



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/28/2017 **VisitType:** Licensing Study

**Arrival:** 8:30 AM

**Departure:** 11:45 AM

**CCLC-1787**

**Lil-T-Pot Christian Nursery**

123 A Columbia Drive Carrollton, GA 30117 Carroll County  
(770) 832-1065 cynthiawinters84@gmail.com

**Regional Consultant**

Laura Swann

Phone: (706) 855-3454

Fax: (706) 434-7641

laura.swann@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>		
11/28/2017	Licensing Study	Good Standing
09/14/2017	Complaint Closure	Good Standing
08/03/2017	Complaint Investigation Follow Up	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Cafeteria		0	0	C	14	C	NA	NA	
Main	Infant Room	Infants and One Year Olds	1	5	C	9	C	NA	NA	Floor Play
Main	Infant/Toddler 2	One Year Olds	1	4	C	8	C	NA	NA	Music
Main	Light Blue Rm	Three Year Olds	1	10	C	13	C	NA	NA	Centers
Main	Private Prek Rm		0	0	C	25	C	NA	NA	
Main	Red Room		0	0	C	10	C	NA	NA	
Main	Red/Dark Blue		0	0	C	14	C	NA	NA	
Main	Two Yr. Old Room		0	0	C	10	C	NA	NA	
Main	Yellow Rm	Two Year Olds	1	9	C	11	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 114						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 28			Total Capacity @35 sq. ft.: 114			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Back (lft.side)	34	C
Main	Center Back	29	C
Main	Left side	114	C

**Comments**

Plan of Improvement: Developed This Date 11/28/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decals.ga.gov](mailto:CCSRefutations@decals.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decals.ga.gov](mailto:qualityrated@decals.ga.gov)

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Cynthia Winters, Program Official

Date

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Laura Swann, Consultant

Date



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### Findings Report

**Date:** 11/28/2017 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

<b>Activities and Equipment</b>
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**591-1-1-.03 Activities**

**Technical Assistance**

**Technical Assistance**

591-1-1-.03(2) - Please make sure lesson plans have the date written on them.

**Correction Deadline: 11/28/2017**

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**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Discussed-Rotation Support Disinfecting

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**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

<b>Children's Records</b>
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**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**Technical Assistance**

591-1-1-.08(6) - Please review sign in & out sheets for children to ensure the arrival and departure times are recorded.

**Correction Deadline: 11/28/2017**

<b>Evening Care</b>
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591-1-1-.32 Staffing/Supervision(CR)

Met

**Comment**

No evening care hours

<b>Facility</b>
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591-1-1-.19 License Capacity(CR)

Met

**Comment**

Licensed Capacity Routinely Met

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591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

**Technical Assistance**

591-1-1-.25(3) - Please monitor the painted toy shelves and walls for peeling paint.

**Correction Deadline: 11/28/2017**

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591-1-1-.26 Playgrounds(CR)

Not Met

**Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation and measurement that the following hazards were present:

Left side playground:

The front metal fence had a 6 1/2"- 8" gap at the bottom of the 2nd and 3rd poles posing an entrapment hazard. The right back metal fence had a 4"-5 1/2" gap between the metal pole and the wooden fence posing an entrapment hazard.

**POI (Plan of Improvement)**

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

**Correction Deadline: 12/4/2017**

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation the following hazards were observed:

The sidewalk on all the playgrounds had a 4" gap posing a tripping hazard.

Left side playground:

Two pieces of landscape timbers were broken and had exposed nail heads and a screw.

Center playground:

The yellow bus had rust and chipping paint.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 12/4/2017**

**Food Service**

**591-1-1-.15 Food Service & Nutrition**

**Not Met**

**Comment**

Ensure Feeding Forms Updated

**Finding**

591-1-1-.15(3) requires baby bottles and formula to be labeled with the individual child's name; supplied by the Parent daily in bottles; and refrigerated at a temperature of forty (40) degrees Fahrenheit or less. Only the current day's formula or breast milk shall be served. If formula must be provided by the Center, only commercially prepared, ready-to-feed formula shall be used. Refrigerated or frozen breast milk shall only be heated or thawed under warm running water or in a container of warm water. It was determined based on observation no bottles were not labeled.

**POI (Plan of Improvement)**

The Center will train Staff to follow the required procedures, ensure that parents are fully informed, and will review and monitor regularly.

**Correction Deadline: 11/28/2017**

**Correction Deadline: 9/14/2017**

**Corrected on 11/28/2017**

**.15(8) - Correction observed on this date.**

**591-1-1-.18 Kitchen Operations**

**Met**

**Comment**

Kitchen Appears Well Organized

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Observed-Proper Diapering

**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Observed-Staff Remind Children Wash Hand

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**591-1-1-.20 Medications(CR)****Met****Comment**

Observed-Complete Documentation

**Safety**

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**591-1-1-.05 Animals****Met****Comment**

No Animals Kept

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Observed-Discussion/Redirection

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

Observed-Complete Documentation

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**591-1-1-.36 Transportation(CR)****Not Met****Technical Assistance**

591-1-1-.36 - Paperwork discussed

**Finding**

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on a review of records that two vehicles had safety checks completed on September 18, 2016, a new check was required.

**POI (Plan of Improvement)**

The Center will obtain the annual vehicle inspection.

**Correction Deadline: 12/3/2017****Technical Assistance**

591-1-1-.36(4)(b) - Please monitor the seats for wear.

**Correction Deadline: 11/29/2017**

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Correct number of mats; disinfecting discussed

**Staff Records**

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**Records Reviewed: 11****Records with Missing/Incomplete Components: 2**

Staff # 1

Met

Date of Hire: 11/13/2017

Staff # 2

Met

Date of Hire: 05/19/2017

**Records Reviewed: 11****Records with Missing/Incomplete Components: 2**

Staff # 3 Met  
Date of Hire: 06/26/2009

Staff # 4 Not Met  
Date of Hire: 10/03/2016

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.33(4)-1st Yr. Training - 10 hrs.

Staff # 5 Met  
Date of Hire: 07/26/1999

Staff # 6 Not Met  
Date of Hire: 02/24/2004

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 7 Met  
Date of Hire: 10/03/2017

Staff # 8 Met  
Date of Hire: 09/09/2002

Staff # 9 Met  
Date of Hire: 11/08/2017

Staff # 10 Met  
Date of Hire: 11/20/2016

Staff # 11 Met  
Date of Hire: 08/16/2017

**Staff Credentials Reviewed: 11**


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**591-1-1-.09 Criminal Records Check(CR) Met**

**Comment**

Criminal Records Check complete

**Comment**

Four hired since last visit.

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**591-1-1-.14 First Aid & CPR Met**

**Comment**

Observed-50% Certified First Aid & CPR

**Comment**

Reminder-Replace/Add Item

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**591-1-1-.33 Staff Training Not Met**

**Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that two staff had not completed the required health and safety training within 90 days of hire date.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 12/28/2017**

**Finding**

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of records that 2 staff had not completed the required ten hours of annual training for 2016.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 12/28/2017**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

591-1-1-.31(8)(b) - No volunteers.

**Correction Deadline: 11/28/2017**

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<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Observed-Adequate Supervision