



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/30/2017 **VisitType:** Licensing Study **Arrival:** 1:50 PM **Departure:** 7:00 PM

CCLC-23628

Appletree Prep

2881 Monroe Highway, Suite 201 Bogart, GA 30622 Oconee County
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Regional Consultant

Alva Huff

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Mailing Address

Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/30/2017	Licensing Study	Good Standing	
03/23/2017	Complaint Closure	Good Standing	
03/17/2017	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L-Seedlings	Infants	2	8	C	14	C	NA	NA	Floor Play, Diapering, Nap
Main	1R-PreK1	Six Year Olds and Over	2	11	C	21	C	NA	NA	Free Play
Main	2L-Sprouts	Infants and One Year Olds	2	9	C	18	C	NA	NA	Snack
Main	2R-PreK2	Four Year Olds and Five Year Olds	2	20	C	20	C	NA	NA	Free Play
Main	3L-Little Buds	One Year Olds	4	10	C	18	C	NA	NA	Free Play, Transitioning
Main	3R-Golden Apple	Three Year Olds and Four Year Olds	1	12	C	20	C	NA	NA	Free Play
Main	4L-Blossoms	One Year Olds and Two Year Olds	3	14	C	19	C	NA	NA	Free Play
Main	4L-Full Bloomers	Six Year Olds and Over	2	25	C	30	C	NA	NA	Free Play
Main	5L(yellow apple)	One Year Olds and Two Year Olds	4	13	C	20	C	NA	NA	Free Play
Main	6L-Red Apple	Three Year Olds	2	14	C	20	C	NA	NA	Snack
Total Capacity @35 sq. ft.: 200						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 136			Total Capacity @35 sq. ft.: 200			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	50	C


Main	B	71	C
Main	C	37	C

Comments

The purpose of this visit was to conduct a licensing study and to follow up on the previous visit from March 10, 2017. Consultant observed afternoon transportation on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Kristin Norris, Program Official

Date

Alva Huff, Consultant

Date



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Findings Report

Date: 8/30/2017 **VisitType:** Licensing Study **Arrival:** 1:50 PM **Departure:** 7:00 PM

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The following information is associated with a Licensing Study:

Activities and Equipment**591-1-1-.12 Equipment & Toys(CR)****Not Met****Finding**

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined, based on an observation that the left door on the dramatic play stove set was detached and missing a screw in the 1R - PreK classroom. It was further determined, that the handle on the dramatic play refrigerator was cracked and broken in the 1R classroom on this date.

POI (Plan of Improvement)

The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

Correction Deadline: 8/30/2017

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

No Swimming Activities Provided

Facility**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity met on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Observation-Center Clean/Well Maintained

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Observation-Clean/Good Repair

Food Service

591-1-1-.18 Kitchen Operations

Not Met

Finding

591-1-1-.18(10) requires that garbage be stored in trash containers with lids that are emptied and cleaned as needed. Acceptable facilities, including water and detergent or steam, shall be provided and used for cleaning containers. Areas around outside containers shall be kept clean. It was determined, based on an observation that there were several garbage/trash cans missing lids in the classroom on this date.

POI (Plan of Improvement)

The Center will provide trash containers with lids and will train staff to keep lids on containers. The Center will develop and follow a plan to empty and clean trash containers as needed, will provide the cleaning materials, and will monitor.

Correction Deadline: 8/30/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Observed-Proper Diapering

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)

Not Met

Finding

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined, based on an observation that after school children did not wash their hands immediately upon entering the after school classroom on this date.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 8/30/2017

591-1-1-.20 Medications(CR)

Met

Comment

Observed-Complete Documentation

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Observed-Discussion/Redirection

Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)

Met

Comment

Observed-Complete Documentation

Comment

Observed-Complete Documentation

Comment

Vehicle had fire extinguisher and first aid kit

Sleeping & Resting Equipment

Comment

Discussed-SIDS/Infant Sleeping Position

Staff Records

Records Reviewed: 39

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Date of Hire: 08/31/2016

Staff # 2 Met

Date of Hire: 01/16/2017

Staff # 3 Met

Date of Hire: 09/19/2016

Staff # 4 Met

Date of Hire: 07/22/2015

Staff # 5 Met

Date of Hire: 07/27/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 6 Met

Date of Hire: 01/24/2017

Staff # 7 Met

Date of Hire: 05/02/2016

Staff # 8 Met

Date of Hire: 08/22/2016

Staff # 9 Met

Date of Hire: 05/01/2017

Staff # 10 Met

Date of Hire: 08/15/2016

Staff # 11 Met

Date of Hire: 11/21/2016

Staff # 12 Met

Date of Hire: 05/16/2016

Staff # 13 Met

Date of Hire: 07/26/2017

Staff # 14 Met

Date of Hire: 05/23/2016

Staff # 15 Met

Date of Hire: 01/25/2016

Staff # 16 Met

Date of Hire: 08/01/2016

Staff # 17 Met

Date of Hire: 08/07/2013

Staff # 18 Met

Date of Hire: 08/13/2012

Staff # 19 Met

Date of Hire: 08/07/2017

Staff # 20 Met

Date of Hire: 08/01/2016

Staff # 21 Met

Date of Hire: 01/16/2017

Staff # 22 Met

Date of Hire: 10/05/2015

Staff # 23 Met

Date of Hire: 06/18/2015

Staff # 24 Met

Date of Hire: 02/29/2016

Staff # 25 Met

Date of Hire: 08/03/2017

Staff # 26 Met

Date of Hire: 06/26/2017

Records Reviewed: 39

Records with Missing/Incomplete Components: 0

Staff # 27 Date of Hire: 08/14/2017	Met
Staff # 28 Date of Hire: 01/19/2017	Met
Staff # 29 Date of Hire: 05/13/2013	Met
Staff # 30 Date of Hire: 03/15/2016	Met
Staff # 31 Date of Hire: 02/25/2016	Met
Staff # 32 Date of Hire: 10/10/2016	Met
Staff # 33 Date of Hire: 02/08/2012	Met
Staff # 34 Date of Hire: 08/30/2017	Met
Staff # 35 Date of Hire: 08/12/2013	Met
Staff # 36 Date of Hire: 07/05/2017	Met
Staff # 37 Date of Hire: 06/01/2016	Met
Staff # 38 Date of Hire: 08/30/2017	Met
Staff # 39 Date of Hire: 11/21/2013	Met

Staff Credentials Reviewed: 39

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal Records Check complete

591-1-1-.31 Staff(CR)

Met

Comment

Lead staff education requirements

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Correction Deadline: 3/10/2017

Corrected on 8/30/2017

.32(4) - Previous citation corrected in that children under three years old are housed in separate physical areas from older children except during early morning arrival and late afternoon departure times.

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision

Correction Deadline: 4/7/2017

Corrected on 8/30/2017

.32(7) - Previous citation corrected in that consultant observed direct supervision on this date.