



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 6/4/2019    **VisitType:** Licensing Study    **Arrival:** 11:10 AM    **Departure:** 2:00 PM

**CCLC-15998**

**Montessori School of Cumming**

4601 Post Road Cumming, GA 30040 Forsyth County  
(770) 205-6773 info@montessorischoolofcumming.com

**Regional Consultant**

Mandi Sloan

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mandi.sloan@dec.al.gov

**Mailing Address**

Same

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/04/2019	Licensing Study	Good Standing	
11/19/2018	Complaint Investigation & Monitoring Visit	Good Standing	
11/19/2018	Complaint Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Downstairs-Left	One Year Olds and Two Year Olds	2	10	C	28	C	NA	NA	Lunch
Main	Downstairs-Right		0	0	C	28	C	NA	NA	
Main	Upstairs-Left		0	0	C	29	C	NA	NA	
Main	Upstairs-Right	Three Year Olds and Four Year Olds and Five Year Olds	2	20	C	27	C	NA	NA	Centers

Total Capacity @35 sq. ft.: 112

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 30

Total Capacity @35 sq. ft.: 112

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
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**Comments**

The purpose of today's visit is to conduct a Licensing Study.

Plan of Improvement: Developed This Date 06/04/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

Manisha Khadse, Program Official

Date

Mandi Sloan, Consultant

Date



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### Findings Report

**Date:** 6/4/2019    **VisitType:** Licensing Study    **Arrival:** 11:10 AM    **Departure:** 2:00 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.06 Bathrooms** **Met**

**Comment**

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Not Met**

**Correction Deadline: 11/19/2018**

**Corrected on 6/4/2019**

**.25(13) - The previous citation was corrected as there were no hazards observed to be accessible to children on this date.**

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation the follow items are not in good repair:

- \* The window outside of the "Upstairs Left Classroom" is broken and currently taped back together
- \* The trim around the doors and windows to the patio area contain active peeling paint

**POI (Plan of Improvement)**

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

**Correction Deadline: 6/4/2019**

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**591-1-1-.26 Playgrounds(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.26(9) - Consultant discussed with provider to ensure the sweet gum balls are removed from the playground.

**Correction Deadline: 6/4/2019**

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

Documentation for medication dispensing observed complete.

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**Policies and Procedures**

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**591-1-1-.29 Required Reporting**

**Met**

**Comment**

Discussed reporting requirements.

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**Safety**

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**591-1-1-.05 Animals**

**Met**

**Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.36 Transportation(CR)**

**Technical Assistance**

**Correction Deadline: 6/7/2019**

**Corrected on 6/4/2019**

**.36(4)(a) - Previous citation was corrected on this date as Vehicle Inspection Forms were current for the two vehicles used for field trip transportation.**

**Technical Assistance**

591-1-1-.36(4)(b) - Vehicle with tag number CDF5684 was used for a field trip on May 1, 2019. This vehicle was not on site for inspection. Consultant discussed with provider to ensure the interior of this vehicle is clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury.

**Sleeping & Resting Equipment**

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

**Comment**

Pleasant naptime environment observed.

**Staff Records**

**Records Reviewed: 12**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 01/07/2019	
Staff # 2	Met
Date of Hire: 08/03/2015	
Staff # 3	Met
Date of Hire: 08/01/2013	
Staff # 4	Met
Date of Hire: 01/04/2016	
Staff # 5	Met
Date of Hire: 03/07/2012	
Staff # 6	Met
Date of Hire: 03/13/2019	
Staff # 7	Met
Date of Hire: 05/28/2015	
Staff # 8	Met
Date of Hire: 11/04/2012	
Staff # 9	Met
Date of Hire: 04/16/2014	
Staff # 10	Met
Date of Hire: 10/09/2006	
Staff # 11	Met
Date of Hire: 03/18/2019	
Staff # 12	Met
Date of Hire: 07/01/2017	

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.14 First Aid & CPR** **Met**

**Correction Deadline: 12/19/2018**

**Corrected on 6/4/2019**

**.14(2) - Previous citation is corrected on this date at staff who have met the 90 day requirement possess current evidence of CPR and First Aid.**

**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)** **Met**

**Correction Deadline: 11/19/2018**

**Corrected on 6/4/2019**

**.32(7) - Previous citation was corrected on this date as children were observed to be properly supervised.**