



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/22/2018 **VisitType:** Monitoring Visit **Arrival:** 1:35 PM **Departure:** 4:00 PM

CCLC-2029

Saint Mark UMC Child Development Center

6795 Whitesville Road Columbus, GA 31904 Muscogee County
 (706) 322-8001 cdc@stmarkumc.com

Regional Consultant

Penny Svenson

Phone: (470) 346-1037
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 penny.svenson@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation		
05/22/2018	Monitoring Visit	Good Standing
12/04/2017	Licensing Study	Good Standing
01/03/2017	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Single	Room 108	Infants	1	6	C	11	C	NA	NA	Floor Play, Feeding	
Single	Room 109	Infants	1	5	C	11	C	NA	NA	Feeding	
Single	Room 118	One Year Olds	1	7	C	10	C	NA	NA	Transitioning, Snack	
Single	Room 119		0	0	C	12	C	NA	NA		
Single	Room 121		0	0	C	13	C	NA	NA		
Single	Room 126	Four Year Olds and Five Year Olds and Six Year Olds and Over	1	15	C	28	C	NA	NA	Free Play	
Single	Room 129		0	0	C	25	C	NA	NA		
Single	Room 130	Three Year Olds and Four Year Olds and Five Year Olds	1	15	C	29	C	NA	NA	Snack, Centers	
Total Capacity @35 sq. ft.:			126			Total Capacity @25 sq. ft.:		0			Building @35 capacity limited by Fire Marshall Limitations
Total # Children this Date: 48			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.:			0		


Building	Playground	Playground Occupancy	Playground Compliance
Single	playground	107	C

Comments

The consultant issued and discussed the compliance determination worksheet on this date.
The consultant observed transportation on this date.

Plan of Improvement: Developed This Date 05/22/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Tavada Patton, Program Official

Date

Penny Svenson, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)**Not Met****Finding**

591-1-1-.12(1) requires each Employee and child in attendance to use all indoor and outdoor furniture, activity materials, and equipment in a safe and appropriate manner and in accordance with the manufacturer's instructions, recommendations, and intended use. All equipment and furniture shall be used only by the age-appropriate group of children. It was determined based on observation that there were five infants sitting in high chairs in Room 109 and none of the infants were buckled into the high chairs and they were not used in a safe and appropriate manner and in accordance with the manufacturer's instructions.

POI (Plan of Improvement)

The Center will ensure Staff are trained in and children are taught the proper use of all furniture, materials and equipment; will implement a plan for this information to be reviewed with both groups on an ongoing basis; and for monitoring proper and age-appropriate usage.

Correction Deadline: 5/22/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)**Met****Correction Deadline: 5/29/2018****Corrected on 5/22/2018**

Correction was observed on this date. There has been heavy rains in the area for several days in a row and there is rain in the forecast for seven additional days. The director will fluff and redistribute the resilient surface before the children return to the playground.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Technical Assistance****Technical Assistance**

The consultant discussed proper diaper changing procedures with the director.

591-1-1-.17 Hygiene(CR)**Not Met****Finding**

)591-1-1-.17(7)(a) requires washcloth handwashing be used only for infants when the infant is too heavy to hold or cannot stand safely and for children with special needs; requires that an individual washcloth be used only once for each child before laundering. It was determined based on observation that a staff member did not wash the infants hands after the infant was diapered.

POI (Plan of Improvement)

The Center will train Staff on how to correctly use washcloth handwashing and will review and monitor.

Correction Deadline: 5/22/2018

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of mats, sheets and blankets were observed on this date.

Staff Records

Staff # 1 Date of Hire: 05/23/2016	Met
Staff # 2 Date of Hire: 03/26/2018	Met
Staff # 3 Date of Hire: 10/13/2011	Met
Staff # 4 Date of Hire: 05/30/2017	Met
Staff # 5 Date of Hire: 05/21/2010	Met
Staff # 6 Date of Hire: 01/15/2010	Met
Staff # 7 Date of Hire: 05/20/2010	Met
Staff # 8 Date of Hire: 08/21/2017	Met
Staff # 9 Date of Hire: 01/05/2016	Met
Staff # 10 Date of Hire: 10/13/2010	Met
Staff # 11 Date of Hire: 07/13/2015	Met
Staff # 12 Date of Hire: 12/10/2008	Met
Staff # 13 Date of Hire: 08/08/2014	Met
Staff # 14 Date of Hire: 10/05/2015	Met
Staff # 15 Date of Hire: 02/15/2010	Met

Records Reviewed: 18

Records with Missing/Incomplete Components: 0

Staff # 16 Met
Date of Hire: 03/07/2011

Staff # 17 Met
Date of Hire: 06/30/2014

Staff # 18 Met
Date of Hire: 10/06/2015

Staff Credentials Reviewed: 18

591-1-1-.09 Criminal Records Check(CR) Met

Comment
Criminal records checks were observed to be complete.

591-1-1-.31 Staff(CR) Met

Comment
Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment
Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment
Adequate supervision observed on this date.