



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/4/2017    **VisitType:** Licensing Study    **Arrival:** 8:30 AM    **Departure:** 1:45 PM

**CCLC-17109**

**Day-Star Christian Academy**

2299 Godby Rd. College Park, GA 30349 Fulton County  
 (404) 559-8099 daystarchristianacademy@yahoo.com

**Regional Consultant**

Princess Walton

Phone: (770) 357-7030

Fax: (770) 357-7029

princess.walton@decal.ga.gov

**Mailing Address**

Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/04/2017	Licensing Study	Good Standing	
04/13/2017	Monitoring Visit	Good Standing	
11/22/2016	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	C- infants	Infants and One Year Olds	2	7	C	15	C	NA	NA	Nap,Diapering,Free Play,Feeding
Main	D- Back left	Two Year Olds	1	11	NC	10	NC	NA	NA	Outside
Main	Pre K	PreK	2	19	C	21	C	NA	NA	Circle Time,Outside,Art, Transitioning
Main	Room A - FL	Three Year Olds and Four Year Olds	1	11	C	22	C	NA	NA	Outside,Clean Up,Centers,Circle Time,Transitioning
Total Capacity @35 sq. ft.: 68						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 48			Total Capacity @35 sq. ft.: 68			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Front L	21	C
Main	Front R	97	C
Main	Rear - infants	7	C

**Comments**

The purpose of this visit is to complete a licensing study visit and follow-up to previous visit.

Plan of Improvement: Developed This Date 10/04/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decga.gov](mailto:CCSRefutations@decga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

\_\_\_\_\_  
Calista Kelly, Program Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Princess Walton, Consultant

\_\_\_\_\_  
Date



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### Findings Report

**Date:** 10/4/2017    **VisitType:** Licensing Study    **Arrival:** 8:30 AM    **Departure:** 1:45 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Not Met**

**Technical Assistance**

591-1-1-.12(2) - Please remove the blue sofa out of room A on the front left.

**Correction Deadline: 10/4/2017**

**Finding**

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based on consultant observation that on the Front Right playground the climber had a broken ladder and missing a wooden piece. It was further observed that the yellow chain on the climber was broken and could be a potential hazard to children. It was also observed that on the Front Left playground the top of climber the green tree had falling down.

**POI (Plan of Improvement)**

The Center will ensure that the identified equipment or furniture and any other such existing or future items are secured adequately and will have a system for checking these for stability.

**Correction Deadline: 10/4/2017**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Not Met**

**Finding**

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on consultant observation that room D license for 10 children was observed to have 11 children.

**POI (Plan of Improvement)**

The Center will limit the number of children in this space to the licensed capacity.

**Correction Deadline: 10/4/2017**

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**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Technical Assistance**

**Comment**

Reminder-Keep Hazards Inaccessible

**Technical Assistance**

591-1-1-.25(3) - Please repair the hole in the wall in the back right wall in Room A.

**Correction Deadline: 10/4/2017**

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**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Finding**

591-1-1-.26(1)(b) requires that a Center with a licensed capacity of 18 or fewer children have ready access to an outdoor play area minimally one hundred (100) square feet times the Center's licensed capacity for children. It was determined based on consultant observation that on the Front Right playground was observed to have several wooden boards pieces that came apart and exposing large nails that is a potential hazards to children.

**POI (Plan of Improvement)**

The Center will implement a plan to rotate groups of children so 100 square feet per child is provided at all times.

**Correction Deadline: 11/3/2017**

**Technical Assistance**

591-1-1-.26(8) - Please add the required 6 inch resilience on the Front Right playground.

**Correction Deadline: 10/14/2017**

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Diapering requirements discussed

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**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Observed-Proper Hand Washing Throughout

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**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

Director stated that the program does not give medication.

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures**

**Technical Assistance**

**Technical Assistance**

591-1-1-.21(3) - Please ensure that fire drills are being conducted monthly.

**Correction Deadline: 10/9/2017**

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**591-1-1-.27 Posted Notices**

**Met**

**Comment**

Please ensure to post current license.

## Safety

591-1-1-.11 Discipline(CR)

Met

**Comment**

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)

Met

**Comment**

No Field Trips at This Time

591-1-1-.36 Transportation(CR)

Met

**Correction Deadline: 4/13/2017**

**Corrected on 10/4/2017**

**.36(4)(a) - Previous citation was corrected. Consultant observed staff to have transportation training.**

## Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

**Comment**

Discussed-SIDS/Infant Sleeping Position

## Staff Records

**Records Reviewed: 10**

**Records with Missing/Incomplete Components: 7**

Staff # 1

Not Met

Date of Hire: 05/14/2007

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 2

Not Met

Date of Hire: 03/06/2017

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 3

Not Met

Date of Hire: 12/30/2007

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 4

Not Met

Date of Hire: 05/10/2008

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 5

Not Met

Date of Hire: 06/01/2014

**Records Reviewed: 10**

**Records with Missing/Incomplete Components: 7**

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 6

Not Met

Date of Hire: 09/20/2011

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training,.33(4)-Food Prep Training Missing 4 hrs.

Staff # 7

Met

Date of Hire: 08/19/1985

Staff # 8

Met

Date of Hire: 08/10/2017

Staff # 9

Met

Date of Hire: 08/18/2017

Staff # 10

Not Met

Date of Hire: 01/09/2017

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.24(1)-Education Experience Missing

**Staff Credentials Reviewed: 10**

**591-1-1-.09 Criminal Records Check(CR)**

**Met**

**Correction Deadline: 4/13/2017**

**Corrected on 10/4/2017**

**.09(1)(a) - Previous citation was corrected. Consultant staff to have current fingerprint check.**

**591-1-1-.33 Staff Training**

**Not Met**

**Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on consultant review of staff files that 7 staff files check did not have the required Health and Safety training.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 11/3/2017**

**Finding**

591-1-1-.33(5) requires the Director and person with primary responsibility for food preparation to have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on consultant review of staff files that the cook did not have evidence of the required training in food nutrition.

**POI (Plan of Improvement)**

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

**Correction Deadline: 11/3/2017**

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**591-1-1-.31 Staff(CR)**

**Not Met**

**Finding**

591-1-1-.31(1)(b)2 requires the Director to possess at least one of the sets of minimum academic requirements and qualifying child care experience listed in Rule 591-1-1-.31(1)(b)2.(i-xiii). It was determined by consultant review of staff files that the current new director did not have evidence of the required education requirements by Bright from the Start.

**POI (Plan of Improvement)**

The Center will ensure that the Director meets the minimum education and work requirements and secure the necessary documentation.

**Correction Deadline: 10/4/2017**

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<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Not Met**

**Finding**

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20; and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined based on consultant observation that in Room D was observed to have 2 years with a ratio of 1:11.

**POI (Plan of Improvement)**

The Center will hire additional Staff or reschedule current Staff to meet required Staff:child ratios and will organize children into groups that meet requirements.

**Correction Deadline: 10/4/2017**

**Technical Assistance**

591-1-1-.32(4) - Children are only to be mixed 1 hour after opening and 1 hour before opening.

**Correction Deadline: 10/4/2017**

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Observed-Direct Supervision/Attentive Staff