



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/2/2017 **VisitType:** Licensing Study **Arrival:** 1:20 PM **Departure:** 3:15 PM

CCLC-1872

Hollywood Day Care Center

1040 Hollywood Road, NW Atlanta, GA 30318 Fulton County
(404) 792-0001 sonyaholly@aol.com

Mailing Address

1040 Hollywood Road
Atlanta, GA 30318

Regional Consultant

Margarita Collier

Phone: (770) 342-7934

Fax: (678) 891-5989

margarita.collier@dec.al.ga.gov

| Compliance Zone Designation | | |
|------------------------------------|------------------|---------------|
| 10/02/2017 | Licensing Study | Good Standing |
| 04/19/2017 | Monitoring Visit | Good Standing |
| 10/17/2016 | POI Follow Up | Good Standing |

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|----------|-----------|------------------------|-------|----------|------|------------|--------------|------------|--------------|------------|
| Main | Room 1L-D | | 0 | 0 | C | 7 | C | NA | NA | Not In Use |
| Main | Room 1R-A | Six Year Olds and Over | 1 | 2 | C | 13 | C | 18 | C | Nap |
| Main | Room 2L-C | Two Year Olds | 1 | 3 | C | 18 | C | 25 | C | Nap |
| Main | Room 2R-B | | 0 | 0 | C | 12 | C | 17 | C | Not In Use |

Total Capacity @35 sq. ft.: 50

Total Capacity @25 sq. ft.: 67

Total # Children this Date: 5

Total Capacity @35 sq. ft.: 50

Total Capacity @25 sq. ft.: 67

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main | Playground | 27 | C |

Comments

The purpose of this visit was to conduct a licensing study visit and to follow-up on the previous visit conducted on April 19, 2017.

Consultant discussed the comprehensive background check application process with the director on this date.

Plan of Improvement: Developed This Date 10/02/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Sunday Akerele, Program Official

Date

Margarita Collier, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

| | |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |

591-1-1-.08 Children's Records

Met

Comment

Observed-Records Complete/Well Organized

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Monitor for Necessary Supplies

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Observation-Center Clean/Well Maintained

Comment

Reminder-Keep Hazards Inaccessible

591-1-1-.26 Playgrounds(CR) **Technical Assistance**

Technical Assistance

Discussed - tree inspection and evaluation

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff stated proper handwashing procedures on this date.

591-1-1-.20 Medications(CR) **Met**

Comment

Per director the center does not administer any medications at this time.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Not Met**

Finding

591-1-1-.21(1)(p) requires the Center to have a written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the Center; to have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions and shall include assurance that no Center Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals. It was determined based on consultant's review of the center's emergency drills the center did not have evidence of a current written plan for handling emergencies.

POI (Plan of Improvement)

The Center will write or revise an emergency plan that includes all of the required items. Consultant emailed a sample emergency plan to the director on this date.

Correction Deadline: 10/7/2017

Comment

Consultant observed the center to have complete documentation of the emergency drills on this date.

Correction Deadline: 10/7/2017

591-1-1-.29 Required Reporting **Met**

Comment

Discussed-Reporting Requirements

Safety

591-1-1-.05 Animals **Met**

Comment

No Animals Kept

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR) **Met**

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR) **Met**

Comment

Per director the center no longer provides transportation services at this time.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Correct number of mats; disinfecting discussed

Comment

Observed-Pleasant Naptime Environment

Staff Records

Records Reviewed: 3

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Date of Hire: 12/08/2008

Staff # 2 Met

Date of Hire: 02/06/2000

Staff # 3 Met

Date of Hire: 05/16/1994

Staff Credentials Reviewed: 3

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Consultant reviewed three staff files on this date. Consultant observed three of three staff members to have evidence of a satisfactory determination letter on file on this date.

Comment

Per director the center has not had any new hires since the previous visit was conducted on April 19, 2017.

Correction Deadline: 4/19/2017

Corrected on 10/2/2017

The previous citation was observed to be corrected on this date. Consultant observed three of three staff members to have evidence of a satisfactory determination letter on file on this date.

591-1-1-.14 First Aid & CPR**Technical Assistance****Comment**

Observed-100% Certified First Aid & CPR

Technical Assistance

Please be mindful of all staff members first aid and CPR training cards expiration dates.

591-1-1-.33 Staff Training**Met****Comment**

Observed - Documentation Of Training

591-1-1-.31 Staff(CR)**Met****Comment**

Consultant observed all staff members to comply with all laws and regulations on this date.

| |
|---------------------------------|
| Staffing and Supervision |
|---------------------------------|

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)**Met****Comment**

Observed-Direct Supervision/Attentive Staff