



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/25/2019 **VisitType:** Monitoring Visit **Arrival:** 11:50 AM **Departure:** 2:00 PM

CCLC-189

Trinity Northwest Atlanta Early Learning Center-Trinity

3003 Howell Mill Rd., NW Atlanta, GA 30327 Fulton County
 (404) 237-0980 tallen@telcatlanta.org

Regional Consultant

Emma Smith

Phone: (770) 357-5106

Fax: (770) 357-5107

emma.smith@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/25/2019	Monitoring Visit	Good Standing	
02/27/2019	Licensing Study	Good Standing	
09/05/2018	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L:A-22	Three Year Olds	4	15	C	16	C	NA	NA	Lunch
Main	1R: A-21		0	0	C	14	C	NA	NA	
Main	2L:A-24	Three Year Olds and Four Year Olds	2	12	C	16	C	NA	NA	Nap
Main	2R:A-23	Two Year Olds	2	10	C	17	C	NA	NA	Nap
Main	3L:A-26		0	0	C	16	C	NA	NA	
Main	3R:A-25	Two Year Olds and Three Year Olds	2	12	C	15	C	NA	NA	Nap
Main	4L:A-28	PreK	4	5	C	19	C	NA	NA	Nap
Main	5L: A-30	One Year Olds	2	11	C	17	C	NA	NA	Nap
Main	5L: A-32	One Year Olds and Two Year Olds	2	11	C	17	C	NA	NA	Clean Up,Nap
Main	5R: A31-A	Infants	2	4	C	8	C	NA	NA	Floor Play,Clean Up,Diapering
Main	6R: A31-B	Infants	2	6	C	8	C	NA	NA	Nap,Floor Play
Main	6R: A-34	Infants	2	5	C	7	C	NA	NA	Floor Play
Total Capacity @35 sq. ft.: 170			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 91			Total Capacity @35 sq. ft.: 170							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
----------	------------	----------------------	-----------------------

Comments

The purpose of this visit was to conduct a monitoring visit and follow up to the previous visit on February 27, 2019.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Timothy Allen, Program Official

Date

Emma Smith, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 7/25/2019 **VisitType:** Monitoring Visit

Arrival: 11:50 AM

Departure: 2:00 PM

CCLC-189

Trinity Northwest Atlanta Early Learning Center-Trinity
3003 Howell Mill Rd., NW Atlanta, GA 30327 Fulton County
(404) 237-0980 tallen@telcatlanta.org

Regional Consultant

Emma Smith
Phone: (770) 357-5106
Fax: (770) 357-5107
emma.smith@decal.ga.gov

Mailing Address
Same

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
--	------------

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
--------------------------------	------------

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)	Met
------------------------------------	------------

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)	Met
-----------------------------------	------------

Comment

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)	Met
---------------------------------------	------------

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
---	------------

Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 19

Records with Missing/Incomplete Components: 0
--

Staff # 1	Met
-----------	-----

Date of Hire: 04/21/2014

Staff # 2	Met
-----------	-----

Date of Hire: 11/23/2015

Staff # 3	Met
-----------	-----

Date of Hire: 07/27/2019

Staff # 4	Met
-----------	-----

Date of Hire: 10/16/2017

Staff # 5	Met
-----------	-----

Date of Hire: 07/22/2013

Records Reviewed: 19**Records with Missing/Incomplete Components: 0**

Staff # 6	Met
Date of Hire: 01/06/2012	
Staff # 7	Met
Date of Hire: 06/05/2013	
Staff # 8	Met
Date of Hire: 09/06/2006	
Staff # 9	Met
Date of Hire: 03/19/2008	
Staff # 10	Met
Date of Hire: 02/20/2012	
Staff # 11	Met
Date of Hire: 02/01/2016	
Staff # 12	Met
Date of Hire: 05/09/2014	
Staff # 13	Met
Date of Hire: 01/25/1991	
Staff # 14	Met
Date of Hire: 04/22/2015	
Staff # 15	Met
Date of Hire: 07/16/2018	
Staff # 16	Met
Date of Hire: 01/01/2019	
Staff # 17	Met
Date of Hire: 06/07/2009	
Staff # 18	Met
Date of Hire: 10/26/2015	
Staff # 19	Met
Date of Hire: 10/28/2013	

Staff Credentials Reviewed: 15

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Not Met**

Comment

Criminal record checks were observed to be complete for all staff members.

Comment

Director provided two file(s) for employees hired since last visit.

Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on review of records that one staff had not been electronically ported over on this date.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will monitor all staff criminal record check letters to ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will watch the A to Z videos to ensure CRC rules are maintained.

Correction Deadline: 7/26/2019

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.