



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/28/2020 **VisitType:** Licensing Study **Arrival:** 9:40 AM **Departure:** 11:40 AM

CCLC-189

Trinity Northwest Atlanta Early Learning Center-Trinity

3003 Howell Mill Rd., NW Atlanta, GA 30327 Fulton County
 (404) 237-0980 tallen@telcatlanta.org

Regional Consultant

Emma Smith

Phone: (770) 357-5106

Fax: (770) 357-5107

emma.smith@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/28/2020	Licensing Study	Good Standing	
07/25/2019	Monitoring Visit	Good Standing	
02/27/2019	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L:A-22	Three Year Olds	4	13	C	16	C	NA	NA	Circle Time
Main	1R: A-21		0	0	C	14	C	NA	NA	Not In Use
Main	2L:A-24	Three Year Olds	2	9	C	16	C	NA	NA	Art,Free Play
Main	2R:A-23	Three Year Olds	4	15	C	17	C	NA	NA	Circle Time,Story
Main	3L:A-26	PreK	2	11	C	16	C	NA	NA	Circle Time
Main	3R:A-25	Two Year Olds	3	12	C	15	C	NA	NA	Circle Time,Story,Clean Up
Main	4L:A-28	PreK	2	11	C	19	C	NA	NA	Centers,Art
Main	5L: A-30	One Year Olds	3	11	C	17	C	NA	NA	Music,Circle Time
Main	5L: A-32	One Year Olds and Two Year Olds	3	11	C	17	C	NA	NA	Story
Main	5R: A31-A	Infants	2	6	C	8	C	NA	NA	Story
Main	6R: A31-B	Infants	2	6	C	8	C	NA	NA	Feeding,Floor Play
Main	6R: A-34	Infants	2	5	C	7	C	NA	NA	Free Play,Nap

Total Capacity @35 sq. ft.: 170

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 110

Total Capacity @35 sq. ft.: 170

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
----------	------------	----------------------	-----------------------

Comments

The purpose of this visit was to conduct a licensing study and follow up to the previous visit on July 25, 2019.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Timothy Allen, Program Official

Date

Emma Smith, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 1/28/2020 **VisitType:** Licensing Study

Arrival: 9:40 AM

Departure: 11:40 AM

CCLC-189

Trinity Northwest Atlanta Early Learning Center-Trinity
3003 Howell Mill Rd., NW Atlanta, GA 30327 Fulton County
(404) 237-0980 tallen@telcatlanta.org

Regional Consultant

Emma Smith
Phone: (770) 357-5106
Fax: (770) 357-5107
emma.smith@decal.ga.gov

Mailing Address
Same

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms	Met
------------------------------	------------

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)	Met
---	------------

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)	Met
--	------------

Comment

Center appears clean and well maintained.

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)	Met
------------------------------------	------------

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
--	------------

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)	Met
--------------------------------	------------

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)	Met
------------------------------------	------------

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures	Met
--	------------

Comment

Program observed complete emergency drills on this date with last fire drill conducted January 10, 2020 and last tornado drill conducted January 15, 2020.

Safety

591-1-1-.11 Discipline(CR)	Met
-----------------------------------	------------

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)	Met
------------------------------------	------------

Comment

Field trip documentation observed to be complete for field trips on this date.

591-1-1-.36 Transportation(CR)	Met
---------------------------------------	------------

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Technical Assistance

591-1-1-.30(2) - Center Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant, such as, but not limited to, crib gyms, toys, mirrors and mobiles.

Correction Deadline: 1/28/2020

Staff Records

Records Reviewed: 23

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 04/21/2014	
Staff # 2	Met
Date of Hire: 11/23/2015	
Staff # 3	Met
Date of Hire: 08/22/2007	
Staff # 4	Met
Date of Hire: 01/21/2020	
Staff # 5	Met
Date of Hire: 09/09/2013	
Staff # 6	Met
Date of Hire: 10/16/2017	
Staff # 7	Met
Date of Hire: 07/25/2013	
Staff # 8	Met
Date of Hire: 01/06/2012	
Staff # 9	Met
Date of Hire: 06/05/2013	
Staff # 10	Met
Date of Hire: 09/06/2006	

Records Reviewed: 23**Records with Missing/Incomplete Components: 0**

Staff # 11	Met
Date of Hire: 03/19/2008	
Staff # 12	Met
Date of Hire: 02/20/2012	
Staff # 13	Met
Date of Hire: 02/01/2016	
Staff # 14	Met
Date of Hire: 10/09/2018	
Staff # 15	Met
Date of Hire: 01/25/1996	
Staff # 16	Met
Date of Hire: 04/22/2015	
Staff # 17	Met
Date of Hire: 07/16/2018	
Staff # 18	Met
Staff # 19	Met
Date of Hire: 06/17/2009	
Staff # 20	Met
Date of Hire: 10/26/2015	
Staff # 21	Met
Date of Hire: 11/06/2019	
Staff # 22	Met
Date of Hire: 06/24/2015	
Staff # 23	Met
Date of Hire: 02/12/2018	

Staff Credentials Reviewed: 15

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Director provided 4] files for employees hired since last visit.

Correction Deadline: 7/26/2019

Corrected on 1/28/2020

.09(1)(j) - The previous citation was corrected on this date. The consultant observed all criminal record checks complete on this date.

591-1-1-.14 First Aid & CPR

Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training

Met

Comment

Documentation observed of required staff training for 2019.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.