



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/24/2020    **VisitType:** Monitoring Visit    **Arrival:** 10:30 AM    **Departure:** 11:50 AM

**CCLC-16954**

**Northwest Georgia Christian Academy**

1301 Dews Pond Road Calhoun, GA 30701 Gordon County  
 (706) 625-8677 earlylearningcenter50@yahoo.com

**Regional Consultant**

Sarah Ward

Phone: (229) 584-1395  
 Fax: (229) 584-1394  
 sarah.ward@dec.al.gov

**Mailing Address**

1301 Dews Pond Road SE  
 Calhoun, GA 30701

**Quality Rated:**

| <b>Compliance Zone Designation</b> |                  |               |
|------------------------------------|------------------|---------------|
| 07/24/2020                         | Monitoring Visit | Good Standing |
| 01/10/2020                         | Licensing Study  | Good Standing |
| 08/20/2019                         | Monitoring Visit | Good Standing |

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

| Building                        | Room                 | Age Group                                 | Staff | Children | NC/C | Max 35 SF.                    | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes                    |
|---------------------------------|----------------------|---|-------|----------|------|-------------------------------|--------------|------------|--------------|--------------------------|
| Main                            | Room # 16 Toddlers   | One Year Olds                             | 1     | 5        | C    | 7                             | C            | NA         | NA           | Outside                  |
| Main                            | Room # 6             |   | 0     | 0        | C    | 6                             | C            | NA         | NA           | Not In Use               |
| Main                            | Room #1              | One Year Olds                             | 1     | 2        | C    | 5                             | C            | NA         | NA           | Free Play                |
| Main                            | Room #11 and #13     | Three Year Olds                           | 1     | 7        | C    | 13                            | C            | NA         | NA           | Transitioning            |
| Main                            | Room #12 and #14     | Five Year Olds and Six Year Olds and Over | 1     | 9        | C    | 13                            | C            | NA         | NA           | Art                      |
| Main                            | Room 0 (Nursery)     | Infants                                   | 2     | 8        | C    | 18                            | C            | NA         | NA           | Nap, Floor Play, Feeding |
| Main                            | Room 15 & 17         | Three Year Olds and Four Year Olds        | 1     | 11       | C    | 18                            | C            | NA         | NA           | Circle Time              |
| Main                            | Rooms # 19 & #21     | Three Year Olds and Four Year Olds        | 1     | 6        | C    | 13                            | C            | NA         | NA           | Outside                  |
| Main                            | Rooms # 7 & # 9      | One Year Olds                             | 1     | 6        | C    | 13                            | C            | NA         | NA           | Outside                  |
| Main                            | Rooms # 8 & #10      | Infants                                   | 1     | 4        | C    | 13                            | C            | NA         | NA           | Floor Play               |
| Main                            | Rooms #18 & # 20, 22 |   | 0     | 0        | C    | 20                            | C            | NA         | NA           | Not In Use               |
| Main                            | Rooms #2 & #4        | Two Year Olds                             | 1     | 6        | C    | 14                            | C            | NA         | NA           | Outside                  |
| Main                            | Rooms #3 & #5        | Two Year Olds                             | 1     | 6        | C    | 12                            | C            | NA         | NA           | Outside                  |
| Total Capacity @35 sq. ft.: 165 |                      |   |       |          |      | Total Capacity @25 sq. ft.: 0 |              |            |              |                          |
| Total # Children this Date: 70  |                      |   |       |          |      | Total Capacity @25 sq. ft.: 0 |              |            |              |                          |

| Building | Playground                      | Playground Occupancy | Playground Compliance |
|----------|---------------------------------|----------------------|-----------------------|
| Main     | Playground A (Older Playground) | 128                  | C                     |
| Main     | Playground B (Younger)          | 22                   | C                     |

**Comments**

An Administrative Review was conducted on July 22, 2020. Background checks were reviewed for all staff. A virtual inspection was conducted on July 28, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 12, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Christie Wilbanks, Program Official

Date

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Sarah Ward, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through there was no pool observed on the property. Per the provider no swimming activities were provided.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through storage of cleaning supplies and possible hazards were discussed. There were no hazards observed to be accessible to the children this date.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the playground area was observed and appeared to be in good repair.

### Health and Hygiene

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Director on this date. During the virtual walk through the provider displayed proper knowledge of the rules and regulations.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements were discussed with the Director on this date. During the virtual walk through the provider displayed proper knowledge of the rules and regulations.

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**591-1-1-.20 Medications(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Per the provider medication is dispensed. Documentation for medication dispensing observed complete.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Per the provider there was no routine transportation provided.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through SIDS and infant sleeping position was discussed.

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**Staff Records**

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**Records Reviewed: 26****Records with Missing/Incomplete Components: 0**

|                          |     |
|--------------------------|-----|
| Staff # 1                | Met |
| Date of Hire: 05/27/2014 |     |
| Staff # 2                | Met |
| Date of Hire: 07/25/2019 |     |
| Staff # 3                | Met |
| Date of Hire: 03/05/2020 |     |
| Staff # 4                | Met |
| Date of Hire: 05/30/2007 |     |

|  |     |
|--|-----|
| Staff # 5<br>Date of Hire: 12/17/2018  | Met |
| Staff # 6<br>Date of Hire: 04/16/2019  | Met |
| Staff # 7<br>Date of Hire: 07/11/2019  | Met |
| Staff # 8<br>Date of Hire: 06/10/2020  | Met |
| Staff # 9<br>Date of Hire: 09/16/2019  | Met |
| Staff # 10<br>Date of Hire: 06/21/2016 | Met |
| Staff # 11<br>Date of Hire: 07/29/2019 | Met |
| Staff # 12<br>Date of Hire: 08/21/2019 | Met |
| Staff # 13<br>Date of Hire: 06/06/2018 | Met |
| Staff # 14<br>Date of Hire: 12/01/2015 | Met |
| Staff # 15<br>Date of Hire: 07/23/2007 | Met |
| Staff # 16<br>Date of Hire: 05/28/2019 | Met |
| Staff # 17<br>Date of Hire: 07/31/2019 | Met |
| Staff # 18<br>Date of Hire: 04/29/2012 | Met |
| Staff # 19<br>Date of Hire: 10/05/2018 | Met |

**Records Reviewed: 26**

**Records with Missing/Incomplete Components: 0**

|  |     |
|--|-----|
| Staff # 20<br>Date of Hire: 10/31/2016 | Met |
| Staff # 21<br>Date of Hire: 07/02/2018 | Met |
| Staff # 22<br>Date of Hire: 02/01/2012 | Met |
| Staff # 23<br>Date of Hire: 05/02/2016 | Met |
| Staff # 24<br>Date of Hire: 08/13/2018 | Met |
| Staff # 25<br>Date of Hire: 02/01/2016 | Met |
| Staff # 26<br>Date of Hire: 07/25/2016 | Met |

**Staff Credentials Reviewed: 4**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Director provided three files for employees hired since last visit.

**591-1-1-.31 Staff(CR)** **Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During review of staff list, staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through appropriate ratios were observed.

**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through adequate supervision was observed.