



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/11/2018 **VisitType:** Licensing Study **Arrival:** 10:50 AM **Departure:** 3:30 PM

CCLC-1967

Chattanooga Valley Baptist Day Care

90 Nick-A-Jack Lane Flintstone, GA 30725 Walker County
 (706) 820-9736 momary@cvbchurch.org

Mailing Address

90 Nick-A-Jack Lane
 Flintstone, TN 30725

Regional Consultant

Patty Malone

Phone: (912) 544-9991

Fax: (912) 544-9975

coty.cummings@decal.ga.gov

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/11/2018	Licensing Study	Good Standing	
06/19/2018	Complaint Closure	Good Standing	
06/19/2018	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	109-1R		0	0	C	9	C	NA	NA	Not In Use
Main	110-1L		0	0	C	12	C	NA	NA	Not In Use
Main	111-2R	Infants and One Year Olds	3	8	C	9	C	NA	NA	Lunch
Main	114-2L	Two Year Olds	1	6	C	14	C	NA	NA	Lunch
Main	115-3R	Two Year Olds	1	10	C	11	C	NA	NA	Nap
Main	119-4R	Three Year Olds	1	10	C	13	C	NA	NA	Lunch
Main	121-5R	Four Year Olds	1	8	C	13	C	NA	NA	Lunch, Transitioning
Main	126		0	0	C	12	C	NA	NA	
Total Capacity @35 sq. ft.: 93					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 42					Total Capacity @35 sq. ft.: 93					
					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	3's/4's Playground	56	C
Main	4's-5's Playground	56	C
Main	Infant/Toddler	37	C
Main	Three's Playground	38	C
Main	Two's Playground	37	C

Comments

The purpose of the visit was to conduct a licensing visit and to follow-up from the previous visit on June 19, 2018.

Plan of Improvement: Developed This Date 09/11/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Megan O'Mary, Program Official

Date

Patty Malone, Consultant

Date



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Findings Report

Date: 9/11/2018 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

Finding

591-1-1-.08(1)(b) requires Center Staff to maintain a file for each child that includes parental authorizations, including, but not limited to, written authorization for the Center to obtain emergency medical care for the child when the Parent is not available. It was determined based on a review of records that the center had four of five children's files without parental written permission for emergency medical care.

POI (Plan of Improvement)

The Center will develop and follow a system to place and maintain all types of parental authorizations in these files.

Correction Deadline: 9/14/2018

Facility**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in an area inaccessible to children. It was determined based on observation that there was a tube of diaper rash cream, and two tubes of hydrocortizone cream stored in an unlocked cabinet under the diaper changing station in classroom 111, and a bottle of hand sanitizer on a low shelf in classroom 121, all accessible to children and with labels stating "keep out of reach of children". Further, there was a stapler stored on letter trays on a teacher table in classroom 119.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 9/11/2018

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that there was a large active ant bed on the middle right playground near the entrance fence. Further, there was a rotten splintered wooden border surrounding a small slide structure on the middle right playground and on the back right playground.

POI (Plan of Improvement)

The Center will treat the ant bed and will remove or repair the splintered borders.

Correction Deadline: 9/25/2018

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Policies and Procedures**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

The consultant observed the emergency drill log and the center's emergency preparedness plan.

Correction Deadline: 9/16/2018**Safety****591-1-1-.05 Animals****N/A****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Technical Assistance****Technical Assistance**

591-1-1-.36 - The consultant discussed the proper transportation documentation.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Staff stated proper SIDS practices.

Staff Records**Records Reviewed: 18****Records with Missing/Incomplete Components: 7**

Staff # 1

Met

Date of Hire: 08/27/2018

Staff # 2

Not Met

Date of Hire: 10/01/2008

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 3

Met

Date of Hire: 08/30/2018

Staff # 4	Met
Date of Hire: 08/16/2018	
Staff # 5	Met
Date of Hire: 12/14/2017	
Staff # 6	Met
Date of Hire: 08/13/2018	
Staff # 7	Met
Date of Hire: 08/27/2018	
Staff # 8	Not Met
Date of Hire: 10/27/1999	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	
Staff # 9	Not Met
Date of Hire: 11/15/2017	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	
Staff # 10	Not Met
Date of Hire: 05/03/2017	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	
Staff # 11	Met
Date of Hire: 07/31/2017	
Staff # 12	Met
Date of Hire: 02/10/2017	
Staff # 13	Not Met
Date of Hire: 08/27/2018	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 14	Met
Date of Hire: 09/04/2018	
Staff # 15	Met
Date of Hire: 01/26/2017	

Staff # 16

Met

Date of Hire: 08/16/2018

Staff # 17

Not Met

Date of Hire: 08/20/2018

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 18

Not Met

Date of Hire: 10/16/2008

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff Credentials Reviewed: 18**591-1-1-.09 Criminal Records Check(CR)****Not Met****Comment**

The director provided eight files for staff hired since the last visit.

Finding

591-1-1-.09(1)(i) requires that if the Center accept a satisfactory determination letter issued by the Department for a potential Director or Employee as evidence of that individual's Satisfactory Records Check Determination, the Records Check Clearance Date must be within the preceding 12 months from the hire date, and the Center does not know or reasonably should not know that the individual's satisfactory status has not changed. It was determined based on a review of records that the center had an employee hired on August 15, 2018, and an employee hired on August 20, 2018, both with satisfactory fingerprint determination letters dated more than 12 months before their hire dates.

POI (Plan of Improvement)

The Center will have each employee complete new fingerprints and submit applications to the department. The center will not allow that employees to return to the center while children are present until a new fingerprint determination letter is received from the department.

A 1-day letter was left at the center on this date.

Correction Deadline: 9/11/2018**591-1-1-.33 Staff Training****Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that the center had five staff without documentation of the required health and safety training.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 10/11/2018

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Correction Deadline: 6/19/2018

Corrected on 9/11/2018

.32(7) - This citation was observed to be corrected on this date. Proper supervision was observed on this date.