



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/25/2018 **VisitType:** Monitoring Visit **Arrival:** 11:55 AM **Departure:** 1:45 PM

CCLC-2317

Robin's Nest Playschool

1870 Vinson Hwy. Milledgeville, GA 31061 Baldwin County
 (478) 414-1039 robinel@windstream.net

Regional Consultant

Valarie Musselwhite

Phone: (770) 357-9988

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valarie.musselwhite@decal.ga.gov

Mailing Address

P.O. Box 2004
 Milledgeville, GA 31061

Quality Rated: ★ ★

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--|
| 01/25/2018 | Monitoring Visit | Good Standing | |
| 09/25/2017 | Licensing Study | Good Standing | |
| 04/13/2017 | Monitoring Visit | Good Standing | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|--------------------------------|--------------|---|--------------------------------|----------|------|--------------------------------|--------------|------------|--------------|-------|
| Building 1 | A-Right | Three Year Olds and Six Year Olds and Over | 1 | 8 | C | 21 | C | 29 | C | Nap |
| Building 1 | B-Back Left | | 0 | 0 | C | 15 | C | NA | NA | |
| Building 1 | C-Front Left | Infants and One Year Olds and Three Year Olds | 2 | 8 | C | 16 | C | NA | NA | Nap |
| Total Capacity @35 sq. ft.: 52 | | | Total Capacity @25 sq. ft.: 84 | | | | | | | |
| Building 2 | Back | | 0 | 0 | C | 18 | C | 25 | C | |
| Building 2 | Font | | 0 | 0 | C | 14 | C | NA | NA | |
| Total Capacity @35 sq. ft.: 32 | | | Total Capacity @25 sq. ft.: 84 | | | | | | | |
| Total # Children this Date: 16 | | | Total Capacity @35 sq. ft.: 84 | | | Total Capacity @25 sq. ft.: 84 | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|------------|------------|----------------------|-----------------------|
| Building 1 | Right | 62 | C |
| Building 2 | Left | 24 | C |

Comments

Plan of Improvement: Developed This Date 01/25/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Robin Dixon, Program Official

Date

Valarie Musselwhite, Consultant

Date



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Findings Report

Date: 1/25/2018 **VisitType:** Monitoring Visit

Arrival: 11:55 AM

Departure: 1:45 PM

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The following information is associated with a Monitoring Visit:

| |
|---------------------------------|
| Activities and Equipment |
|---------------------------------|

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

591-1-1-.03(2) - Ensure lesson plans are dated.

Correction Deadline: 1/25/2018

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Technical Assistance

591-1-1-.12(4) - Ensure chairs are not stacked on tables during rest time.

Correction Deadline: 1/25/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

| |
|---------------------|
| Evening Care |
|---------------------|

591-1-1-.32 Staffing/Supervision(CR)

Met

Comment

Consultant observed completed sign in and out sheets for students enrolled in evening care.

| |
|-----------------|
| Facility |
|-----------------|

| | |
|---|------------|
| 591-1-1-.19 License Capacity(CR) | Met |
|---|------------|

Comment

Licensed capacity observed to be routinely met by center.

| | |
|--|----------------|
| 591-1-1-.25 Physical Plant - Safe Environment(CR) | Not Met |
|--|----------------|

Comment

No hazards observed accessible to children on this date.

Finding

591-1-1-.25(7) requires that doors to rooms not approved for child care, other than the kitchen doors, be latched or locked so children cannot wander into those areas. Except in School-age Centers, interior Center door locks shall permit Personnel to open the locked room from outside of the room in an emergency. It was determined based on an observation that the storage closet housing cleaning supplies was unlocked in Room C and the door leading to the kitchen from Room A was unlocked.

POI (Plan of Improvement)

The Center will routinely check that doors to unapproved rooms remain latched or locked and that Staff can open the locked rooms in an emergency.

Correction Deadline: 1/25/2018

| | |
|------------------------------------|------------|
| 591-1-1-.26 Playgrounds(CR) | Met |
|------------------------------------|------------|

Comment

Playground observed to be clean and in good repair.

| |
|---------------------------|
| Health and Hygiene |
|---------------------------|

| | |
|--|------------|
| 591-1-1-.10 Diapering Areas & Practices(CR) | Met |
|--|------------|

Comment

Staff state proper knowledge of diapering procedures.

| | |
|--------------------------------|------------|
| 591-1-1-.17 Hygiene(CR) | Met |
|--------------------------------|------------|

Comment

Staff stated proper knowledge.

| | |
|------------------------------------|------------|
| 591-1-1-.20 Medications(CR) | Met |
|------------------------------------|------------|

Comment

Staff stated no medication is being given at this time.

| |
|---------------|
| Safety |
|---------------|

| | |
|-----------------------------------|----------------|
| 591-1-1-.11 Discipline(CR) | Not Met |
|-----------------------------------|----------------|

Finding

591-1-1-.11(1) requires that disciplinary actions used to correct a child's behavior, guidance techniques and any activities in which the children participate or observe at the Center shall not be detrimental to the physical or mental health of any child. It was determined based on an observation and staff statements that a three year old child was placed in the infant room during nap time due to behavior issues.

POI (Plan of Improvement)

Center staff will cease use of this disciplinary method; the director will provide staff training on appropriate child guidance techniques and have a system in place to monitor and identify/prevent inappropriate actions.

Correction Deadline: 1/25/2018

| | |
|---------------------------------------|------------|
| 591-1-1-.36 Transportation(CR) | Met |
|---------------------------------------|------------|

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 9

Records with Missing/Incomplete Components: 0

| | |
|--------------------------|-----|
| Staff # 1 | Met |
| Date of Hire: 06/06/2016 | |
| Staff # 2 | Met |
| Date of Hire: 05/11/2000 | |
| Staff # 3 | Met |
| Date of Hire: 06/12/2017 | |
| Staff # 4 | Met |
| Date of Hire: 08/14/2017 | |
| Staff # 5 | Met |
| Date of Hire: 08/21/2017 | |
| Staff # 6 | Met |
| Date of Hire: 01/13/2012 | |
| Staff # 7 | Met |
| Date of Hire: 08/01/1997 | |
| Staff # 8 | Met |
| Date of Hire: 09/10/2012 | |
| Staff # 9 | Met |
| Date of Hire: 09/25/2017 | |

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR

Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

Comment

Please replace/add missing/expired item.

591-1-1-.31 Staff(CR)**Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

| |
|---------------------------------|
| Staffing and Supervision |
|---------------------------------|

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Not Met****Finding**

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined based on an observation that one three year old child was observed to be in the same classroom with infants and one year olds.

POI (Plan of Improvement)

The Center will maintain separation of these children under three years old.

Correction Deadline: 1/25/2018

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.