



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/28/2020    **VisitType:** Licensing Study    **Arrival:** 9:45 AM    **Departure:** 12:35 PM

**CCLC-16134**

**Lippitt Center**

819 Lippitt Drive Albany, GA 31701 Dougherty County  
 (229) 420-7331 sgreene@swgacac.com

**Regional Consultant**

Angelia Boykins

Phone: (678) 717-6025

Fax: (770) 408-5968

angelia.boykins@decal.ga.gov

**Mailing Address**

P.O. Box 3307  
 Albany, GA 31706

**Quality Rated:** ★ ★

| <b>Compliance Zone Designation</b> |                  |               |
|------------------------------------|------------------|---------------|
| 01/28/2020                         | Licensing Study  | Good Standing |
| 08/21/2019                         | Monitoring Visit | Good Standing |
| 03/19/2019                         | Licensing Study  | Good Standing |

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

| Building | Room                    | Age Group                          | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes   |
|----------|-------------------------|------------------------------------|-------|----------|------|------------|--------------|------------|--------------|---------|
| Main     | Room 1 3 Yr. Old        | Three Year Olds                    | 1     | 10       | C    | 22         | C            | NA         | NA           | Centers |
| Main     | Room 2 (3 or 4 Yr. Old) | Three Year Olds and Four Year Olds | 2     | 13       | C    | 17         | C            | NA         | NA           | Centers |
| Main     | Room 3 (3-4 Yrs.)       | Five Year Olds                     | 2     | 15       | C    | 20         | C            | NA         | NA           | Centers |
| Main     | Room 4 (6 wks-24 mos)   | Two Year Olds                      | 2     | 5        | C    | 20         | C            | NA         | NA           | Centers |

Total Capacity @35 sq. ft.: 79

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 43

Total Capacity @35 sq. ft.: 79

Total Capacity @25 sq. ft.: 0

| Building | Playground         | Playground Occupancy | Playground Compliance |
|----------|--------------------|----------------------|-----------------------|
| Main     | Large Playground   | 187                  | C                     |
| Main     | Toddler Playground | 17                   | C                     |

**Comments**

The purpose of the visit today was to conduct a license study. The center had no rule violations on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

Shayna Greene, Program Official

Date

Angelia Boykins, Consultant

Date



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### Findings Report

**Date:** 1/28/2020 **VisitType:** Licensing Study **Arrival:** 9:45 AM **Departure:** 12:35 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Playground observed to be clean and in good repair.

### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The Provider currently does not dispense/administer medication.

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**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Center does not participate in field trips at this time per the director.

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Center does not provide routine transportation per the director.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Pleasant naptime environment observed. The center does not house any infants and do not use any cribs.

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**Staff Records**

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**Records Reviewed: 14**

**Records with Missing/Incomplete Components: 0**

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|                          |     |
|--------------------------|-----|
| Staff # 1                | Met |
| Staff # 2                | Met |
| Date of Hire: 03/07/2019 |     |
| Staff # 3                | Met |
| Date of Hire: 01/07/2019 |     |
| Staff # 4                | Met |
| Staff # 5                | Met |
| Staff # 6                | Met |
| Staff # 7                | Met |
| Staff # 8                | Met |
| Staff # 9                | Met |

**Records Reviewed: 14**

**Records with Missing/Incomplete Components: 0**

Date of Hire: 07/30/2018

Staff # 10 Met

Staff # 11 Met

Staff # 12 Met

Date of Hire: 08/26/2019

Staff # 13 Met

Date of Hire: 08/25/2014

Staff # 14 Met

**Staff Credentials Reviewed: 4**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

**591-1-1-.31 Staff(CR) Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Adequate supervision observed on this date.

**591-1-1-.32 Supervision(CR) Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.