



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/5/2019 **VisitType:** Monitoring Visit **Arrival:** 9:05 AM **Departure:** 1:40 PM

CCLC-18206

The Goddard School

5416 Bethelview Road Cumming, GA 30040 Forsyth County
 (678) 455-5151 cummingga@goddardschools.com

Regional Consultant

Mandi Sloan

Phone: (770) 357-5097

Fax: (770) 357-5098

mandi.sloan@decal.ga.gov

Mailing Address

6270 Mockingbird Road
 Cumming, GA 30028

Quality Rated: No

Compliance Zone Designation		
12/05/2019	Monitoring Visit	Good Standing
11/27/2019	Incident Investigation Closure	Good Standing
11/19/2019	Incident Investigation & Follow Up	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1st Right	Infants	3	12	C	14	C	NA	NA	Floor Play,Feeding,Na p
Main	B 2nd Right	Infants and One Year Olds	3	13	C	14	C	NA	NA	Snack
Main	C 3rd Right	One Year Olds	2	5	C	14	C	NA	NA	Snack
Main	D 4th Right	One Year Olds and Two Year Olds	2	12	C	14	C	NA	NA	Centers
Main	E 5th Right	Two Year Olds	3	17	C	23	C	NA	NA	Snack
Main	F 6th Right	Two Year Olds and Three Year Olds	3	16	C	24	C	NA	NA	Transitioning,Snack
Main	G Middle Back	Five Year Olds and Six Year Olds and Over	1	11	C	24	C	NA	NA	Transitioning,Ce nters
Main	Gym Center Rm		0	0	C	25	C	NA	NA	
Main	H 4th Left	PreK	2	24	C	25	C	NA	NA	Snack
Main	I 3rd Left	Three Year Olds	1	10	C	23	C	NA	NA	Centers
Main	J 2nd Left	PreK	2	22	C	27	C	38	C	Centers
Main	K 1st Left	PreK	2	19	C	27	C	38	C	Centers

Total Capacity @35 sq. ft.: 254

Total Capacity @25 sq. ft.: 276

Total # Children this Date: 161

Total Capacity @35 sq. ft.: 254

Total Capacity @25 sq. ft.: 276

Building	Playground	Playground Occupancy	Playground Compliance
Main	B 3-5 yrs	79	C
Main	A 6 wk-35 mo.	30	C
Main	C Schoolage	21	C

Comments

The purpose of today's visit was to conduct a Monitoring Visit and to follow up on previous citations.

Plan of Improvement: Developed This Date 12/05/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Courtney Banister, Program Official

Date

Mandi Sloan, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 12/5/2019 **VisitType:** Monitoring Visit **Arrival:** 9:05 AM **Departure:** 1:40 PM

CCLC-18206

The Goddard School

5416 Bethelview Road Cumming, GA 30040 Forsyth County
(678) 455-5151 cummingga@goddardschools.com

Mailing Address

6270 Mockingbird Road
Cumming, GA 30028

Regional Consultant

Mandi Sloan

Phone: (770) 357-5097

Fax: (770) 357-5098

mandi.sloan@dec.al.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26 - Consultant discussed with provider regarding current playground renovations as the program's playgrounds are currently closed. Provider stated that children have designated periods to attend the gym twice per day in lieu of playground time. Further, the children can participate in supervised outdoor play on the back patio area. Consultant provided program with an amendment application as a new building and playground equipment will be added and playground measurements are expected to change.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) **Met**

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 21

Records with Missing/Incomplete Components: 1

Staff # 1	Met
Date of Hire: 10/18/2019	
Staff # 2	Met
Date of Hire: 10/30/2006	
Staff # 3	Met
Date of Hire: 08/15/2019	
Staff # 4	Met
Date of Hire: 09/29/2016	
Staff # 5	Met
Date of Hire: 09/06/2018	
Staff # 6	Not Met
Date of Hire: 11/18/2019	

"Missing/Incomplete Components"

.09-Criminal Records Check Dissatisfied

Staff # 7 Date of Hire: 10/02/2006	Met
Staff # 8 Date of Hire: 02/21/2011	Met
Staff # 9 Date of Hire: 03/01/2012	Met
Staff # 10 Date of Hire: 11/01/2018	Met
Staff # 11 Date of Hire: 08/05/2019	Met
Staff # 12 Date of Hire: 10/21/2019	Met
Staff # 13 Date of Hire: 11/19/2007	Met
Staff # 14 Date of Hire: 08/21/2017	Met
Staff # 15 Date of Hire: 09/24/2007	Met
Staff # 16 Date of Hire: 09/03/2019	Met
Staff # 17 Date of Hire: 04/08/2019	Met
Staff # 18 Date of Hire: 03/12/2019	Met
Staff # 19 Date of Hire: 09/26/2016	Met
Staff # 20 Date of Hire: 04/01/2016	Met
Staff # 21	Met

Date of Hire: 03/12/2019

Staff Credentials Reviewed: 11**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Technical Assistance**

591-1-1-.09(1) - Consultant discussed with provider to ensure that individuals who are currently providing construction services on the program's playgrounds are under the direct and constant supervision of an individual who possesses a satisfactory comprehensive background check at all times.

Comment

Director provided 16 file(s) for employees hired since last visit.

Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on review of records that staff member # 10 with a documented date of hire of November 18, 2019 was present in room E with two other teachers and 17 two year-old children without being electronically ported in to DECAL KOALA. Consultant assisted program in electronically porting this individual.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure CRC rules are maintained.

Correction Deadline: 12/5/2019**591-1-1-.14 First Aid & CPR****Met****Correction Deadline: 5/11/2019****Corrected on 12/5/2019**

.14(2) - The previous citation was corrected on this date as CPR and first aid training had been obtained for all staff members beyond their 90 days of employment.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met**

Comment

Staff observed to provide direct supervision and be attentive to children's needs.