



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/13/2019 **VisitType:** Licensing Study **Arrival:** 8:40 AM **Departure:** 12:15 PM

CCLC-22068

Childcare Network #160

2801 Wylds Road Augusta, GA 30909 Richmond County
 (706) 736-9779 cni160@childcarenetwork.com

Regional Consultant

Melyn Smith

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
03/13/2019	Licensing Study	Good Standing	
12/12/2018	Incident Investigation Closure	Good Standing	
12/10/2018	Incident Investigation & Follow Up	Good Standing	
			Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Fifth Left	Three Year Olds	1	9	C	26	C	37	C	Circle Time
Main	First Left	One Year Olds	2	12	C	17	C	NA	NA	Centers
Main	First Right	Infants	2	7	C	21	C	NA	NA	Floor Play, Feeding
Main	Fourth Left	Two Year Olds	2	11	C	18	C	25	C	Centers
Main	Fourth Right	Four Year Olds	1	9	C	24	C	33	C	Centers
Main	Front Left (Pre-K)	PreK	2	15	C	24	C	34	C	Centers
Main	Front Right (Pre-K)	PreK	2	16	C	20	C	28	C	Centers
Main	Second Left		0	0	C	10	C	NA	NA	
Main	Second Right	Two Year Olds	10	8	C	16	C	NA	NA	Circle Time
Main	Third Left		0	0	C	9	C	NA	NA	
Main	Third Right	Three Year Olds	1	14	C	19	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 204						Total Capacity @25 sq. ft.: 249				
Total # Children this Date: 101						Total Capacity @25 sq. ft.: 249				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Front Left-Play	35	C
Main	Front Right-Play	20	C
Main	Large Back-Play	371	C
Main	Second Right-Play	68	C

Comments

Plan of Improvement: Developed This Date 03/13/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Jessica Hill, Program Official

Date

Melyn Smith, Consultant

Date



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Findings Report

Date: 3/13/2019 **VisitType:** Licensing Study **Arrival:** 8:40 AM **Departure:** 12:15 PM

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The following information is associated with a Licensing Study:

Activities and Equipment**591-1-1-.12 Equipment & Toys(CR)****Not Met****Comment**

A variety of equipment and toys were observed throughout the center.

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined, based on observation, that vinyl furniture was observed to have tears with foam exposed throughout the center, which prevented the furniture from being cleaned and sanitized as required.

POI (Plan of Improvement)

The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

Correction Deadline: 3/13/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**N/A****Comment**

Center does not provide swimming activities.

Facility**591-1-1-.06 Bathrooms****Not Met****Finding**

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined, based on observation, that the exhaust fan in the bathroom located in the Fourth Right Classroom was observed to not be operational on this date.

POI (Plan of Improvement)

The Center will fully enclose and ventilate bathroom areas, as required, and will provide adequate ventilation and sanitation in bathrooms that are not fully enclosed.

Correction Deadline: 4/12/2019

591-1-1-.19 License Capacity(CR)	Met
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Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)	Not Met
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Comment

Center appears clean and well maintained.

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined, based on observation, that the light cover in the bathroom located in the Front Left (Pre-K) was missing on this date.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 3/27/2019

591-1-1-.26 Playgrounds(CR)	Met
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Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)	Not Met
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Finding

591-1-1-.20(1) requires Personnel to obtain specific written authorization from the child's physician or parent in order to dispense prescription or non-prescription medications, except for first aid. Such authorization will include when applicable, date; full name of the child; name of the medication; prescription number, if any; dosage; the dates to be given; the time of day to be dispensed; and signature of parent. It was determined, based on review of records, that the center did not dispense medication as authorized, as medication was not dispensed on several dates in the range of dates medication was to be given. The consultant discussed the medication guidelines and that every date within the authorized date range must be documented, with comments added if the child was absent or medication was not provided.

POI (Plan of Improvement)

The Center will train Staff to obtain and review parental authorizations to ensure the authorization contains complete information. The designated person(s) will monitor daily.

Correction Deadline: 3/13/2019

Policies and Procedures

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined, based on review of records, that the center did not have documentation of conducting monthly fire drills in July, August, or September 2018 as required. It was further determined that the center did not have documentation of conducting a tornado drill from January to November 2018 or a lockdown drill during 2018, when these were required to be conducted every six months.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 3/18/2019

Safety**591-1-1-.11 Discipline(CR)**

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

N/A

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Met

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

Met

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 30

Records with Missing/Incomplete Components: 1

Staff # 1	Met
Date of Hire: 05/15/2018	
Staff # 2	Met
Date of Hire: 11/05/2018	
Staff # 3	Met
Date of Hire: 02/14/2019	
Staff # 4	Met
Date of Hire: 08/02/1992	
Staff # 5	Met

Date of Hire: 06/18/2013

Staff # 6 Met

Date of Hire: 01/14/2019

Staff # 7 Met

Date of Hire: 06/26/2000

Staff # 8 Met

Date of Hire: 02/04/2019

Staff # 9 Met

Date of Hire: 12/03/2018

Staff # 10 Met

Date of Hire: 01/24/2019

Staff # 11 Met

Date of Hire: 11/15/2018

Staff # 12 Met

Date of Hire: 08/05/2013

Staff # 13 Met

Date of Hire: 02/19/2019

Staff # 14 Met

Date of Hire: 12/05/2018

Staff # 15 Met

Date of Hire: 10/15/2018

Staff # 16 Met

Date of Hire: 01/02/2019

Staff # 17 Met

Date of Hire: 05/12/2003

Staff # 18 Met

Date of Hire: 01/19/2016

Staff # 19 Met

Date of Hire: 05/14/2018

Staff # 20 Met

Date of Hire: 01/02/2007

Records Reviewed: 30**Records with Missing/Incomplete Components: 1**

Staff # 21	Met
Date of Hire: 09/19/2018	
Staff # 22	Met
Date of Hire: 08/04/2017	
Staff # 23	Met
Date of Hire: 08/26/2014	
Staff # 24	Met
Date of Hire: 02/15/2019	
Staff # 25	Met
Date of Hire: 12/13/2018	
Staff # 26	Not Met
Date of Hire: 08/02/2016	
<u>"Missing/Incomplete Components"</u>	
.31(2)(b)2.-Staff Qualifications-Education Missing	
Staff # 27	Met
Date of Hire: 03/06/2017	
Staff # 28	Met
Date of Hire: 03/12/2012	
Staff # 29	Met
Date of Hire: 02/26/2014	
Staff # 30	Met
Date of Hire: 06/25/2018	

Staff Credentials Reviewed: 30

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided eight files for employees hired since last visit.

591-1-1-.31 Staff(CR)**Not Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Finding

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined, based on review of records, that one staff identified as a lead teacher was lacking evidence of meeting the minimum academic requirements for a lead teacher on this date.

POI (Plan of Improvement)

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience. The teacher will begin a program of study and obtain a credential within 18 months.

Correction Deadline: 4/24/2019

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)	Met
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Comment

Staff observed to provide direct supervision and be attentive to children's needs.