: 10/01/2006

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records Check(CR)

Not Met

Finding

591-1-1-.09(1)(a) requires the Center to ensure that every Director, Employee and Provisional Employee of the Child Care Learning Center has a satisfactory records check determination before the individual is present at the Center or before the individual resides in a Center. It was determined based on the consultant's review of staff files and the center director's statement that a staff member was hired on September 4, 2018 and has not completed a local or fingerprint criminal records check as required. Additionally, a second staff member was hired on September 4, 2018 and has not completed a local or fingerprint criminal records check as required. A one-day letter was left.

Correction Deadline: 9/13/2018

Correction Deadline: 3/19/2018

Corrected on 9/13/2018

.09(1)(d) - The previous citation is observed to be corrected on this date.

591-1-1-.14 First Aid & CPR

Not Met

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on the consultant's review that one staff member hired August 1, 2015 did not obtain certification in first aid and CPR within 90 days of their hire date.

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Correction Deadline: 9/30/2018

Recited on 9/13/2018

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(1) requires all Employees and Provisional Employees to receive Initial Center orientation prior to assignment to children or task. It was determined based on the consultant's review of all staff files that one staff member was hired on September 4, 2018 and no orientation form was completed. Additionally, a second staff member was hired on September 4, 2018 and no orientation form was completed. Additionally, an employee was hired on August 30, 2018 and no orientation form was completed. Additionally, an employee was hired on July 9, 2018 and no orientation form was completed.

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Correction Deadline: 9/13/2018

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Correction Deadline: 3/29/2018

Corrected on 9/13/2018

.33(3) - The previous citation is observed to be corrected on this date. The consultant observed certificate of completion for Health & Safety and Orientation Training for staff employed more than 90 days.

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Correction Deadline: 4/19/2018

Corrected on 9/13/2018

.33(4) - The previous citation is observed to be corrected on this date. The consultant observed certificates of completion for staff members.

Defer

591-1-1-.33(6)- The previous rule citation is deferred until the first Licensing Study of 2019.

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Correction Deadline: 4/18/2018

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.

Correction Deadline: 3/19/2018

Corrected on 9/13/2018

.32(7) - The previous citation is observed to be corrected on this date.