



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/6/2018    **VisitType:** Licensing Study    **Arrival:** 10:40 AM    **Departure:** 1:15 PM

**CCLC-1587**

**Albany Technical Institute C. D. C.**

2031 Newton Road Albany, GA 31701-2648 Dougherty County  
 (229) 430-3538 arobinson@albanytech.edu

**Mailing Address**

1704 S. Slappey Blvd.  
 Albany, GA 31701-2648

**Regional Consultant**

Stephine Wims

Phone: (229) 317-5613

Fax: (229) 317-5694

stephine.wims@dec.al.gov

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
04/06/2018	Licensing Study	Good Standing	
10/10/2017	Monitoring Visit	Good Standing	
04/18/2017	Complaint Closure	Good Standing	
			<b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A-1R	Infants	1	5	C	21	C	NA	NA	Nap
Main	Room B-2R	One Year Olds	3	8	C	21	C	NA	NA	Lunch
Main	Room C-3R	Two Year Olds	3	11	C	19	C	NA	NA	Lunch
Main	Room D-4R	Three Year Olds	2	6	C	22	C	NA	NA	Lunch
Main	Room E-5R	PreK	2	20	C	21	C	NA	NA	Lunch
Main	Room F-End L	PreK	2	14	C	22	C	NA	NA	Lunch

Total Capacity @35 sq. ft.: 126

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 64

Total Capacity @35 sq. ft.: 126

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Outside Playground PreK	174	C
Main	Outside Playground Toddler	73	C

**Comments**

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

Angela Robinson, Program Official

Date

Stephine Wims, Consultant

Date



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### Findings Report

**Date:** 4/6/2018 **VisitType:** Licensing Study **Arrival:** 10:40 AM **Departure:** 1:15 PM

#### CCLC-1587

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

##### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

##### Comment

Center does not provide swimming activities.

### Facility

#### 591-1-1-.19 License Capacity(CR)

Met

##### Comment

Licensed capacity observed to be routinely met by center.

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

##### Comment

No hazards observed accessible to children on this date.

#### 591-1-1-.26 Playgrounds(CR)

Met

##### Comment

Playground observed to be clean and in good repair.

### Health and Hygiene

#### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

##### Comment

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

**591-1-1-.20 Medications(CR)****N/A****Comment**

No medication dispensed.

**Safety****591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Staff Records****Records Reviewed: 16****Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 02/07/2017

Staff # 2 Met

Date of Hire: 08/02/2017

Staff # 3 Met

Date of Hire: 09/20/2016

Staff # 4 Met

Staff # 5 Met

Date of Hire: 08/02/2017

Staff # 6 Met

Date of Hire: 04/02/2018

Staff # 7 Met

Staff # 8 Met

Date of Hire: 11/12/2015

**Records Reviewed: 16**

**Records with Missing/Incomplete Components: 0**

Staff # 9	Met
Date of Hire: 12/22/2014	
Staff # 10	Met
Staff # 11	Met
Date of Hire: 02/13/2017	
Staff # 12	Met
Staff # 13	Met
Date of Hire: 09/28/2017	
Staff # 14	Met
Date of Hire: 04/02/2018	
Staff # 15	Met
Staff # 16	Met

**Staff Credentials Reviewed: 16**

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<b>591-1-1-.09 Criminal Records Check(CR)</b>	<b>Met</b>
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**Comment**

Director provided two files for employees hired since last visit.

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<b>591-1-1-.31 Staff(CR)</b>	<b>Met</b>
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**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

<b>Staffing and Supervision</b>
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<b>591-1-1-.32 Staff:Child Ratios and Group Size(CR)</b>	<b>Met</b>
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**Comment**

Center observed to maintain appropriate staff:child ratios.

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<b>591-1-1-.32 Supervision(CR)</b>	<b>Met</b>
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**Comment**

Adequate supervision observed on this date.