



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/14/2020 **VisitType:** Licensing Study **Arrival:** 1:30 PM **Departure:** 3:50 PM

CCLC-16513

Foundation Academy

120 Commerce Parkway Cornelia, GA 30531 Habersham County
 (706) 894-1529 foundationsacademy@windstream.net

Regional Consultant

Malissa Champion

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malissa.champion@decals.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/14/2020	Licensing Study	Good Standing	
10/29/2019	MV POI Follow Up	Good Standing	
10/08/2019	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L 2 year olds	Infants	1	6	C	14	C	NA	NA	Nap,Floor Play
Main	B-2L Pre-K	Four Year Olds and Five Year Olds	1	9	C	24	C	NA	NA	Centers
Main	C-3L Pre-K		0	0	C	25	C	NA	NA	
Main	D-4L 3 year olds	Three Year Olds and Four Year Olds	1	13	C	23	C	NA	NA	Centers
Main	E-1R S/A	Six Year Olds and Over	1	12	C	23	C	NA	NA	Outside
Main	F-2R front	Two Year Olds	1	6	C	15	C	NA	NA	Outside
Main	G-2R back	Three Year Olds	1	9	C	14	C	NA	NA	Centers
Main	H-3R Infants	One Year Olds	1	5	C	16	C	NA	NA	Story,Music
Main	I-3R back 1 year olds	Infants	1	5	C	16	C	NA	NA	Floor Play,Feeding,Nap
Main	J- 4R front	Two Year Olds	2	11	C	18	C	NA	NA	Circle Time
Main	K-4R 2 years	One Year Olds and Two Year Olds	1	9	C	16	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 200			Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Centers Request					
Total # Children this Date: 85			Total Capacity @35 sq. ft.: 200		Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A-Infants	17	C
Main	Playground B - 3's and 4's	27	C

Main	Playground C - School Age	97	C
Main	Playground D - School Age	27	C
Main	Playground E - 2's	28	C
Main	Playground F - 1's	29	C
Main	Playground G - 3's and 4's	34	C

Comments

Administrative review conducted on May 14, 2020.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Sthar Trotman, Program Official

Date

Malissa Champion, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Pool not in use at this time, gates observed locked. Swimming rules discussed. Facility is not participating in swimming activities at this time.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08 - Consultant discussed with provider to ensure to maintain records and update as needed as required by the department.

Comment

Records were observed to be complete and well organized.

Facility**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Technical Assistance****Technical Assistance**

591-1-1-.19 - Licensed capacity observed to be routinely met by center. Consultant discussed with provider the licensing capacity and not to exceed the capacity of the original license in each classroom.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained.

Correction Deadline: 10/29/2019

Corrected on 5/14/2020

.25(13) - The previous citation was observed to be corrected on this date. The consultant observed all hazardous items stored in a locked container and/or cabinet on this date.

591-1-1-.26 Playgrounds(CR)**Defer****Technical Assistance**

591-1-1-.26 - A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated due to poor wifi connection and will be reviewed during the next regulatory visit.

Defer

591-1-1-.26(6)- A Virtual Visit was conducted due to the COVID-19 pandemic. This citation is deferred until the next regulatory visit when the rule correction can be observed in person.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 11/8/2019

Food Service**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Technical Assistance****Technical Assistance**

591-1-1-.10 - Hand washing and sanitizing requirements for diapering were discussed with the Director/Provider on this date.

Correction Deadline: 11/8/2019

Corrected on 5/14/2020

.10(4) - The previous citation was observed to be corrected on this date. The consultant observed the diaper changing pads to be smooth and nonporous on a virtual walk through of the facility. The provider was able to show the consultant the changing pads throughout the facility.

591-1-1-.17 Hygiene(CR)**Technical Assistance****Technical Assistance**

591-1-1-.17 - Hand washing and sanitizing requirements were discussed with the Director/Provider on this date.

591-1-1-.20 Medications(CR)**Technical Assistance****Technical Assistance**

591-1-1-.20 - Discussed proper medication documentation and procedures.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Technical Assistance****Technical Assistance**

591-1-1-.21(3) - Consultant discussed with provider to ensure to maintain records as required by the department.

591-1-1-.22 Parental Access**Technical Assistance****Technical Assistance**

591-1-1-.22 - Parental access requirements are met per current COVID-19 guidelines.

Correction Deadline: 5/14/2020

591-1-1-.27 Posted Notices**Met****Comment**

Observed all required posted notices.

591-1-1-.29 Required Reporting**Met****Comment**

Thank you for reporting as required.

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Technical Assistance****Technical Assistance**

591-1-1-.11 - A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director/Provider on this date.

591-1-1-.13 Field Trips(CR)**Technical Assistance****Technical Assistance**

591-1-1-.13 - Center does not participate in field trips at this time. A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Correction Deadline: 10/29/2019

Corrected on 5/14/2020

.30(1)(a)3 - The previous citation was observed to be corrected on this date. The provider is changing crib sheets daily as required.

Correction Deadline: 10/29/2019

Corrected on 5/14/2020

.30(2) - The previous citation was observed to be corrected on this date. During a virtual walk through of the facility the consultant observed infants sleeping in cribs and facility complying with safe sleep practices on this date.

Staff Records

Records Reviewed: 19**Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 08/04/2008

Staff # 2 Met

Date of Hire: 10/08/2008

Staff # 3 Met

Date of Hire: 03/31/2017

Staff # 4 Met

Date of Hire: 06/27/2016

Staff # 5 Met

Date of Hire: 12/30/2019

Records Reviewed: 19**Records with Missing/Incomplete Components: 0**

Staff # 6	Met
Date of Hire: 08/20/2018	
Staff # 7	Met
Date of Hire: 03/04/2019	
Staff # 8	Met
Date of Hire: 08/25/2008	
Staff # 9	Met
Date of Hire: 08/04/2008	
Staff # 10	Met
Date of Hire: 02/20/2018	
Staff # 11	Met
Date of Hire: 11/22/2019	
Staff # 12	Met
Date of Hire: 01/06/2017	
Staff # 13	Met
Date of Hire: 09/16/2008	
Staff # 14	Met
Date of Hire: 08/22/2019	
Staff # 15	Met
Date of Hire: 08/04/2008	
Staff # 16	Met
Date of Hire: 06/04/2013	
Staff # 17	Met
Date of Hire: 02/11/2016	
Staff # 18	Met
Date of Hire: 09/16/2019	
Staff # 19	Met
Date of Hire: 08/10/2018	

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met**

Comment

Criminal record checks were observed to be complete.

Comment

Director provided seven (7) files for employees hired since last visit on October 29, 2019.

591-1-1-.14 First Aid & CPR**Met****Comment**

CPR and First Aid requirements are met per current COVID-19 guidelines.

591-1-1-.33 Staff Training**Met****Comment**

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.