



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/17/2018    **VisitType:** Monitoring Visit    **Arrival:** 1:50 PM    **Departure:** 3:30 PM

**CCLC-189**

**Trinity Northwest Atlanta Early Learning Center-Trinity**

3003 Howell Mill Rd., NW Atlanta, GA 30327 Fulton County  
 (404) 237-0980 tallen@telcatlanta.org

**Regional Consultant**

Lajuana Williams

Phone: (770) 357-7074

Fax: (770) 357-7073

lajuana.williams@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/17/2018	Monitoring Visit	Good Standing	
12/14/2017	Licensing Study	Good Standing	
03/28/2017	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L:A-22	Three Year Olds and Four Year Olds	2	11	C	16	C	NA	NA	Nap
Main	1R: A-21		0	0	C	14	C	NA	NA	Not In Use
Main	2L:A-24	Three Year Olds	1	12	C	16	C	NA	NA	Nap
Main	2R:A-23	Two Year Olds	3	12	C	17	C	NA	NA	Nap
Main	3L:A-26	PreK	10	12	C	16	C	NA	NA	Nap
Main	3R:A-25	Two Year Olds and Three Year Olds	2	12	C	15	C	NA	NA	Nap
Main	4L:A-28	PreK	1	13	C	19	C	NA	NA	Nap
Main	5L: A-30	One Year Olds	3	10	C	17	C	NA	NA	Story,Snack
Main	5L: A-32	One Year Olds and Two Year Olds	2	12	C	17	C	NA	NA	Diapering,Snack, Transitioning
Main	5R: A31-A	Infants	2	4	C	8	C	NA	NA	Floor Play
Main	6R: A31-B	Infants and One Year Olds	2	3	C	8	C	NA	NA	Floor Play
Main	6R: A-34	Infants	1	6	C	7	C	NA	NA	Floor Play,Snack
Total Capacity @35 sq. ft.: 170			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 107			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
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**Comments**

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Timothy Allen, Program Official

Date

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Lajuana Williams, Consultant

Date



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### Findings Report

**Date:** 5/17/2018 **VisitType:** Monitoring Visit

**Arrival:** 1:50 PM

**Departure:** 3:30 PM

#### CCLC-189

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Same

The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

##### Comment

Equipment and furniture observed to be properly secured, as applicable.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

##### Comment

Center does not provide swimming activities.

### Facility

#### 591-1-1-.19 License Capacity(CR)

Met

##### Comment

Licensed capacity observed to be routinely met by center.

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

##### Comment

No hazards observed accessible to children on this date.

#### 591-1-1-.26 Playgrounds(CR)

Met

##### Comment

Playground observed to be clean and in good repair.

### Health and Hygiene

#### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

##### Comment

Proper diapering procedures observed.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete. Please ensure parents obtain physician statements or allergy action plans every twelve months.

**Safety****591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.36 Transportation(CR)****N/A****Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

Pleasant naptime environment observed.

**Staff Records****Records Reviewed: 32****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 10/07/2010	
Staff # 2	Met
Date of Hire: 08/23/2012	
Staff # 3	Met
Date of Hire: 02/01/2011	
Staff # 4	Met
Date of Hire: 05/09/2014	
Staff # 5	Met
Date of Hire: 10/16/2017	
Staff # 6	Met
Date of Hire: 06/24/2015	
Staff # 7	Met

Date of Hire: 03/19/2008

Staff # 8 Met

Date of Hire: 03/31/2008

Staff # 9 Met

Date of Hire: 10/16/2017

Staff # 10 Met

Date of Hire: 04/22/2015

Staff # 11 Met

Date of Hire: 08/22/2007

Staff # 12 Met

Date of Hire: 07/22/2013

Staff # 13 Met

Date of Hire: 01/19/2017

Staff # 14 Met

Date of Hire: 10/26/2015

Staff # 15 Met

Date of Hire: 08/14/2012

Staff # 16 Met

Date of Hire: 08/08/2016

Staff # 17 Met

Date of Hire: 11/23/2015

Staff # 18 Met

Date of Hire: 02/01/2016

Staff # 19 Met

Date of Hire: 09/06/2006

Staff # 20 Met

Date of Hire: 06/05/2013

Staff # 21 Met

Date of Hire: 04/09/2013

Staff # 22 Met

Date of Hire: 01/25/1996

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**Records Reviewed: 32****Records with Missing/Incomplete Components: 0**

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Staff # 23 Date of Hire: 01/06/2012	Met
Staff # 24 Date of Hire: 09/14/2017	Met
Staff # 25 Date of Hire: 05/19/2014	Met
Staff # 26 Date of Hire: 02/12/2018	Met
Staff # 27 Date of Hire: 06/17/2009	Met
Staff # 28 Date of Hire: 10/28/2013	Met
Staff # 29 Date of Hire: 02/08/2011	Met
Staff # 30 Date of Hire: 04/21/2014	Met
Staff # 31 Date of Hire: 09/01/2013	Met
Staff # 32 Date of Hire: 02/20/2012	Met

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**Staff Credentials Reviewed: 32**

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**591-1-1-.09 Criminal Records Check(CR)**

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**Met****Comment**

Criminal records checks were observed to be complete.

**Comment**

Director provided one files for employees hired since last visit.

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**591-1-1-.31 Staff(CR)**

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**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

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**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.