



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/30/2017 **VisitType:** Monitoring Visit

Arrival: 9:00 AM

Departure: 12:10 PM

CCLC-15002

Westminster Christian Academy

1941 Shorter Avenue Rome, GA 30165 Floyd County
 (706) 235-8561 hdaviswpc@bellsouth.net

Regional Consultant

Twylah Tyner

Phone: (478) 314-5868

Fax: (478) 599-9822

twylah.tyner@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/30/2017	Monitoring Visit	Good Standing	
03/28/2017	Complaint Closure	Good Standing	
03/14/2017	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-3L Toddlers	One Year Olds	2	10	C	13	C	NA	NA	Floor Play
Main	B- 2L	Infants and One Year Olds	2	8	C	12	C	NA	NA	Floor Play
Main	C-1R	Two Year Olds	2	12	C	16	C	NA	NA	Story
Main	D- 2R	Two Year Olds	2	13	C	16	C	NA	NA	Story
Main	E-3R	One Year Olds and Two Year Olds	2	9	C	14	C	NA	NA	Circle Time
Main	F-1L Infant	Infants	3	8	C	14	C	NA	NA	Floor Play,Nap,Feeding
Main	Upstairs G 1st R 3's	Two Year Olds and Three Year Olds	2	12	C	13	C	NA	NA	Story
Main	Upstairs H 2nd L 3's	Three Year Olds	2	10	C	14	C	NA	NA	Centers
Main	Upstairs I Pre-K 1st Left	PreK	2	12	C	15	C	NA	NA	Music
Main	Upstairs J 3rd L	PreK	2	7	C	15	C	NA	NA	Music

Total Capacity @35 sq. ft.: 142

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 101

Total Capacity @35 sq. ft.: 142

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	48	C

Comments

The purpose of this visit was to conduct a monitoring visit and follow-up to the previous visit on March 14, 2017.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Heather Davis, Program Official

Date

Twylah Tyner, Consultant

Date



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Findings Report

Date: 11/30/2017 **VisitType:** Monitoring Visit

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Reminder-Keep Hazards Inaccessible

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

Ensure no hazards on playground

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Observed-Proper Diapering

591-1-1-.17 Hygiene(CR)**Met****Comment**

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)**Not Met****Finding**

591-1-1-.20(1) requires Personnel to obtain specific written authorization from the child's physician or parent in order to dispense prescription or non-prescription medications, except for first aid. Such authorization will include when applicable, date; full name of the child; name of the medication; prescription number, if any; dosage; the dates to be given; the time of day to be dispensed; and signature of parent. It was determined based on observation of consultant that the center had Epi-Pens for two children without written authorization to dispense.

POI (Plan of Improvement)

The Center will train Staff to obtain and review parental authorizations to ensure the authorization contains complete information. The designated person(s) will monitor daily.

Correction Deadline: 11/30/2017

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Observed-Positive Learning Environment

591-1-1-.36 Transportation(CR)**Met****Comment**

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed-SIDS/Infant Sleeping Position.

Staff Records

Records Reviewed: 27**Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 08/16/2016

Staff # 2 Met

Date of Hire: 01/20/2017

Staff # 3 Met

Date of Hire: 04/10/2017

Staff # 4 Met

Date of Hire: 01/02/2017

Staff # 5 Met

Date of Hire: 04/03/2017

Staff # 6 Met

Date of Hire: 05/21/2015

Staff # 7 Met

Staff # 8 Met

Date of Hire: 08/15/2005

Staff # 9 Met

Date of Hire: 10/09/2017

Staff # 10 Met

Date of Hire: 08/04/2006

Staff # 11 Met

Date of Hire: 08/01/2007

Staff # 12 Met

Date of Hire: 05/11/2017

Staff # 13 Met

Date of Hire: 08/24/2015

Staff # 14 Met

Date of Hire: 10/17/2016

Staff # 15 Met

Date of Hire: 09/09/2010

Staff # 16 Met

Date of Hire: 10/31/2016

Staff # 17 Met

Date of Hire: 11/02/2017

Staff # 18 Met

Date of Hire: 08/10/2015

Staff # 19 Met

Date of Hire: 12/17/2007

Staff # 20 Met

Date of Hire: 07/18/2016

Records Reviewed: 27

Records with Missing/Incomplete Components: 0

Staff # 21	Met
Staff # 22	Met
Date of Hire: 10/27/2015	
Staff # 23	Met
Date of Hire: 08/22/2016	
Staff # 24	Met
Staff # 25	Met
Date of Hire: 11/28/2016	
Staff # 26	Met
Date of Hire: 12/10/2015	
Staff # 27	Met
Date of Hire: 08/06/2020	

Staff Credentials Reviewed: 27

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Criminal Records Check complete

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be complying with all applicable laws on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Discussed-Combining Mixed Ages

591-1-1-.32 Supervision(CR) **Met**

Comment

Observed-Direct Supervision/Attentive Staff