



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/6/2019 **VisitType:** Licensing Study **Arrival:** 11:00 AM **Departure:** 1:35 PM

CCLC-2029

Saint Mark UMC Child Development Center

6795 Whitesville Road Columbus, GA 31904 Muscogee County
 (706) 322-8001 cdc@stmarkumc.com

Regional Consultant

Penny Svenson

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation		
05/06/2019	Licensing Study	Good Standing
12/04/2018	Monitoring Visit	Good Standing
05/22/2018	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Single	Room 108	Infants	1	3	C	11	C	NA	NA	Outside
Single	Room 109	Infants	1	5	C	11	C	NA	NA	Floor Play, Nap
Single	Room 118	One Year Olds	2	7	C	10	C	NA	NA	Transitioning
Single	Room 119	Three Year Olds	1	11	C	12	C	NA	NA	Lunch
Single	Room 121	Two Year Olds	2	10	C	13	C	NA	NA	Transitioning
Single	Room 126		0	0	C	28	C	NA	NA	
Single	Room 129		0	0	C	25	C	NA	NA	
Single	Room 130	Three Year Olds and Four Year Olds	2	16	C	29	C	NA	NA	Transitioning, Lunch
Total Capacity @35 sq. ft.:			126			Total Capacity @25 sq. ft.:		0		Building @35 capacity limited by Fire Marshall Limitations
Total # Children this Date: 52			Total Capacity @35 sq. ft.: 126			Total Capacity @25 sq. ft.:		0		

Building	Playground	Playground Occupancy	Playground Compliance
Single	playground	107	C

Comments

The consultant reviewed and discussed the Compliance and Determination Worksheet on this date.

Plan of Improvement: Developed This Date 05/06/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Tavada Patton, Program Official

Date

Penny Svenson, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities **Met**

Correction Deadline: 12/4/2018

Corrected on 5/6/2019

The correction was observed on this date. The consultant observed staff to pick children up appropriately.

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms **Not Met**

Finding

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on observation that the bathroom that was shared with Rooms 119 and 121 did not have a functioning exhaust fan as required.

POI (Plan of Improvement)

The Center will fully enclose and ventilate bathroom areas, as required, and will provide adequate ventilation and sanitation in bathrooms that are not fully enclosed.

Correction Deadline: 6/5/2019

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) **Technical Assistance**

Technical Assistance

Discussed maintenance of resilient surface. Please fluff and redistribute and ensure the required amount of six inches of resilient surface is present around and in fall zones.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines. The consultant observed chicken nuggets, sweet peas, mixed fruit, wheat bread and milk to be served for lunch on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Not Met**

Finding

591-1-1-.10(1) requires Centers first licensed after March 1, 1991, and Centers that are renovated after March 1, 1991, to provide ventilation in the diapering areas with functioning exhaust fans and a duct system or by the required amount of window space provided by operable windows when open. It was determined based on staff statements that there were no exhaust fans present in rooms licensed for diapering and the windows were not used in these rooms when children were diapered.

POI (Plan of Improvement)

The responsible person(s) at the center will ensure that the exhaust fans and duct systems are functioning or that the required amount of operable window space is provided in each diapering area. The director will have exhaust fans placed in Rooms 108, 109, 118, and 121.

Correction Deadline: 5/17/2019

Recited on 5/6/2019

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and redirection were observed on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Correction Deadline: 12/4/2018****Corrected on 5/6/2019****The correction was observed on this date. The consultant observed two infants that were napping and both infants were in their cribs and placed on their backs.**

Staff Records

Records Reviewed: 16**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 05/23/2016	
Staff # 2	Met
Date of Hire: 10/13/2011	
Staff # 3	Met
Date of Hire: 01/15/2010	
Staff # 4	Met
Date of Hire: 05/20/2010	
Staff # 5	Met
Date of Hire: 07/09/2014	
Staff # 6	Met
Date of Hire: 08/21/2017	
Staff # 7	Met
Date of Hire: 01/05/2016	
Staff # 8	Met
Date of Hire: 10/13/2010	
Staff # 9	Met

Records Reviewed: 16**Records with Missing/Incomplete Components: 0**

Date of Hire: 07/13/2015

Staff # 10 Met

Date of Hire: 12/10/2008

Staff # 11 Met

Date of Hire: 08/08/2014

Staff # 12 Met

Date of Hire: 02/15/2010

Staff # 13 Met

Date of Hire: 04/05/2019

Staff # 14 Met

Date of Hire: 03/07/2011

Staff # 15 Met

Date of Hire: 06/30/2014

Staff # 16 Met

Date of Hire: 10/06/2015

Staff Credentials Reviewed: 16**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR Met**Correction Deadline: 1/3/2019****Corrected on 5/6/2019****The correction was observed on this date. All staff hired 90+ days had first aid and CPR as required.****591-1-1-.33 Staff Training Met****Correction Deadline: 1/3/2019****Corrected on 5/6/2019****The correction was observed on this date. All staff that were employed 90+ days had Health and Safety Orientation as required.****591-1-1-.31 Staff(CR) Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.