



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/11/2019 **VisitType:** Complaint Investigation Follow Up **Arrival:** 2:00 PM **Departure:** 5:00 PM

CCLC-1535

Childtime Childcare #1115

3149 Cobb Parkway North, NW Kennesaw, GA 30152 Cobb County
 (770) 975-3400 1115@childtime.com

Mailing Address
 Same

Regional Consultant

Karyn Presley

Phone: (770) 342-7904

Fax: (678) 891-5958

karyn.presley@decal.ga.gov

Joint with: Morgan Stahl

Quality Rated: ★

| Compliance Zone Designation | | |
|------------------------------------|-----------------------------------|---------------|
| 03/11/2019 | Complaint Investigation Follow Up | Good Standing |
| 01/23/2019 | Licensing Study | Good Standing |
| 09/19/2018 | Monitoring Visit | Good Standing |

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|----------|------|------------------------------------|-------|----------|------|------------|--------------|------------|--------------|----------------|
| Main | 1L | One Year Olds | 1 | 11 | NC | 16 | C | NA | NA | Nap |
| Main | 1R | Infants and One Year Olds | 1 | 3 | C | 12 | C | NA | NA | Feeding,Nap |
| Main | 2L | Two Year Olds | 1 | 9 | C | 16 | C | NA | NA | Nap |
| Main | 2R | Infants | 1 | 4 | C | 12 | C | NA | NA | Floor Play,Nap |
| Main | 3L | Three Year Olds | 1 | 14 | C | 20 | C | NA | NA | Nap |
| Main | 3R | PreK | 1 | 14 | C | 32 | C | NA | NA | Circle Time |
| Main | 4L | PreK | 1 | 15 | C | 30 | C | NA | NA | Nap |
| Main | Rear | Three Year Olds and Four Year Olds | 1 | 14 | C | 24 | C | NA | NA | Transitioning |

Total Capacity @35 sq. ft.: 162

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 84

Total Capacity @35 sq. ft.: 162

Total Capacity @25 sq. ft.: 0

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------------|----------------------|-----------------------|
| Main | Left Playground | 89 | C |
| Main | Right Playground | 58 | C |

Comments

Plan of Improvement: Developed This Date 03/11/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.ga.gov

Lateisa Garrett-Monts, Program Official

Date

Karyn Presley, Consultant

Date

Morgan Stahl, Consultant

Date



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Findings Report

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The following information is associated with a Complaint Investigation Follow Up:

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Discussed the following rule with the provider 591-1-1-.11(2) requires that Personnel not: physically or sexually abuse a child or engage or permit others to engage in sexually overt conduct in the presence of any child enrolled in the Center; inflict corporal/physical punishment upon a child; shake, jerk, pinch or handle a child roughly; verbally abuse or humiliate a child which includes, but is not limited to, the use of threats, profanity or belittling remarks about a child or his family; isolate a child in a dark room, closet or unsupervised area; use mechanical or physical restraints or devices to discipline children; use medication to discipline or control children's behavior without written medical authorization issued by a licensed professional and given with the parent's written consent; restrict unreasonably a child from going to the bathroom; punish toileting accidents; force-feed a child or withhold feeding a child regularly scheduled meals and/or snacks; force or withhold naps; allow children to discipline or humiliate other children; or confine a child for disciplinary purposes to a swing, highchair, infant carrier, walker or jump seat.

Correction Deadline: 3/11/2019

Staff Records

Records Reviewed: 19

Records with Missing/Incomplete Components: 0

| | |
|--------------------------|-----|
| Staff # 1 | Met |
| Date of Hire: 08/20/2018 | |
| Staff # 2 | Met |
| Date of Hire: 10/20/2017 | |
| Staff # 3 | Met |
| Date of Hire: 07/30/2018 | |
| Staff # 4 | Met |

Date of Hire: 12/28/2018

Staff # 5 Met

Date of Hire: 01/09/2019

Staff # 6 Met

Date of Hire: 10/01/2018

Staff # 7 Met

Date of Hire: 12/07/2018

Staff # 8 Met

Date of Hire: 02/27/2019

Staff # 9 Met

Date of Hire: 02/26/2018

Staff # 10 Met

Date of Hire: 10/17/2017

Staff # 11 Met

Date of Hire: 08/27/2018

Staff # 12 Met

Date of Hire: 08/15/2016

Staff # 13 Met

Date of Hire: 05/15/2013

Staff # 14 Met

Date of Hire: 10/16/2018

Staff # 15 Met

Date of Hire: 08/15/2016

Staff # 16 Met

Date of Hire: 02/06/2017

Staff # 17 Met

Date of Hire: 07/24/2017

Staff # 18 Met

Date of Hire: 02/01/2017

Staff # 19 Met

Date of Hire: 11/29/2017

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Finding

591-1-1-.09(1)(d) requires the Center to ensure that every Provisional Employee has a valid and current satisfactory Fingerprint Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center and must be supervised at all times by a Director or Employee with a valid and current satisfactory Comprehensive Records Check Determination. The Fingerprint Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Provisional Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Fingerprint Records Check Determination is required. It was determined based on consultant's observation and review of records that one staff member in the third left classroom was alone with children with only a national fingerprint clearance on file.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that every Provisional Employee has a valid and current satisfactory Fingerprint Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center and must be supervised at all times by a Director or Employee with a valid and current satisfactory Comprehensive Records Check Determination. The Fingerprint Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Provisional Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Fingerprint Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will stay informed of the rules to ensure CRC rules are maintained.

Correction Deadline: 3/11/2019

591-1-1-.33 Staff Training

Defer

Defer

591-1-1-.33(4)- The previous citation was deferred due to the provider having until June 2019 to correct training.

POI (Plan of Improvement)

The Center will plan and schedule training and follow up to ensure that direct care Staff complete the required hours of training in the required subjects.

Correction Deadline: 2/22/2019

Defer

591-1-1-.33(6)- Previous citation was observed to be deferred due to the provider having until the end of December 2019 to complete 2019 training as required.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 2/22/2019

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Met

Finding

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20; and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined based on consultant's observation that the first left classroom was out of ratio in that one staff member was observed with 11 one-year-olds during nap time.

POI (Plan of Improvement)

The Center will hire additional Staff or reschedule current Staff to meet required Staff:child ratios and will organize children into groups that meet requirements.

Correction Deadline: 3/11/2019

Correction Deadline: 1/23/2019

Corrected on 3/11/2019

.32(4) - Previous citation was observed to be corrected in that older children were not mixed with younger children on this date.