



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/11/2018    **VisitType:** Licensing Study    **Arrival:** 9:55 AM    **Departure:** 12:25 PM

**CCLC-231**

**Washington County NB & PW Club**

815 Jordan Mill Rd. Sandersville, GA 31082 Washington County  
 (478) 553-9334 s.reaves@nbpw.org

**Regional Consultant**

Valarie Musselwhite  
 Phone: (770) 357-9988  
 Fax: (678) 302-2440  
 valarie.musselwhite@decal.ga.gov

**Mailing Address**

P. O. Box 896  
 Sandersville, GA 31082

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/11/2018	Licensing Study	Good Standing	
10/20/2017	Monitoring Visit	Good Standing	
05/24/2017	Licensing Study	Good Standing	


**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg 1	#1-Right Hallway end-Front Room	PreK	2	19	C	20	C	NA	NA	Field Trip
Bldg 1	#2-Right Hallway end-Back Room	PreK	2	18	C	20	C	NA	NA	Field Trip
Bldg 1	#3-Left Hallway-1st Right Room	PreK	2	15	C	22	C	NA	NA	Centers
Bldg 1	#4-Left Hallway end-Back Room	PreK	2	19	C	20	C	NA	NA	Field Trip
Bldg 1	#5-Left Hallway end-Front Room	PreK	2	20	C	20	C	NA	NA	Field Trip
Total Capacity @35 sq. ft.: 102						Total Capacity @25 sq. ft.: 0				
Bldg 2	# 6 Left side	Three Year Olds	2	16	C	21	C	NA	NA	Story
Bldg 2	#7-Right Side	Three Year Olds	2	14	C	21	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 42						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 121		Total Capacity @35 sq. ft.: 144			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Bldg 1	Left side	131	C
Bldg 1	Right Front	50	C

**Comments**

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b> . For instructions and to submit records check applications online, please visit <a href="http://www.decalkoala.com">www.decalkoala.com</a> . You are encouraged not to wait and to complete the process as soon as possible.
---	---

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decals.ga.gov](mailto:CCSRefutations@decals.ga.gov).



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

	
<b>Important New Deadlines:</b>	
Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.	
Get started today! Sign up by completing a short online application: <a href="https://qualityrated.decals.ga.gov/">https://qualityrated.decals.ga.gov/</a> Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or <a href="mailto:qualityrated@decals.ga.gov">qualityrated@decals.ga.gov</a>	

Shonda Reaves, Program Official \_\_\_\_\_ Date

Valarie Musselwhite, Consultant \_\_\_\_\_ Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 4/11/2018    **VisitType:** Licensing Study    **Arrival:** 9:55 AM    **Departure:** 12:25 PM

#### CCLC-231

#### Washington County NB & PW Club

815 Jordan Mill Rd. Sandersville, GA 31082 Washington County  
(478) 553-9334 s.reaves@nbpw.org

#### Mailing Address

P. O. Box 896  
Sandersville, GA 31082

#### Regional Consultant

Valarie Musselwhite  
Phone: (770) 357-9988  
Fax: (678) 302-2440  
valarie.musselwhite@dec.al.ga.gov

The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

Center does not provide swimming activities.

### Children's Records

Records Reviewed: 7

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met
Child # 7	Met

---

**591-1-1-.08 Children's Records****Met****Comment**

Records were observed to be complete and well organized.

**Facility**

---

**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

---

**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

---

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

---

**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Technical Assistance**

591-1-1-.26(9) - Ensure playground is monitored for growing mushrooms and removed before children are out to play.

**Correction Deadline: 4/11/2018****Food Service**

---

**591-1-1-.15 Food Service & Nutrition****Technical Assistance****Technical Assistance**

591-1-1-.15(5) - Ensure menu changes are noted on the posted menu at the entrance of the school.

**Correction Deadline: 4/11/2018****Technical Assistance**

591-1-1-.15(9) - Ensure food and milk is thrown away when not consumed.

**Correction Deadline: 4/11/2018****Health and Hygiene**

---

**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Diapered children are not enrolled at the center.

---

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

---

**591-1-1-.20 Medications(CR)****Met****Comment**

Director stated medication is not being given at this time.

**Safety**

---

**591-1-1-.05 Animals** **Met**

**Comment**

Animals maintained clean and appropriately caged.

---

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

---

**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Field trip documentation observed to be complete for a field trip to Ridge Road Primary school on April 11, 2018.

---

**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Complete documentation of transportation observed.

---

**Sleeping & Resting Equipment**

---

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats were discussed with staff.

---

**Staff Records**

---

**Records Reviewed: 23**

**Records with Missing/Incomplete Components: 1**

---

Staff # 1	Met
Date of Hire: 08/02/2001	
Staff # 2	Met
Date of Hire: 01/05/1998	
Staff # 3	Met
Date of Hire: 03/28/2016	
Staff # 4	Met
Date of Hire: 10/01/2009	
Staff # 5	Met
Date of Hire: 07/17/2017	
Staff # 6	Met
Date of Hire: 10/04/2016	
Staff # 7	Not Met
Date of Hire: 11/01/2017	

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 8 Date of Hire: 07/25/2011	Met
Staff # 9	Met
Staff # 10 Date of Hire: 06/27/2005	Met
Staff # 11 Date of Hire: 03/16/2015	Met
Staff # 12 Date of Hire: 09/15/2015	Met
Staff # 13 Date of Hire: 10/12/2017	Met
Staff # 14 Date of Hire: 07/25/2001	Met
Staff # 15 Date of Hire: 07/24/2006	Met
Staff # 16 Date of Hire: 10/26/2012	Met
Staff # 17 Date of Hire: 01/03/1994	Met
Staff # 18 Date of Hire: 02/01/2014	Met
Staff # 19 Date of Hire: 01/02/2008	Met
Staff # 20 Date of Hire: 01/26/2004	Met
Staff # 21 Date of Hire: 07/16/2001	Met
Staff # 22 Date of Hire: 08/08/2001	Met
Staff # 23	Met

Date of Hire: 08/21/2000

Staff Credentials Reviewed: 23

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR

Not Met

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that one staff hired on November 1, 2017 did not have current First Aid and CPR training completed within 90 days of hire.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 5/11/2018

591-1-1-.33 Staff Training

Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.