



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/28/2019 **VisitType:** Licensing Study **Arrival:** 9:25 AM **Departure:** 1:55 PM

CCLC-16956

Kid's Time Early Learning Center #2

935 Research Center Atl. Drive Atlanta, GA 30331 Fulton County
 (404) 691-4840 rndumas@att.net

Mailing Address

935 Research Center Atl. Drive
 Atlanta, GA 30331

Regional Consultant

Shannon Curtis

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shannon.curtis@decal.ga.gov

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/28/2019	Licensing Study	Support	
09/28/2018	Monitoring Visit	Good Standing	
04/27/2018	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1st Left	Infants	2	12	NC	11	NC	NA	NA	Floor Play
Main	B- 2nd Left	One Year Olds	1	7	C	12	C	NA	NA	Outside
Main	C- Middle	Two Year Olds	1	10	C	13	C	NA	NA	Outside
Main	D- 2nd Right	Two Year Olds	2	11	C	17	C	NA	NA	Transitioning
Main	E- 1st Right	Three Year Olds	2	27	C	27	C	38	C	Transitioning
Main	Green Room		0	0	C	22	C	30	C	Not In Use
Total Capacity @35 sq. ft.: 102					Total Capacity @25 sq. ft.: 144					
Trailer	F- Left Side	PreK	1	19	C	21	C	29	C	Free Play
Trailer	G- Right Side	PreK	1	19	C	21	C	29	C	Free Play
Total Capacity @35 sq. ft.: 42					Total Capacity @25 sq. ft.: 144					
Total # Children this Date: 105			Total Capacity @35 sq. ft.: 144			Total Capacity @25 sq. ft.: 144				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Large Playground	41	C
Main	Toddler	21	C

Comments

The purpose of this visit was to conduct a licensing study visit and to follow up to the previous visit conducted on September 28, 2018.

Consultant provided contact information on this date.

Consultant provided a checklist for first aid kits on this date.

Consultant provided checklist for monitoring visit, licensing study visit and employee file checklist on this date.

Consultant observed 2019 License posted on this date.

Consultant provided Emergency Plan Template via email on this date.

Consultant left a POI Notice on this date.

Plan of Improvement: Developed This Date 03/28/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://www.dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Robert Dumas, Program Official

Date

Shannon Curtis, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

Discussed with the Director to replace or clean carpet in the 1st left classroom in the detached trailer on this date.

Correction Deadline: 3/28/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met

591-1-1-.08 Children's Records**Met****Comment**

Parent authorizations obtained/completed.

Facility

591-1-1-.19 License Capacity(CR)**Not Met****Finding**

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that there were twelve children present in classroom A - 1st Left; which is licensed for only eleven children.

POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity.

Correction Deadline: 3/28/2019

Recited on 3/28/2019

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met**

Correction Deadline: 10/1/2018

Corrected on 3/28/2019

Previous citation corrected. Consultant did not observe a table with a missing leg on this date.

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on consultant's observations that the artificial turf on the far right side play area has holes exposed that could easily be a tripping hazard to children in care on the left and right side of play structure on this date.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 4/28/2019

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines.

Comment

Please ensure that bottles are covered and fully labeled with child's full name.

591-1-1-.18 Kitchen Operations**Technical Assistance****Technical Assistance**

Discussed with the Director to clean refrigerators that stores food and infant bottles on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Hand washing requirements for diapering were discussed with the director on this date.

591-1-1-.17 Hygiene(CR)	Met
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Correction Deadline: 5/8/2018

Corrected on 3/28/2019
Previous citation corrected.

591-1-1-.20 Medications(CR)	Met
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Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures	Met
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Comment

Consultant observed evidence of monthly fire drills conducted as of February 7, 2019 on this date.

Correction Deadline: 4/2/2019

591-1-1-.27 Posted Notices	Met
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Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting	Met
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Comment

Discussed reporting requirements.

Safety

591-1-1-.05 Animals	Met
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Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)	Met
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Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)	Met
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Comment

Field trip documentation observed to be complete for March 26, 2019 to the Georgia Aquarium on this date.

591-1-1-.36 Transportation(CR)	Not Met
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Correction Deadline: 10/3/2018

Corrected on 3/28/2019

Previous citation corrected. Consultant observed evidence of vehicle annual inspection for WEK362 on this date.

Finding

591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined based on observation that the transportation vehicles with license plate numbers BMD0607 and PB5114 had multiple ripped and torn seats presenting a potential safety hazard to children in care.

POI (Plan of Improvement)

The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

Correction Deadline: 4/28/2019

Recited on 3/28/2019

Finding

591-1-1-.36(4)(c) requires that each vehicle be equipped with a fire extinguisher maintained in working order and kept inaccessible to children. It was determined based on consultant's observation that the transportation vehicles with license plate numbers BMD0607 did not have functioning fire extinguishers on board the vehicle as required.

POI (Plan of Improvement)

The center will ensure that each vehicle has a working fire extinguisher and that the fire extinguisher is kept out of reach of children.

Correction Deadline: 3/28/2019

Recited on 3/28/2019

Correction Deadline: 9/29/2018

Corrected on 3/28/2019

Previous citation corrected. Consultant observed transportation checklist to have the first and second check signatures as required on this date.

Correction Deadline: 9/29/2018

Corrected on 3/28/2019

Previous citation corrected. Consultant observed first-check and second-check signatures for the week of March 18-22, 2019 on this date.

Correction Deadline: 9/28/2018

Corrected on 3/28/2019

Previous citation corrected. Consultant observed transportation checklist to have first and second check as required for the week of March 18-22, 2019 on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 13

Records with Missing/Incomplete Components: 8

Staff # 1

Met

Date of Hire: 03/12/2015

Staff # 2

Not Met

Date of Hire: 08/17/2018

"Missing/Incomplete Components"

.14(2)-First Aid Missing,.14(2)-CPR missing

Staff # 3

Not Met

Date of Hire: 02/06/2010

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 4

Met

Date of Hire: 08/08/2018

Staff # 5

Met

Date of Hire: 07/25/2017

Staff # 6

Not Met

Date of Hire: 12/14/2014

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 7

Not Met

Date of Hire: 08/18/2011

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 8

Met

Date of Hire: 07/11/2017

Staff # 9

Not Met

Date of Hire: 11/06/2004

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 10

Met

Date of Hire: 09/13/2013

Staff # 11

Not Met

Date of Hire: 11/10/2014

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 12

Not Met

Date of Hire: 08/16/2018

"Missing/Incomplete Components"

.14(2)-First Aid Missing,.14(2)-CPR missing

Staff # 13

Not Met

Date of Hire: 11/01/2007"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff Credentials Reviewed: 13

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

Comment

Please be mindful of training expiration dates.

Comment

Please replace/add missing/expired item(s) in first aid kit(s).

591-1-1-.33 Staff Training**Not Met****Correction Deadline: 10/3/2018****Corrected on 3/28/2019****Previous citation corrected. Consultant observed evidence of completed staff orientation on this date for all staff members.****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of staff files that staff members did not have evidence of completed Health and Safety Orientation Training on this date.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 4/27/2019**Comment**

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

Finding

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on review of employee files that staff did not have evidence of completed ten clock hours of annual training for 2018 on this date.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 4/27/2019

Technical Assistance

Discussed that all lead staff must have a current copy of education requirements on file on this date.

Correction Deadline: 9/28/2018

Corrected on 3/28/2019

Previous citation corrected. Consultant observed current CDA's for Lead staff on this date.

Staffing and Supervision

Correction Deadline: 9/28/2018

Corrected on 3/28/2019

Previous citation corrected. Consultant observed classrooms to be in compliance with staff:child ratios on this date.

Correction Deadline: 5/8/2018

Corrected on 3/28/2019

Previous citation corrected. Consultant observed adequate supervision on this date.