



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/10/2020 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 8:45 AM **Departure:** 3:00 PM

CCLC-22839

Oconee Preschool Academy, Inc II

1420 Greensboro Hwy Watkinsville, GA 30677 Oconee County
 (706) 769-2273 brandi@oconeepreschool.com

Regional Consultant

Kelly Jones

Phone: (770) 357-7062

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kelly.jones@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/10/2020	Complaint Closure	Good Standing	
02/10/2020	Complaint Investigation & Monitoring Visit	Good Standing	
08/26/2019	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A: Right Hall 1R	Infants	2	11	C	17	C	NA	NA	Nap,Feeding,Floor Play,Transitioning	
Main	B: Right Hall 2R	Infants	1	5	C	20	C	NA	NA	Nap,Feeding,Floor Play,Transitioning	
Main	C: Right Hall 3R Back		0	0	C	11	C	NA	NA		
Main	D: Right Hall 3R Front	One Year Olds and Two Year Olds	2	14	C	16	C	NA	NA	Free Play,Circle Time	
Main	E: Right Hall 2L	Two Year Olds	2	11	C	25	C	NA	NA	Circle Time	
Main	F: Right Hall 1L		0	0	C	24	C	NA	NA		
Main	G: Middle	PreK	2	22	C	39	C	NA	NA	Centers	
Main	H: Left Hall 1R		0	0	C	24	C	NA	NA		
Main	I: Left Hall 2R	Three Year Olds and Four Year Olds	2	22	C	25	C	NA	NA	Centers,Transitioning	
Main	J: Left Hall 1R		0	0	C	22	C	NA	NA		
Total Capacity @35 sq. ft.:			195			Total Capacity @25 sq. ft.:		0			
Total # Children this Date:			85			Total Capacity @25 sq. ft.:		0			
Total Capacity @35 sq. ft.:			195			Total Capacity @25 sq. ft.:		0			

Building @35 capacity limited by Health Department Limitations

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	88	C
Main	Playground B	151	C
Main	Playground C	108	C

Comments

The purpose of this visit was to conduct a complaint investigation/monitoring visit and to follow-up on the previous visit conducted on August 26, 2019.

Plan of Improvement: Developed This Date 02/10/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/ChildCare/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCare/CCS/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Bennett Brandi, Program Official

Date

Kelly Jones, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Pool not in use at this time, gates observed locked.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 9/23/2019

Corrected on 2/10/2020

.26(6) - The previous citation was observed to be corrected on this date. The consultant observed the play structure on the middle playground to be free of any cracked steps or hazards.

Correction Deadline: 9/30/2019

Corrected on 2/10/2020

.26(9) - The previous citation was observed to be corrected on this date. The boarder boards on playgrounds A and C were replaced and observed to be in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Met

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Technical Assistance

591-1-1-.30 - Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 7

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 05/16/2019

Staff # 2

Met

Date of Hire: 05/23/2019

Records Reviewed: 7

Records with Missing/Incomplete Components: 0

Staff # 3 Date of Hire: 08/23/2011	Met
Staff # 4 Date of Hire: 05/22/2017	Met
Staff # 5 Date of Hire: 08/01/2019	Met
Staff # 6 Date of Hire: 08/12/2019	Met
Staff # 7 Date of Hire: 05/11/1998	Met

Staff Credentials Reviewed: 12

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

The director provided four files for staff members hired since the previous visit that was conducted on August 26, 2019. The consultant observed four of the four newly hired staff members to have evidence of a satisfactory criminal record check letter on file on this date.

591-1-1-.33 Staff Training Met

Correction Deadline: 9/25/2019

Corrected on 2/10/2020

.33(6) - The previous citation was observed to be corrected on this date. The consultant observed that all staff had evidence of the required 10 hours of annual training on file.

591-1-1-.31 Staff(CR) Not Met

Correction Deadline: 8/26/2019

Corrected on 2/10/2020

.31(1)(b)2. - The previous citation was corrected on this date. The consultant observed the director to have evidence of the completed 40 hour director training on file.

Finding

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on a review of records that staff member #20, date of hire documented for September 6, 2017, did not meet the minimum academic requirements required to be a lead teacher.

POI (Plan of Improvement)

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience. The staff member is currently enrolled in a program to obtain a teaching certificate and has an education plan on file.

Correction Deadline: 8/31/2020

Recited on 2/10/2020

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Adequate supervision observed on this date.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.