



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/20/2018 **VisitType:** Licensing Study **Arrival:** 9:00 AM **Departure:** 1:30 PM

CCLC-17284

The Children's Village at the Crossroad

2641 Hwy 17 Richmond Hill, GA 31324 Bryan County
 (912) 756-8688 tcvrichmondhill@aol.com

Regional Consultant

Kimberly Stoy

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Mailing Address
 Same

Quality Rated: ★ ★ ★

Compliance Zone Designation		
09/20/2018	Licensing Study	Good Standing
05/31/2018	Monitoring Visit	Good Standing
12/06/2017	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	K upstairs	Three Year Olds	1	9	C	11	C	NA	NA	Centers
Main	L multi purpose rm	Three Year Olds	2	18	C	30	C	NA	NA	Circle Time
Main	Rm A	Infants	3	8	C	11	C	NA	NA	Feeding, Floor Play
Main	Rm B 18 mos.-24 mos.	One Year Olds	3	11	C	12	C	NA	NA	Snack
Main	Rm C 12-18 mos.	One Year Olds and Two Year Olds	2	11	C	11	C	NA	NA	Free Play
Main	Rm D 3 yrs	One Year Olds and Two Year Olds	2	9	C	12	C	NA	NA	Story
Main	Rm E 9 Mos.	Infants	3	11	C	14	C	NA	NA	Floor Play
Main	Rm F 24 mos.	Two Year Olds	2	15	C	16	C	NA	NA	Floor Play
Main	Rm G 24 mos	Two Year Olds and Three Year Olds	2	11	C	15	C	NA	NA	Free Play
Main	Rm H 5-12	Four Year Olds	2	11	C	17	C	NA	NA	Snack, Transitioning
Main	Rm I 5-12 yrs	PreK	2	22	C	25	C	NA	NA	Free Play, Story
Main	Rm J 5-12	Three Year Olds and Four Year Olds	1	8	C	12	C	NA	NA	Transitioning, Outside

Total Capacity @35 sq. ft.: 186

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 144

Total Capacity @35 sq. ft.: 186

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	66	C


Comments

This was the first visit of the fiscal year.

A 1-day letter was left on this date.

Plan of Improvement: Developed This Date 09/20/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Denise West, Program Official

Date

Kimberly Stoy, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

591-1-1-.03(6) - Discussed with Director about ensuring infant teachers know the requirements about confining equipment.

Correction Deadline: 9/20/2018

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that the the yellow bin in the science area in room J and the yellow basket on the scale in room K were broken exposing sharp edges accessible to the children.

POI (Plan of Improvement)

The Center will ensure that equipment is not hazardous to the children.

Correction Deadline: 9/20/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1

Met

Child # 2

Met

Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Discussed with Director about securing the toilet seat in room L.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be met on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were accessible to the children:

- In room F there was hand sanitizer, sunscreen, and bug spray in a book bag.
- In room K there was Desitin in a book bag.
- In room I there was a broom accessible in the bathroom.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 9/20/2018

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the baseboard in room G near the bathroom was missing exposing sheet rock to the children. It was also determined that in room L there was a hole in the wall on the right side of the room near the circle time carpet.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 9/20/2018

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.05 Animals **N/A**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **N/A**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **N/A**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Not Met**

Finding

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on observation that two of the sheets in room A were too big and not tight-fitting. It was also determined that in room E one sheet was too big and two sheets were too small therefore they were not tight fitting.

POI (Plan of Improvement)

The center will ensure that each crib has an individual, tight-fitting sheet. Owner ordered new crib sheets while consultant was on site.

Correction Deadline: 9/20/2018

Staff Records

Records Reviewed: 34

Records with Missing/Incomplete Components: 3

Staff # 1 Met

Date of Hire: 07/09/2018

Staff # 2 Met

Date of Hire: 10/03/2016

Staff # 3 Date of Hire: 05/01/2006	Met
Staff # 4 Date of Hire: 08/01/2016	Met
Staff # 5 Date of Hire: 01/17/2007	Met
Staff # 6 Date of Hire: 08/30/2018	Met
Staff # 7 Date of Hire: 09/30/2015	Met
Staff # 8 Date of Hire: 10/18/2010	Met
Staff # 9 Date of Hire: 08/13/2013	Met
Staff # 10 Date of Hire: 01/26/2006	Met
Staff # 11 Date of Hire: 09/04/2018	Met
Staff # 12 Date of Hire: 01/23/2017	Met
Staff # 13 Date of Hire: 08/28/2018	Met
Staff # 14 Date of Hire: 01/06/2018	Met
Staff # 15 Date of Hire: 01/22/2018	Met
Staff # 16 Date of Hire: 04/30/2018	Met
Staff # 17 Date of Hire: 05/21/2018	Met

Staff # 18 Date of Hire: 01/02/2017	Met
Staff # 19 Date of Hire: 06/16/2016	Met
Staff # 20 Date of Hire: 08/10/2018	Met
Staff # 21 Date of Hire: 04/03/2015	Met
Staff # 22 Date of Hire: 02/15/2012	Met
Staff # 23 Date of Hire: 07/09/2018	Met
Staff # 24 Date of Hire: 07/31/2018	Met
Staff # 25 Date of Hire: 08/20/2018	Met
Staff # 26 Date of Hire: 03/17/2014	Met
Staff # 27 Date of Hire: 11/05/2016	Met
Staff # 28 Date of Hire: 07/18/2018	Met
Staff # 29 Date of Hire: 06/15/2017 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	Not Met
Staff # 30 Date of Hire: 03/08/2017	Met
Staff # 31 Date of Hire: 03/08/2018	Met
Staff # 32	Not Met

Records Reviewed: 34

Records with Missing/Incomplete Components: 3

Date of Hire: 07/31/2018

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 33

Not Met

Date of Hire: 08/20/2018

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 34

Met

Date of Hire: 11/19/2012

Staff Credentials Reviewed: 34

591-1-1-.09 Criminal Records Check(CR)

Not Met

Finding

591-1-1-.09(1)(c) requires the Center to maintain valid evidence of a satisfactory criminal records check for the Director, each Employee and each Provisional Employee of the Child Care Learning Center for the duration of their employment plus one year, such evidence must be made immediately available to the Department upon request. It was determined based on a review of records that three out of thirteen new staff members did not have satisfactory criminal records checks on file.

POI (Plan of Improvement)

The Center will ensure that valid evidence of satisfactory CRC's are maintained and are immediately available to the Department for the duration of the Employees employment plus one year.

Correction Deadline: 9/20/2018

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.