



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/16/2018 **VisitType:** Licensing Study **Arrival:** 11:15 AM **Departure:** 4:25 PM

CCLC-23628

Appletree Prep

2881 Monroe Highway, Suite 201 Bogart, GA 30622 Oconee County
 (770) 725-4117 kristin@appletreeprep.com

Regional Consultant

Alva Huff

Phone: (770) 357-3405

Fax: (770) 357-3404

jennifer.taylor@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/16/2018	Licensing Study	Good Standing	
02/14/2018	Monitoring Visit	Good Standing	
08/30/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L-Seedlings	Infants and One Year Olds	3	7	C	14	C	NA	NA	Floor Play
Main	1R-PreK1		0	0	C	21	C	NA	NA	Not In Use
Main	2L-Sprouts	Infants and One Year Olds	3	7	C	18	C	NA	NA	Floor Play
Main	2R-PreK2	Five Year Olds	1	12	C	20	C	NA	NA	Free Play
Main	3L-Little Buds	Two Year Olds	3	3	C	18	C	NA	NA	Snack
Main	3R-Golden Apple	Three Year Olds and Four Year Olds	2	8	C	20	C	NA	NA	Snack
Main	4L-Blossoms	Two Year Olds	2	10	C	19	C	NA	NA	Snack
Main	4L-Full Bloomers	Six Year Olds and Over	2	26	C	30	C	NA	NA	Free Play, Snack
Main	5L(yellow apple)	Three Year Olds	3	11	C	20	C	NA	NA	Story, Snack
Main	6L-Red Apple	Three Year Olds and Four Year Olds	2	11	C	20	C	NA	NA	Snack

Total Capacity @35 sq. ft.: 200

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 95

Total Capacity @35 sq. ft.: 200

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	50	C
Main	B	71	C
Main	C	37	C

Comments

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Kristin Norris, Program Official

Date

Alva Huff, Consultant

Date



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Findings Report

Date: 7/16/2018 **VisitType:** Licensing Study **Arrival:** 11:15 AM **Departure:** 4:25 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)**Met****Comment**

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

Swimming activities provided off site.

Comment

Swimming rules discussed.

Children's Records

Records Reviewed: 6**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met

591-1-1-.08 Children's Records**Met****Comment**

Records were observed to be complete and well organized.

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Director stated no medication is being dispensed at this time.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met****Correction Deadline: 2/15/2018****Corrected on 7/16/2018****.36(7)(a) - Previous citation corrected in that consultant observed proper transportation documentation on this date.****Correction Deadline: 2/15/2018****Corrected on 7/16/2018****.36(7)(c)3. - Previous citation corrected in that consultant observed proper transportation documentation on this date.****Correction Deadline: 2/14/2018**

Corrected on 7/16/2018

.36(7)(d)2. - Previous citation corrected in that consultant observed proper transportation documentation on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 33

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 06/26/2018	
Staff # 2	Met
Date of Hire: 07/22/2015	
Staff # 3	Met
Date of Hire: 01/24/2017	
Staff # 4	Met
Date of Hire: 12/11/2017	
Staff # 5	Met
Date of Hire: 04/01/2018	
Staff # 6	Met
Date of Hire: 08/22/2016	
Staff # 7	Met
Date of Hire: 05/01/2017	
Staff # 8	Met
Date of Hire: 08/15/2016	
Staff # 9	Met
Date of Hire: 10/26/2017	
Staff # 10	Met
Date of Hire: 02/19/2018	
Staff # 11	Met
Date of Hire: 11/21/2016	
Staff # 12	Met

Date of Hire: 05/23/2016

Staff # 13 Met

Date of Hire: 08/01/2016

Staff # 14 Met

Date of Hire: 06/25/2018

Staff # 15 Met

Date of Hire: 08/07/2013

Staff # 16 Met

Date of Hire: 06/13/2018

Staff # 17 Met

Date of Hire: 10/05/2015

Staff # 18 Met

Date of Hire: 06/18/2015

Staff # 19 Met

Date of Hire: 10/30/2017

Staff # 20 Met

Date of Hire: 09/13/2017

Staff # 21 Met

Date of Hire: 03/28/2018

Staff # 22 Met

Date of Hire: 10/10/2016

Staff # 23 Met

Date of Hire: 02/08/2012

Staff # 24 Met

Date of Hire: 06/25/2018

Staff # 25 Met

Date of Hire: 05/21/2018

Staff # 26 Met

Date of Hire: 12/05/2017

Staff # 27 Met

Date of Hire: 08/12/2013

Records Reviewed: 33

Records with Missing/Incomplete Components: 0

Staff # 28 Date of Hire: 08/31/2017	Met
Staff # 29 Date of Hire: 09/12/2017	Met
Staff # 30 Date of Hire: 06/01/2016	Met
Staff # 31 Date of Hire: 09/27/2017	Met
Staff # 32 Date of Hire: 08/30/2017	Met
Staff # 33 Date of Hire: 11/21/2013	Met

Staff Credentials Reviewed: 33

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Criminal records checks were observed to be complete.

Comment

Director provided (11) file(s) for employees hired since the last visit.

591-1-1-.14 First Aid & CPR **Met**

Correction Deadline: 3/16/2018

Corrected on 7/16/2018

.14(2) - Previous citation corrected in that consultant observed first aid and CPR training for employees on this date.

591-1-1-.31 Staff(CR) **Met**

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Staff observed to provide direct supervision and be attentive to children's needs.