



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/22/2021    **VisitType:** Licensing Study    **Arrival:** 10:00 AM    **Departure:** 11:00 AM

**CCLC-1925**

**Tri-County Child Development Center**

116 Rogers Street Buena Vista, GA 31803 Marion County  
 (229) 649-3389 levans@swgacac.com

**Regional Consultant**

Penny Svenson

Phone: (470) 346-1037

Fax: (678) 891-5613

penny.svenson@decal.ga.gov

**Mailing Address**

PO Box 1060  
 Buena Vista, GA 31803

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
02/22/2021	Licensing Study	Good Standing
09/16/2020	Monitoring Visit	Good Standing
11/13/2019	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room 1/3yrs	Three Year Olds	1	8	C	19	C	NA	NA	Circle Time,Centers
Main	Room 2/ 3yrs	Three Year Olds	2	6	C	19	C	NA	NA	Free Play
Main	Room 3/3 yrs	Three Year Olds and Four Year Olds	2	6	C	19	C	NA	NA	Centers
Main	Room 4/ 4yr	Four Year Olds	1	3	C	24	C	34	C	Free Play
Main	Room 6/4-5yr	Infants and One Year Olds	2	4	C	22	C	NA	NA	Floor Play
Main	Room 7/Infants	One Year Olds and Two Year Olds	1	4	C	26	C	NA	NA	Centers,Free Play
Main	Room 8/Toddlers		0	0	C	26	C	NA	NA	
Main	Room5/4-5yrs	Three Year Olds and Four Year Olds	2	3	C	21	C	NA	NA	Free Play,Centers

Total Capacity @35 sq. ft.: 176

Total Capacity @25 sq. ft.: 186

Total # Children this Date: 34

Total Capacity @35 sq. ft.: 176

Total Capacity @25 sq. ft.: 186

Building	Playground	Playground Occupancy	Playground Compliance
Main	All other Enrolled	196	C
Main	Infant/Toddler	34	C

### Comments

An Administrative Review was conducted on February 3, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on February 22, 2021, with the staff person in charge. An in-person visit was not conducted due to Covid-19 pandemic. Compliance with the Executive Order issued on February 15, 2021, was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>

Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Lakishia Evans, Program Official

Date

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Penny Svenson, Consultant

Date



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### Findings Report

**Date:** 2/22/2021    **VisitType:** Licensing Study    **Arrival:** 10:00 AM    **Departure:** 11:00 AM

#### CCLC-1925

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center. A virtual visit was conducted due to COVID-19 Pandemic.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

Center does not provide swimming activities.

### Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

#### 591-1-1-.08 Children's Records

Technical Assistance

#### Technical Assistance

The Consultant discussed with the Director to ensure the complete address was listed for each person authorized to pick children up.

Correction Deadline: 2/22/2021

## Facility

591-1-1-.19 License Capacity(CR)

Met

**Comment**

Licensed capacity observed to be routinely met by center. A virtual visit was conducted due to COVID-19 Pandemic.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

**Comment**

Center appeared to be clean and well maintained. A virtual visit was conducted due to COVID-19 Pandemic.

591-1-1-.26 Playgrounds(CR)

Met

**Comment**

Playground observed to be clean and in good repair. A virtual visit was conducted due to COVID-19 Pandemic.

## Food Service

591-1-1-.15 Food Service & Nutrition

Technical Assistance

**Comment**

The updated Infant Feeding Plan was observed to be used on this date.

Correction Deadline: 2/22/2021

**Technical Assistance**

The Consultant discussed with the Director the new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish and bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

Correction Deadline: 2/22/2021

## Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

**Comment**

Staff state proper knowledge of diapering procedures during the virtual visit that was conducted due to COVID-19 Pandemic.

591-1-1-.17 Hygiene(CR)

Technical Assistance

**Technical Assistance**

The Consultant and Director discussed times that staff and children were required to wash hands.

591-1-1-.20 Medications(CR)

Met

**Comment**

The Provider currently does not dispense/administer medication.

## Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Technical Assistance

**Technical Assistance**

The Consultant discussed with the Director to ensure emergency drills were conducted as required.

**Safety**

**591-1-1-.05 Animals** **Met**

**Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Age-appropriate discussion and/or redirection observed. A virtual visit was conducted due to COVID-19 Pandemic.

**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Center does not participate in field trips at this time.

**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Crib sheets were also observed to be tight fitted on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Staff Records**

**Records Reviewed: 24**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 07/31/2019	
Staff # 2	Met
Date of Hire: 08/19/2019	
Staff # 3	Met
Date of Hire: 02/19/2020	
Staff # 4	Met
Date of Hire: 08/04/2014	
Staff # 5	Met
Date of Hire: 10/21/1996	
Staff # 6	Met
Date of Hire: 08/30/2019	

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Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Date of Hire: 07/18/2014	
Staff # 10	Met
Date of Hire: 08/07/2018	
Staff # 11	Met
Date of Hire: 11/25/2020	
Staff # 12	Met
Date of Hire: 10/20/2020	
Staff # 13	Met
Date of Hire: 12/07/2020	
Staff # 14	Met
Date of Hire: 08/11/2020	
Staff # 15	Met
Date of Hire: 07/16/2018	
Staff # 16	Met
Date of Hire: 10/01/2019	
Staff # 17	Met
Date of Hire: 09/13/2016	
Staff # 18	Met
Staff # 19	Met
Date of Hire: 09/21/2005	
Staff # 20	Met
Date of Hire: 08/29/2018	
Staff # 21	Met
Staff # 22	Met
Date of Hire: 10/24/2019	
Staff # 23	Met
Date of Hire: 09/09/1996	

Staff # 24

Met

Date of Hire: 04/06/2009

**Staff Credentials Reviewed: 6**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete. Continue to check for criminal records checks due to expire in 2021.

**591-1-1-.14 First Aid & CPR**

**Technical Assistance**

**Technical Assistance**

The Consultant discussed with the Director that on-line only for First Aid and CPR were not accepted to meet the requirement for Bright from the Start Georgia Department of Early Care and Learning and that the skills were required to be demonstrated with an approved trainer prior to certification being received.

**591-1-1-.33 Staff Training**

**Met**

**Comment**

Documentation observed of required staff training.

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date. A virtual visit was conducted due to COVID-19 Pandemic.