



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/28/2018    **VisitType:** Licensing Study    **Arrival:** 9:35 AM    **Departure:** 1:45 PM

**CCLC-1473**

**Childcare Network #24**

2131 Wrightsboro Rd. Augusta, GA 30904 Richmond County  
(706) 733-0780 cni24@childcarenetwork.com

**Regional Consultant**

Melyn Smith

Phone: (706) 855-3455

Fax: (706) 434-7640

melyn.smith@dec.al.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/28/2018	Licensing Study	Good Standing	
02/01/2018	Licensing Study	Good Standing	
07/21/2017	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left	PreK	2	18	C	30	C	41	C	Centers
Main	1st Right	Infants	3	12	C	18	C	NA	NA	Floor Play, Feeding, Nap
Main	2nd Left	PreK	2	17	C	30	C	42	C	Centers
Main	2nd Right - EHS1	Two Year Olds	1	5	C	8	C	NA	NA	Outside
Main	2nd Right - EHS2		0	0	C	8	C	NA	NA	
Main	3rd Left		0	0	C	23	C	32	C	
Main	3rd Right	Two Year Olds	2	11	C	17	C	NA	NA	Centers
Main	4th Left		0	0	C	15	C	21	C	
Main	4th Right - B	One Year Olds	1	7	C	12	C	NA	NA	Transitioning
Main	4th Right A	Three Year Olds	1	12	C	24	C	NA	NA	Transitioning

Total Capacity @35 sq. ft.: 185

Total Capacity @25 sq. ft.: 223

Total # Children this Date: 82

Total Capacity @35 sq. ft.: 185

Total Capacity @25 sq. ft.: 223

Building	Playground	Playground Occupancy	Playground Compliance

**Comments**

The consultant discussed the upcoming Criminal Records Check rule changes, effective October 1, 2018 at this visit.

Plan of Improvement: Developed This Date 08/28/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Jasmine Brown, Program Official

Date

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Melyn Smith, Consultant

Date



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### Findings Report

**Date:** 8/28/2018    **VisitType:** Licensing Study    **Arrival:** 9:35 AM    **Departure:** 1:45 PM

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The following information is associated with a Licensing Study:

**Activities and Equipment****591-1-1-.12 Equipment & Toys(CR)****Met****Comment**

A variety of equipment and toys were observed throughout the center.

**Correction Deadline: 2/2/2018**

**Corrected on 8/28/2018**

.12(2) - Previous citation corrected, based on observation, in that all equipment and furniture was observed to be free from hazardous conditions on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****N/A****Comment**

Center does not provide swimming activities.

**Children's Records****Records Reviewed: 10****Records with Missing/Incomplete Components: 1**

Child # 1	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Doctor, Clinic, Phone Numbers	
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**Records Reviewed: 10**

**Records with Missing/Incomplete Components: 1**

Child # 6	Met
Child # 7	Met
Child # 8	Met
Child # 9	Met
Child # 10	Met

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**591-1-1-.08 Children's Records**

**Technical Assistance**

**Technical Assistance**

591-1-1-.08(1) - Please ensure children's files are complete and contain all required information, especially the doctor's name and phone number.

**Correction Deadline: 8/28/2018**

**Facility**

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**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined, based on observation, that the following hazards were observed:

- 1st Left Classroom: Plastic bags were observed accessible to children on top of children's cubbies and hanging on the puppet theater. A staff purse was observed accessible to children hanging in a cubby.
- 3rd Left Classroom: Plastic bags were observed accessible to children hanging on and in children's cubbies.
- 4th Right – A Classroom: A stapler was observed accessible to children on the Manipulatives shelf and a plastic bag was observed accessible to children on the writing area shelf.
- 4th Right – B Classroom: A plastic bag was observed accessible to children on a portable file box on the floor.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 8/28/2018**

**Technical Assistance**

591-1-1-.25(3) - Please reattach the baseboard on the right wall of the 3rd Left Classroom.

**Correction Deadline: 8/28/2018**

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**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Comment**

Playground observed to be clean and in good repair.

**Health and Hygiene**

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**591-1-1-.07 Children's Health****Not Met****Finding**

591-1-1-.07(5) requires Center Staff to not permit children to wear around their necks or attach to their clothing pacifiers or other hazardous items. It was determined, based on observation, that two infants in the 1st Right Classroom were observed to have pacifiers attached to their clothing by a pacifier strap on this date.

**POI (Plan of Improvement)**

The Center will instruct Staff regarding this safety requirement.

**Correction Deadline: 8/28/2018**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****N/A****Comment**

The Provider currently does not dispense/administer medication.

**Safety**

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**591-1-1-.05 Animals****Met****Comment**

Animals maintained clean and appropriately caged.

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

Field trip documentation observed to be complete for the field trip taken on June 26, 2018 to the Splash Pad.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Complete documentation of transportation observed.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Correction Deadline: 2/1/2018****Corrected on 8/28/2018**

.30(2) - Previous citation corrected, based on observation, in that all sleeping infants were observed sleeping in cribs free of objects on this date.

**Staff Records**

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Staff # 1 Date of Hire: 07/31/2017	Met
Staff # 2 Date of Hire: 08/24/1993	Met
Staff # 3 Date of Hire: 08/01/2016	Met
Staff # 4 Date of Hire: 03/05/2012	Met
Staff # 5 Date of Hire: 04/10/2017	Met
Staff # 6 Date of Hire: 11/21/2013	Met
Staff # 7 Date of Hire: 02/13/2017	Met
Staff # 8 Date of Hire: 12/07/1998	Met
Staff # 9 Date of Hire: 11/15/2016	Met
Staff # 10 Date of Hire: 09/18/2013	Met
Staff # 11 Date of Hire: 02/22/2018	Met
Staff # 12 Date of Hire: 11/14/2016	Met
Staff # 13 Date of Hire: 08/25/2014	Met
Staff # 14 Date of Hire: 10/04/2016	Not Met
<u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	
Staff # 15	Met

**Records Reviewed: 17**

**Records with Missing/Incomplete Components: 1**

Date of Hire: 08/06/2018

Staff # 16

Met

Date of Hire: 12/11/2017

Staff # 17

Met

Date of Hire: 03/26/2018

**Staff Credentials Reviewed: 17**

**591-1-1-.09 Criminal Records Check(CR)**

**Not Met**

**Comment**

Director provided four files for employees hired since last visit.

**Finding**

591-1-1-.09(1)(i) requires that if the Center accept a satisfactory determination letter issued by the Department for a potential Director or Employee as evidence of that individual's Satisfactory Records Check Determination, the Records Check Clearance Date must be within the preceding 12 months from the hire date, and the Center does not know or reasonably should not know that the individual's satisfactory status has not changed. It was determined, based on review of records, that one staff hired in February 2018 had a Satisfactory Criminal Records Check Determination letter on file dated October 2016, which was more than twelve months before the hire date. A one-day letter was left on this date.

**POI (Plan of Improvement)**

The Center will ensure that each potential Employee bringing a satisfactory determination letter issued by the Department has a Satisfactory Records Check Determination that is dated within the preceding 12 months from the hire date. The Center will not employ individual's whose satisfactory status has changed.

**Correction Deadline: 8/29/2018**

**591-1-1-.14 First Aid & CPR**

**Met**

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.