



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/4/2019    **VisitType:** Monitoring Visit    **Arrival:** 10:00 AM    **Departure:** 1:15 PM

**CCLC-2002**

**Dunwoody Prep**

5493 Chamblee Dunwoody Road Dunwoody, GA 30338 DeKalb County  
 (770) 396-2973 edisner@dunwoodyprep.com

**Regional Consultant**

Elim Tekie

Phone: (404) 478-8088

Fax: (404) 478-8094

elim.tekie@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
12/04/2019	Monitoring Visit	Good Standing	
07/02/2019	Incident Investigation Closure	Good Standing	
06/10/2019	Incident Investigation & Follow Up	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Building II	1L	Two Year Olds	2	10	C	18	C	NA	NA	Centers	
Building II	1R	Two Year Olds	2	10	C	16	C	NA	NA	Centers	
Building II	2L	Two Year Olds	3	12	C	19	C	NA	NA	Circle Time	
Building II	2R	Infants	3	9	C	17	C	NA	NA	Nap, Floor Play, Free Play	
Building II	3R		0	0	C	19	C	NA	NA		
Building II	Gym		0	0	C	51	C	NA	NA		
Total Capacity @35 sq. ft.: 111						Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Centers Request			
Main	1L	Four Year Olds	2	18	C	23	C	NA	NA	Centers	
Main	1R	Two Year Olds and Three Year Olds	2	14	C	17	C	NA	NA	Centers	
Main	2nd Left Front	Three Year Olds	2	18	C	21	C	NA	NA	Transitioning, Outside	
Main	2R	Three Year Olds	2	18	C	22	C	NA	NA	Centers, Transitioning	
Main	3R	Five Year Olds	2	18	C	26	C	NA	NA	Centers	
Main	3rd Left back	Three Year Olds and Four Year Olds	2	18	C	22	C	NA	NA	Centers, Outside	

Main	4R	Four Year Olds and Five Year Olds	2	18	C	22	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 111			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Centers Request				
Total # Children this Date: 163			Total Capacity @35 sq. ft.: 222			Total Capacity @25 sq. ft.: 0				


Building	Playground	Playground Occupancy	Playground Compliance
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**Comments**

The purpose of this visit was to conduct a Monitoring visit.

Plan of Improvement: Developed This Date 12/04/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Edge Summerfield Disner, Program Official

Date

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Elim Tekie, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

#### Comment

Center does not provide swimming activities.

### Facility

#### 591-1-1-.19 License Capacity(CR)

Met

#### Comment

Licensed capacity observed to be routinely met by center.

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

#### Comment

Center appears clean and well maintained.

#### Comment

No hazards observed accessible to children on this date.

#### 591-1-1-.26 Playgrounds(CR)

Met

#### Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

#### Comment

Playground observed to be clean and in good repair.

### Health and Hygiene

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Proper hand washing observed throughout the center. Consultant observed implementation of consistent routines in all classrooms.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Documentation for medication dispensing observed complete. Consultant observed two complete medication authorization forms on this date.

**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Center does not provide routine transportation. Center only provides Summer Field trips and transportation is provided by an outside vendor.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Technical Assistance**

**Comment**

Discussed SIDS and infant sleeping position.

**Technical Assistance**

591-1-1-.30(1)(a)3 Please ensure all mattresses have the right size crib sheet, prior to use.

**Correction Deadline: 12/4/2019**

**Staff Records**

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**Records Reviewed: 74**

**Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 02/27/2019

Staff # 2 Met

Date of Hire: 01/26/2016

Staff # 3 Met

Date of Hire: 09/07/2017

Staff # 4 Met

Staff # 5 Met

Date of Hire: 07/05/2019

Staff # 6 Met

Staff # 7 Met

Date of Hire: 02/08/2017

Staff # 8 Met

Date of Hire: 02/08/2019

Staff # 9 Met

Staff # 10 Met

Staff # 11 Met

Staff # 12 Met

Date of Hire: 09/07/2019

Staff # 13 Met

Date of Hire: 07/02/2019

Staff # 14 Met

Date of Hire: 08/31/2019

Staff # 15 Met

Date of Hire: 04/29/2019

Staff # 16 Met

Date of Hire: 11/12/2016

Staff # 17 Met

Date of Hire: 05/26/2018

Staff # 18 Met

Date of Hire: 08/01/2019

Staff # 19 Met

Date of Hire: 01/22/2019

Staff # 20 Met

Staff # 21 Met

Date of Hire: 07/31/2019

Staff # 22 Met

Date of Hire: 08/12/2019

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Staff # 23	Met
Staff # 24	Met
Staff # 25	Met
Staff # 26	Met
Date of Hire: 06/01/2018	
Staff # 27	Met
Date of Hire: 02/13/2019	
Staff # 28	Met
Date of Hire: 08/12/2019	
Staff # 29	Met
Date of Hire: 05/08/2019	
Staff # 30	Met
Date of Hire: 11/26/2018	
Staff # 31	Met
Staff # 32	Met
Staff # 33	Met
Staff # 34	Met
Date of Hire: 05/24/2019	
Staff # 35	Met
Date of Hire: 10/03/2019	
Staff # 36	Met
Date of Hire: 01/14/2019	
Staff # 37	Met
Date of Hire: 10/20/2016	
Staff # 38	Met
Date of Hire: 10/28/2019	
Staff # 39	Met
Date of Hire: 09/23/2016	
Staff # 40	Met

Date of Hire: 12/12/2015

Staff # 41 Met

Staff # 42 Met

Date of Hire: 11/23/2019

Staff # 43 Met

Date of Hire: 06/13/2019

Staff # 44 Met

Date of Hire: 11/20/2019

Staff # 45 Met

Date of Hire: 10/08/2019

Staff # 46 Met

Staff # 47 Met

Staff # 48 Met

Staff # 49 Met

Date of Hire: 02/15/2017

Staff # 50 Met

Date of Hire: 08/21/2019

Staff # 51 Met

Staff # 52 Met

Date of Hire: 11/28/2016

Staff # 53 Met

Date of Hire: 07/31/2019

Staff # 54 Met

Date of Hire: 09/24/2016

Staff # 55 Met

Staff # 56 Met

Date of Hire: 11/13/2019

Staff # 57 Met

Date of Hire: 06/19/2017



Staff # 58 Date of Hire: 01/29/2016	Met
Staff # 59 Date of Hire: 09/18/2019	Met
Staff # 60 Date of Hire: 05/24/2019	Met
Staff # 61	Met
Staff # 62 Date of Hire: 06/15/2017	Met
Staff # 63 Date of Hire: 07/15/2019	Met
Staff # 64 Date of Hire: 07/02/2019	Met
Staff # 65 Date of Hire: 12/22/2016	Met
Staff # 66 Date of Hire: 07/30/2019	Met
Staff # 67 Date of Hire: 01/10/2019	Met
Staff # 68 Date of Hire: 09/23/2017	Met
Staff # 69	Met
Staff # 70 Date of Hire: 09/16/2019	Met
Staff # 71 Date of Hire: 08/14/2019	Met
Staff # 72 Date of Hire: 10/03/2016	Met
Staff # 73 Date of Hire: 10/09/2018	Met

Staff # 74

Met

Date of Hire: 10/28/2016

**Staff Credentials Reviewed: 5**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.