



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/5/2018 **VisitType:** Monitoring Visit **Arrival:** 12:35 PM **Departure:** 2:15 PM

CCLC-23667

Pat-A-Cake Learning Academy

4 West 54th Street Savannah, GA 31405 Chatham County
(912) 232-2544 r.haynes401@comcast.net

Regional Consultant

Neli Todorova

Phone: (770) 359-5167

Fax: (678) 891-5630

neli.todorova@decal.ga.gov

Mailing Address

111 Blaine Court
Savannah, GA 31405

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/05/2018	Monitoring Visit	Good Standing	
09/06/2017	Licensing Study	Good Standing	
03/22/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	B (Bk Lt.)	Infants and One Year Olds	1	4	C	11	C	NA	NA	Nap,Free Play
Main	A (Ft Lt.)	One Year Olds and Two Year Olds	1	7	C	10	C	NA	NA	Nap
Main	C (Bk. Rt.)	Three Year Olds and Four Year Olds	1	6	C	13	C	NA	NA	Nap
Main	D (Ft. Rt.)		0	0	C	7	C	NA	NA	

Total Capacity @35 sq. ft.: 41

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 17

Total Capacity @35 sq. ft.: 41

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	14	C

Comments

The purpose of this visit is to follow up on visit from September 6, 2017 and to conduct a Monitoring visit. Consultant discussed Quality Rated, Comprehensive Background Check, update in USDA guidelines, update of the existing Emergency Preparedness Plan to include all required topics, conducting lockdown drills every six months in addition to fire drills and tornado drills, changes in Provider Search and new features in the provider's Koala account.

Plan of Improvement: Developed This Date 03/05/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

L. Denise Haynes, Program Official

Date

Neli Todorova, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 3/5/2018 **VisitType:** Monitoring Visit **Arrival:** 12:35 PM **Departure:** 2:15 PM

CCLC-23667

Pat-A-Cake Learning Academy

4 West 54th Street Savannah, GA 31405 Chatham County
(912) 232-2544 r.haynes401@comcast.net

Mailing Address

111 Blaine Court
Savannah, GA 31405

Regional Consultant

Neli Todorova

Phone: (770) 359-5167

Fax: (678) 891-5630

neli.todorova@decal.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities

Met

Correction Deadline: 9/6/2017

Corrected on 3/5/2018

.03(2) - Previous citation corrected on this date as consultant observed current lesson plans in all classrooms.

591-1-1-.12 Equipment & Toys(CR)

Met

Correction Deadline: 9/6/2017

Corrected on 3/5/2018

.12(2) - Previous citation corrected on this date as the book shelf and the chair were removed from the classroom and the equipment and furniture in the classrooms were observed to be in good repair.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met

Child # 5

Met

591-1-1-.08 Children's Records

Met

Correction Deadline: 9/6/2017

Corrected on 3/5/2018

.08(1) - Previous citation corrected on this date as condultant reviewed fife children's files and all five had all the required information on file.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Correction Deadline: 9/6/2017

Corrected on 3/5/2018

.26(9) - Previous citation corrected on this date as consultant observed that the cracked top of the sand box had been removed from the playground and the box itself had no cracks.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Correction Deadline: 9/6/2017

Corrected on 3/5/2018

.15(5) - Previous citation corrected on this date as consultant observed that current menue for the week was posted.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff stated proper knowledge.

591-1-1-.20 Medications(CR)

N/A

Comment

The director reported no medication since last visit and on this date.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Technical Assistance

Correction Deadline: 9/11/2017

Corrected on 3/5/2018

.21(3) - Previous citation corrected on this date as consultant observed documentation of drills since last visit.

Technical Assistance

591-1-1-.21(3) - Consultant provided new drills form and discussed with the director documenting the lockdown drills.

Correction Deadline: 3/10/2018

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

N/A

Comment

The director reported that transportation was last done in 2016.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 10/01/2007

Staff # 2

Met

Date of Hire: 07/31/2017

Staff # 3

Met

Date of Hire: 06/13/2008

Staff # 4

Met

Date of Hire: 12/01/2016

Staff # 5

Met

Date of Hire: 05/03/2015

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

The director reported no new staff. Criminal records checks were observed to be complete for all staff.

591-1-1-.14 First Aid & CPR

Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training

Met

Comment

Documentation observed of required staff training for 2017.

591-1-1-.31 Staff(CR)

Met

Comment

Observed staff comply with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.