



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/11/2019 **VisitType:** Licensing Study **Arrival:** 9:00 AM **Departure:** 3:00 PM

CCLC-18206

The Goddard School

5416 Bethelview Road Cumming, GA 30040 Forsyth County
 (678) 455-5151 cummingga@goddardschools.com

Regional Consultant

Mandi Sloan

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Mailing Address

6270 Mockingbird Road
 Cumming, GA 30028

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/11/2019	Licensing Study	Good Standing	
10/24/2018	Monitoring Visit	Good Standing	
10/15/2018	Incident Investigation Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1st Right	Infants and One Year Olds	3	12	C	14	C	NA	NA	Feeding, Floor Play, Nap
Main	B 2nd Right	One Year Olds	2	11	C	14	C	NA	NA	Snack
Main	C 3rd Right	One Year Olds and Two Year Olds	2	10	C	14	C	NA	NA	Snack
Main	D 4th Right	Two Year Olds	2	13	C	14	C	NA	NA	Story
Main	E 5th Right	Two Year Olds	3	18	C	23	C	NA	NA	Snack, Transitioning
Main	F 6th Right	Three Year Olds	3	19	C	24	C	NA	NA	Transitioning, Outside
Main	G Middle Back	Five Year Olds and Six Year Olds and Over	2	18	C	24	C	NA	NA	Circle Time
Main	Gym Center Rm		0	0	C	25	C	NA	NA	
Main	H 4th Left	Three Year Olds and Four Year Olds	1	12	C	25	C	NA	NA	Transitioning, Snack
Main	I 3rd Left	PreK	2	22	C	23	C	NA	NA	Centers
Main	J 2nd Left	PreK	1	11	C	27	C	38	C	Circle Time
Main	K 1st Left	PreK	2	20	C	27	C	38	C	Circle Time, Transitioning

Total Capacity @35 sq. ft.: 254

Total Capacity @25 sq. ft.: 276


Building	Playground	Playground Occupancy	Playground Compliance
Main	B 3-5 yrs	79	C
Main	A 6 wk-35 mo.	30	C
Main	C Schoolage	21	C

Comments

The purpose of today's visit is to conduct a Licensing Study.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with 1/2 inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Courtney Banister, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) **Met**

Correction Deadline: 10/24/2018

Corrected on 4/11/2019

.26(9) - Previous citation was corrected on this date as sod has been placed to prevent the area from further erosion. Staff will monitor for continued erosion and provide supervision in that area as appropriate.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Please ensure that infant feeding forms are updated regularly.

591-1-1-.18 Kitchen Operations **Technical Assistance**

Technical Assistance

591-1-1-.18(5) - Consultant discussed with provider to ensure that refrigeration of all perishable and potentially hazardous foods is kept at 40 degrees Fahrenheit in the first steps toddler room.

Correction Deadline: 4/11/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.29 Required Reporting **Technical Assistance**

Technical Assistance

591-1-1-.29 - Consultant discussed new procedures for required reporting.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)

Met

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Technical Assistance

591-1-1-.30(1)(b)1 - Consultant discussed with provider to ensure mats in the toddler rooms are maintained and kept in good repair.

Correction Deadline: 4/11/2019

Staff Records

Records Reviewed: 35

Records with Missing/Incomplete Components: 2

Staff # 1	Met
Date of Hire: 03/31/2008	
Staff # 2	Met
Date of Hire: 09/26/2017	
Staff # 3	Met
Date of Hire: 04/19/2018	
Staff # 4	Met
Date of Hire: 05/11/2018	
Staff # 5	Met
Date of Hire: 07/21/2014	
Staff # 6	Met
Date of Hire: 09/29/2016	
Staff # 7	Met
Date of Hire: 02/25/2019	
Staff # 8	Not Met
Date of Hire: 02/11/2019	

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 9 Date of Hire: 09/24/2007	Met
Staff # 10 Date of Hire: 10/30/2006	Met
Staff # 11 Date of Hire: 02/21/2011	Met
Staff # 12 Date of Hire: 12/19/2018	Met
Staff # 13 Date of Hire: 11/12/2018	Met
Staff # 14 Date of Hire: 07/20/2015	Met
Staff # 15 Date of Hire: 10/02/2006	Met
Staff # 16 Date of Hire: 10/30/2006	Met
Staff # 17 Date of Hire: 11/19/2007	Met
Staff # 18 Date of Hire: 07/26/2010	Met
Staff # 19 Date of Hire: 08/06/2008	Met
Staff # 20 Date of Hire: 09/26/2016	Met
Staff # 21 Date of Hire: 08/14/2017	Met
Staff # 22 Date of Hire: 02/11/2019	Met
Staff # 23 Date of Hire: 11/30/2015	Met

Records Reviewed: 35**Records with Missing/Incomplete Components: 2**

Staff # 24 Date of Hire: 12/19/2019	Met
Staff # 25 Date of Hire: 02/18/2019	Met
Staff # 26 Date of Hire: 05/14/2010	Met
Staff # 27 Date of Hire: 08/21/2017	Met
Staff # 28 Date of Hire: 04/01/2016 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing	Not Met
Staff # 29 Date of Hire: 04/01/2019	Met
Staff # 30 Date of Hire: 09/27/2018	Met
Staff # 31 Date of Hire: 09/06/2018	Met
Staff # 32 Date of Hire: 02/13/2012	Met
Staff # 33 Date of Hire: 09/18/2014	Met
Staff # 34 Date of Hire: 04/09/2018	Met
Staff # 35 Date of Hire: 12/19/2018	Met

Staff Credentials Reviewed: 35

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR Not Met

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on review of records that one employee of 35 did not possess valid evidence of CPR/ First Aid training as it expired on December 10, 2018.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 5/11/2019

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(1) requires all Employees and Provisional Employees to receive Initial Center orientation prior to assignment to children or task. It was determined based on review of records that one staff member with a hire date of February 11, 2019 had not received orientation prior to assignment to children or task.

POI (Plan of Improvement)

The Center will develop and provide orientation for all new Staff prior to their staff's assignment to children or task.

Correction Deadline: 4/11/2019

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.