



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/16/2019 **VisitType:** Licensing Study **Arrival:** 8:50 AM **Departure:** 1:45 PM

CCLC-1787

Lil-T-Pot Christian Nursery

123 A Columbia Drive Carrollton, GA 30117 Carroll County
 (770) 832-1065 cynthiawinters84@gmail.com

Regional Consultant

Laura Swann

Phone: (706) 855-3454

Fax: (706) 434-7641

laura.swann@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/16/2019	Licensing Study	Good Standing	
11/09/2018	Monitoring Visit	Good Standing	
05/21/2018	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	Cafeteria		0	0	C	14	C	NA	NA		
Main	Infant Room	Infants and One Year Olds	2	5	C	9	C	NA	NA	Floor Play,Nap	
Main	Infant/Toddler 2	One Year Olds	1	4	C	8	C	NA	NA	Outside	
Main	Light Blue Rm	Four Year Olds	1	10	C	13	C	NA	NA	Transitioning,Outside	
Main	Private Prek Rm		0	0	C	25	C	NA	NA		
Main	Red Room		0	0	C	10	C	NA	NA		
Main	Red/Dark Blue	Three Year Olds	1	10	C	14	C	NA	NA	Floor Play,Transitioning	
Main	Two Yr. Old Room		0	0	C	10	C	NA	NA		
Main	Yellow Rm	Two Year Olds	1	8	C	11	C	NA	NA	Outside,Transitioning	
Total Capacity @35 sq. ft.:			114			Total Capacity @25 sq. ft.:			0		
Total # Children this Date: 37			Total Capacity @35 sq. ft.: 114			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Back (lft.side)	34	C
Main	Center Back	29	C
Main	Left side	114	C

Comments

Plan of Improvement: Developed This Date 04/16/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Cynthia Winters, Program Official

Date

Laura Swann, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 4/16/2019 **VisitType:** Licensing Study **Arrival:** 8:50 AM **Departure:** 1:45 PM

CCLC-1787

Lil-T-Pot Christian Nursery

123 A Columbia Drive Carrollton, GA 30117 Carroll County
(770) 832-1065 cynthiawinters84@gmail.com

Mailing Address
Same

Regional Consultant

Laura Swann

Phone: (706) 855-3454
Fax: (706) 434-7641
laura.swann@dec.al.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Correction Deadline: 11/30/2018

Corrected on 4/16/2019

.12(2) - Correction observed on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08(1) - Please review enrollment forms to ensure they are completely filled out.

Correction Deadline: 4/16/2019

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the following item needed repair:

4th room right side after school- an outlet cover on the front wall was broken on the right side allowing access to electrical wiring.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 4/16/2019

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the following hazards were present:

The left side playground:

The front metal fence at the 2nd and 3rd poles there was a gap measuring 3 1/2 inches where the metal was not secured posing an entrapment hazard.

The left side wooden fence has 17 exposed nail heads.

The back wooden fence had a gap at the bottom measuring 5 1/2 inches L x 16 inches W posing an entrapment hazard.

The center back playground:

The back wooden fence had a gap measuring 28 inches L x 5 1/2 inches W posing an entrapment hazard.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 4/23/2019

Technical Assistance

591-1-1-.26(9) - Please monitor the playgrounds for pinecones and exposed tree roots.

Correction Deadline: 4/16/2019

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Please ensure that infant feeding forms are updated regularly.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Comment

Please ensure that all food items are stored in airtight containers.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Not Met****Comment**

Complete documentation of transportation observed.

Finding

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on a review of records that the 1995 Ford 250 van did not have a current annual safety check as the one present had expired February 27, 2019.

POI (Plan of Improvement)

The Center will obtain the annual vehicle inspection.

Correction Deadline: 4/21/2019

Sleeping & Resting Equipment

Correction Deadline: 11/9/2018

Corrected on 4/16/2019

.30(2)(c) - Correction observed on this date. Infants sleep in cribs and one-year-olds were placed on mats to nap.

Staff Records

Records Reviewed: 11**Records with Missing/Incomplete Components: 2**

Staff # 1 Date of Hire: 01/28/2019	Met
Staff # 2 Date of Hire: 08/20/2018 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing	Not Met
Staff # 3 Date of Hire: 06/26/2009	Met
Staff # 4 Date of Hire: 07/26/1999	Met
Staff # 5 Date of Hire: 10/22/2018 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing	Not Met
Staff # 6 Date of Hire: 03/01/2019	Met
Staff # 7 Date of Hire: 02/24/2004	Met
Staff # 8 Date of Hire: 01/25/2018	Met
Staff # 9 Date of Hire: 05/16/2016	Met
Staff # 10 Date of Hire: 09/09/2002	Met
Staff # 11 Date of Hire: 11/20/2016	Met

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Director provided 4 file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR **Not Met**

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that 2 staff had not completed certification in first aid and CPR within 90 days of their hire date.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 5/16/2019

591-1-1-.31 Staff(CR) **Met**

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Correction Deadline: 11/9/2018

Corrected on 4/16/2019

.32(7) - Correction observed on this date. All classrooms had staff present supervising the children.